



**Mackenzie County**

# **REGULAR COUNCIL MEETING AGENDA**

**APRIL 25, 2018**

**10:00 A.M.**

**COUNCIL CHAMBERS  
FORT VERMILION, AB**



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, April 25, 2018  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

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<b>CALL TO ORDER:</b>	1.	a) Call to Order	
<b>AGENDA:</b>	2.	a) Adoption of Agenda	3
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a) Minutes of the April 10, 2018 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
<b>DELEGATIONS:</b>	4.	a) Daniel Williams, UCP Nomination Candidate (10:15 a.m.)	
		b) Field of Dreams Rodeo Committee (10:30 a.m.)	21
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<b>COUNCIL COMMITTEE REPORTS:</b>	5.	a) Council Committee Reports (verbal)	
		b) Municipal Planning Commission Meeting Minutes	25
		c) Community Services Committee Meeting Minutes	35
<b>GENERAL REPORTS:</b>	6.	a) None	
<b>TENDERS:</b>		Tender openings are scheduled for 11:00 a.m.	
	7.	a) Chip Seal Tender – Missed Submission	45
		b) Gravel Crushing & Stockpiling	47

<b>PUBLIC HEARINGS:</b>	8.	a)	None	
<b>ADMINISTRATION:</b>	9.	a)	Caribou Update (to be presented at the meeting)	
		b)		
		c)		
<b>AGRICULTURE SERVICES:</b>	10.	a)		
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| <b>PLANNING &amp;<br/>DEVELOPMENT:</b>   | 14. | a) | Fort Vermilion Peace River Flood Risk Assessment Tender Awarding  | 147 |
|  |     | b) |   |     |
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| <b>UTILITIES:</b>                        | 15. | a) |   |     |
|  |     | b) |   |     |
| <b>INFORMATION /<br/>CORRESPONDENCE:</b> | 16. | a) | Information/Correspondence  | 151 |
| <b>IN CAMERA<br/>SESSION:</b>            |     |    | <i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i> |     |
|  | 17. | a) | Wadlin Lake Land Purchase (s. 21)   |     |
|  |     | b) |   |     |
| <b>NOTICE OF MOTION:</b>                 | 18. | a) |   |     |
| <b>NEXT MEETING<br/>DATES:</b>           | 19. | a) | Regular Council Meeting<br>May 8, 2018<br>10:00 a.m.<br>Fort Vermilion Council Chambers                 |     |
|  |     | b) | Regular Council Meeting<br>May 23, 2018<br>10:00 a.m.<br>Fort Vermilion Council Chambers                |     |
| <b>ADJOURNMENT:</b>                      | 20. | a) | Adjournment   |     |





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Carol Gabriel, Director of Legislative &amp; Support Services</b>
<b>Title:</b>	<b>Minutes of the April 10, 2018 Regular Council Meeting</b>

### BACKGROUND / PROPOSAL:

Minutes of the April 10, 2018, Regular Council Meeting are attached.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### SUSTAINABILITY PLAN:

### COMMUNICATION:

Approved Council Meeting minutes are posted on the County website.

### RECOMMENDED ACTION:

- Simple Majority
  Requires 2/3
  Requires Unanimous

That the minutes of the April 10, 2018 Regular Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: \_\_\_\_\_

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**April 10, 2018  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Peter F. Braun	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor
Walter Sarapuk	Councillor

**REGRETS:**

**ADMINISTRATION:**

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
David Fehr	Director of Operations
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Karen Huff	Director of Finance
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary

**ALSO PRESENT:** Members of the public  
Grade 6 Students, Ridgeview Central School  
Donald Lee, UCP Nomination Candidate

Minutes of the Regular Council meeting for Mackenzie County held on April 10, 2018 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Braun called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 18-04-258 MOVED** by Councillor E. Peters

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\_\_\_\_\_



That the agenda be approved as presented.

**CARRIED**

Mr. Fred Kirby's grade six class from Ridgeview Central School in La Crete was present to observe the Council meeting.

The students held an election for the position of Junior Reeve. Kayden Peters was elected the Junior Reeve and took a seat between the Reeve and the Deputy Reeve.

**MINUTES FROM  
PREVIOUS MEETING:**

**3. a) Minutes of the March 28, 2018 Regular Council Meeting**

**MOTION 18-04-259**

**MOVED** by Councillor Driedger

That the minutes of the March 28, 2018 Regular Council Meeting be adopted as presented.

**CARRIED**

**MINUTES FROM  
PREVIOUS MEETING:**

**3. b) Business Arising out of the Minutes**

None.

**DELEGATIONS:**

**4. a) Donald Lee, UCP Nomination Candidate**

Presentation by Donald Lee, UCP Nomination Candidate for the Peace River riding.

**COUNCIL COMMITTEE  
REPORTS:**

**5. a) Council Committee Reports (verbal)**

**MOTION 18-04-260**

**MOVED** by Councillor Cardinal

That the Council committee reports be received for information.

**CARRIED**

**DELEGATIONS:**

**4. b) Grade 6 Class, Ridgeview Central School**

The grade six students were given an opportunity to present questions to Council:

\_\_\_\_\_  
\_\_\_\_\_

Why do you have a curfew bylaw?

*The curfew bylaw was put in place in 2000 and was due to a certain number of young people being on the streets and in public places late at night unsupervised by adults which presents a danger to the health, safety, and welfare of people.*

Do you like your job?

*All the Councillors indicated that they liked their job and how they can contribute to the community and make it a better place to live. It is challenging yet rewarding.*

Why do you have a bullying bylaw?

*To protect minors and other people from bullying when needed and if people get charged they have a choice of paying a fine or attending an educational session.*

What made you create the school zone bylaw?

*To provide safety to children while they are at school and ensure that people slow down in those areas.*

How long does it take to make a bylaw?

*It can take approximately a month. First a bylaw is drafted and presented to Council for first reading. Some bylaws need to be advertised for a couple of weeks and then it is presented to Council again for second and third reading. After a bylaw receives third reading it becomes law.*

Reeve Braun recessed the meeting at 10:43 a.m. and reconvened the meeting at 11:06 a.m.

**TENDERS:**

**7. a) Chip Seal**

**MOTION 18-04-261**

**MOVED** by Deputy Reeve Wardley

That the Chip Seal Tenders – Envelope #1 be opened.

**CARRIED**

Tenders Received:

ACP

All required documents enclosed.

\_\_\_\_\_  
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**MOTION 18-04-262**

**MOVED** by Councillor Knelsen

That the Chip Seal Tenders - Envelope 2 be opened for the qualified bidders.

**CARRIED**

Tenders Received:

ACP	\$314,127.00
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**MOTION 18-04-263**

**MOVED** by Councillor Bateman

That the 2018 Chip Seal contract be TABLED to later in the meeting following administrative review.

**CARRIED**

**TENDERS:**

**7. b) Crack Filling**

**MOTION 18-04-264**

**MOVED** by Councillor Sarapuk

That the Crack Filling Tenders – Envelope #1 be opened.

**CARRIED**

Tenders Received:

Federal Joint Sealing Company of Canada	All required documents enclosed.
AAA Striping and Seal Coating Services	All required documents enclosed.
A&L Maintenance Ltd.	All required documents enclosed.
Marshall Lines	All required documents enclosed.
APLS	All required documents enclosed.

**MOTION 18-04-265**

**MOVED** by Councillor A. Peters

That the Crack Filling Tenders - Envelope 2 be opened for the

\_\_\_\_\_  
\_\_\_\_\_

qualified bidders.

**CARRIED**

Federal Joint Sealing Company of Canada	\$88,800.10
AAA Striping and Seal Coating Services	\$123,815.80
A&L Maintenance Ltd.	\$84,867.00
<b>Marshall Lines</b>	<b>\$75,062.00</b>
APLS	\$99,354.29

**MOTION 18-04-266**

**MOVED** by Councillor Sarapuk

That the 2018 Crack Filling contract be awarded to the lowest qualified bidder while staying within budget.

**CARRIED**

**TENDERS:**

**7. c) Line Painting**

**MOTION 18-04-267**

**MOVED** by Councillor Knelsen

That the Line Painting Tenders – Envelope #1 be opened.

**CARRIED**

Tenders Received:

Line King Highways Corp.	Disqualified (Required documents not enclosed)
APLS	All required documents enclosed.
Westcan Seal Coating	Disqualified (Required documents not enclosed)
Marshall Lines	All required documents enclosed.
Lafrentz Road Marking	All required documents enclosed.
Triple A Striping & Sealcoating	All required documents enclosed.

**MOTION 18-04-268**

**MOVED** by Deputy Reeve Wardley

That the Line Painting Tenders - Envelope 2 be opened for the qualified bidders.

**CARRIED**

	A	B
APLS	\$78,942.24	\$149,102.70
Marshall Lines	\$45,548.80	\$86,898.80
Lafrentz Road Marking	\$44,601.45	\$132,918.00
<b>Triple A Striping &amp; Sealcoating</b>	<b>\$42,149.21</b>	<b>\$83,376.00</b>

**MOTION 18-04-269**

**MOVED** by Deputy Reeve Wardley

That the 2018 Line Painting contract be awarded to the lowest qualified bidder while staying within budget.

**CARRIED**

**MOTION 18-04-270**

**MOVED** by Councillor A. Peters

That the unqualified Line Painting Tenders be returned to the senders without opening Envelope 2.

**CARRIED**

**TENDERS:**

**7. d) Fort Vermilion Peace River Flood Risk Assessment  
– Request for Proposals**

**MOTION 18-04-271**

**MOVED** by Councillor Jorgensen

That the Request for Proposals – Fort Vermilion Peace River Flood Risk Assessment (Envelope #1 – Technical Proposal) be opened.

**CARRIED**

**MOTION 18-04-272**

**MOVED** by Councillor Jorgensen

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\_\_\_\_\_

That the Request for Proposal – Fort Vermilion Peace River Flood Risk Assessment (Envelope #2 – Fee Structure) be opened for all proposals due to submission instructions being unclear.

**CARRIED**

Proposals Received:

WaterSMART Solutions Ltd.	All required documents enclosed. \$136,550.00
ISL Engineering	All required documents enclosed. \$99,040.00
NHC Northwest Hydraulic Consultants	All required documents enclosed. \$111,780.00
IBI Group	Disqualified (Required documents not enclosed)

**MOTION 18-04-273**

**MOVED** by Deputy Reeve Wardley

That administration review the Fort Vermilion Peace River Flood Risk Assessment technical proposals and prepare a recommendation for the next meeting.

**CARRIED**

Reeve Braun recessed the meeting at 12:05 p.m. and reconvened the meeting at 1:00 p.m.

**COUNCIL COMMITTEE REPORTS:**

**5. b) Finance Committee Meeting Minutes**

**MOTION 18-04-274**

**MOVED** by Councillor Bateman

That the unapproved Finance Committee meeting minutes of March 26, 2018 be received for information.

**CARRIED**

**COUNCIL COMMITTEE**

**5. c) Northwest Species at Risk Committee Meeting**

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\_\_\_\_\_

**REPORTS:**

**Minutes**

**MOTION 18-04-275**

**MOVED** by Deputy Reeve Wardley

That the Northwest Species at Risk Committee meeting minutes of November 9, 2017, December 7, 2017, December 20, 2017, and January 29, 2018 be received for information.

**CARRIED**

**GENERAL REPORTS:**

**6. a) CAO Report**

**MOTION 18-04-276**

**MOVED** by Deputy Reeve Wardley

That the CAO report for March 2018 be received for information.

**CARRIED**

**TENDERS:**

**7. a) Chip Seal**

**MOTION 18-04-277**

**MOVED** by Councillor Bateman

That the 2018 Chip Seal contract tender be disqualified and that administration bring back options to the next meeting.

**CARRIED**

**PUBLIC HEARINGS:**

**8. a) None**

**ADMINISTRATION:**

**9. a) Bylaw 1095-18 Councillor Code of Conduct**

**MOTION 18-04-278**

**MOVED** by Councillor Driedger

That first reading be given to Bylaw 1095-18 being the Councillor Code of Conduct Bylaw for Mackenzie County as AMENDED.

**CARRIED**

Reeve Braun recessed the meeting at 2:15 p.m. and reconvened the meeting at 2:23 p.m.

**ADMINISTRATION:**

**9. b) Policy ADM033 Personal Vehicle Allowance**

**MOTION 18-04-279**

**MOVED** by Councillor Jorgensen

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That Policy ADM033 Personal Vehicle Allowance be approved and reinstated as presented.

**CARRIED**

**MOTION 18-04-280**  
Requires 2/3

**MOVED** by Councillor Bateman

That the budget be amended to transfer the 2018 Capital Budget Truck - \$42,000 to the operating budget to cover the costs of the personal vehicle allowances (Total amount would be determined depending how many individuals apply to use their personal vehicle based on Policy ADM033).

**CARRIED**

**ADMINISTRATION:**

**9. c) Policy FIN025 Purchasing Authority Directive and Tendering Process**

**MOTION 18-04-281**

**MOVED** by Councillor Sarapuk

That Policy FIN025 Purchasing Authority Directive and Tendering Process be amended with the removal of the two envelope system requirement (Section 9. a) v)).

Councillor Sarapuk requested a recorded vote.

In Favor

Councillor Knelsen  
Councillor Sarapuk  
Councillor E. Peters  
Councillor Driedger

Opposed

Deputy Reeve Wardley  
Councillor Cardinal  
Councillor Jorgensen  
Councillor Bateman  
Councillor A. Peters  
Reeve Braun

**DEFEATED**

**ADMINISTRATION:**

**9. d) Mackenzie Library Board Member at Large Resignation**

**MOTION 18-04-282**

**MOVED** by Deputy Reeve Wardley

That Irene van der Kloet's resignation on the Mackenzie Library Board be TABLED to the May 8, 2018 Council meeting.

**CARRIED**

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**ADMINISTRATION: 9. e) 2018-19 RCMP Policing Priorities**

**MOTION 18-04-283 MOVED** by Councillor Knelsen

That Council set the following RCMP policing priorities for 2018-19:

1. Drugs/Trafficking (Local Drug Enforcement)
2. Youth/School Resource Officer (Preventative)

**CARRIED**

**ADMINISTRATION: 9. f) Tri-Council Meeting**

**MOTION 18-04-284 MOVED** by Councillor Knelsen

That the following agenda items be added to the Tri-Council meeting agenda for May 2, 2018:

- Cell Service on Primary Highways
- RCMP Unified Lobbying
- Natural Gas (standing item)

**CARRIED**

Reeve Braun recessed the meeting at 3:26 p.m. and reconvened the meeting at 3:40 p.m.

**ADMINISTRATION: 9. e) Caribou Update**

**MOTION 18-04-285 MOVED** by Councillor Knelsen

That Council support the Northwest Species at Risk Committee's recommendation for the delegation attending the caribou meetings in Ottawa (Mayor Crystal McAteer, Reeve Terry Ungarian, and Byron Peters) and that Councillor Jorgensen be authorized to attend on behalf of Mackenzie County.

**CARRIED**

**MOTION 18-04-286 MOVED** by Councillor Jorgensen

That a letter be sent to the Federal Minister of Environment and Climate Change and Minister of Natural Resources regarding the Species at Risk legislation and its impact on communities in northern Alberta.

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**CARRIED**

**AGRICULTURE SERVICES:**

**10. a) None**

**COMMUNITY SERVICES:**

**11. a) 2017 Fort Vermilion & La Crete Fire Department Honorariums**

**MOTION 18-04-287**  
 Requires 2/3

**MOVED** by Deputy Reeve Wardley

That the 2017 honorariums for the Fort Vermilion Fire Department be approved and processed as submitted.

**CARRIED**

**MOTION 18-04-288**  
 Requires 2/3

**MOVED** by Councillor Knelsen

That the 2017 honorariums for the La Crete Fire Department be approved and processed as submitted.

**CARRIED**

**FINANCE:**

**12. a) Bylaw 1094-18 2018 Tax Rate Bylaw**

**MOTION 18-04-289**

**MOVED** by Councillor Sarapuk

That first reading be given to Bylaw 1094-18 being the 2018 Tax Rate Bylaw for Mackenzie County as presented.

**CARRIED**

**MOTION 18-04-290**

**MOVED** by Deputy Reeve Wardley

That the letter from Boreal Housing Foundation identifying the 2018 lodge requisition (shown below) be received for information.

Town of Rainbow Lake	\$ 80,599,964	3%	\$ 21,276.03
Town of High Level	\$ 432,720,816	15%	\$106,378.88
Mackenzie County	<u>\$2,301,032,386</u>	<u>82%</u>	<u>\$581,533.83</u>
Totals	<u>\$2,814,353,166</u>	<u>100%</u>	<u>\$709,188.74</u>

**CARRIED**

**FINANCE:**

**12. b) Policy FIN009 Payment, Refund and Cancellation of Taxes**

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**MOTION 18-04-291**

**MOVED** by Councillor Bateman

That Policy FIN009 Payment, Refund and Cancellation of Taxes be amended as presented.

**CARRIED**

**FINANCE:**

**12. c) Policy Amendments – Municipal District of Mackenzie**

**MOTION 18-04-292**

**MOVED** by Councillor Knelsen

That the wording in all Policies be updated from Municipal District of Mackenzie No. 23 to Mackenzie County.

**CARRIED**

**FINANCE:**

**12. d) Non Profit Organizations in Arrears**

**MOTION 18-04-293**

**MOVED** by Councillor A. Peters

That all Non Profit Organizations who have a balance in arrears have this amount deducted from their organizations grant or operating funds.

**CARRIED**

**OPERATIONS:**

**13. a) None**

**PLANNING &  
DEVELOPMENT:**

**14. a) None**

**UTILITIES:**

**15. a) None**

**INFORMATION/  
CORRESPONDENCE:**

**16. a) Information/Correspondence**

**MOTION 18-04-294**

**MOVED** by Deputy Reeve Wardley

That a letter of support be sent to the Northern Lights Forest Education Society and that two loads of gravel be provided for their walking trails and a donation of \$1,000.

**CARRIED**

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**MOTION 18-04-295**

**MOVED** by Councillor Sarapuk

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**IN-CAMERA SESSION:** 17. None

**NOTICE OF MOTION:** 18. a) None

**NEXT MEETING DATE:** 19. a) **Next Meeting Dates**

Committee of the Whole Meeting  
Tuesday, April 24, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
Wednesday April 25, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
Tuesday, May 8, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:** 20. a) **Adjournment**

**MOTION 18-04-296** **MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 4:56 p.m.

**CARRIED**

These minutes will be presented to Council for approval on April 25, 2018.

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Peter F. Braun  
Reeve

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Len Racher  
Chief Administrative Officer



Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Len Racher, Chief Administrative Officer</b>
<b>Title:</b>	<b>DELEGATION Field of Dreams Stampede Committee</b>

## BACKGROUND / PROPOSAL:

Representatives of the Field of Dreams Stampede Committee will be present with a funding request for their roof project.

For Council reference, the Committee has previously applied to the County for a grant for the construction of a roof over their bleachers. A summary of their requests and approved funding is shown below.

<b>Grant Application</b>	<b>Amount Requested</b>	<b>Project</b>	<b>Council Decision</b>
2016 Grant Application Request	\$80,000.00	Roof over bleachers	Not approved
2017 Grant Application Request	\$75,000.00	Roof over bleachers	\$35,000.00
2018 Grant Application Request	\$10,000.00	Facility Improvements & Upgrades	\$10,000.00
	\$30,000.00	Animal Health & Safety (Arrow Pens)	Not approved
	\$50,000.00	Pay off rest of bleacher roof cost	Not approved

## OPTIONS & BENEFITS:

Author: C. Gabriel Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

Grants to Other Organizations Reserve (if approved)

**SUSTAINABILITY PLAN:**

**COMMUNICATION:**

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

For discussion.

Author: C. Gabriel      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

# Mackenzie County Council

Field of Dreams Stampede is a registered non-profit organization #5014900210. We are a group of volunteers who operate the La Crete Rodeo grounds for public use and run the annual Pro Rodeo.

The Rodeo grounds are used daily during summer months by many people in the County for activities and events such as Gymkhana's, barrel racing jackpots, kids day camps, 4-H, roping, cowboy challenge obstacle courses, Clinic's, cattle penning and sorting, practices for the local drill team riders and much more.

The annual Pro Rodeo in La Crete is a very big event and people from all areas of the county attend. All proceeds from the Pro-rodeo go back into upgrades to the grounds for public use.

The businesses in Mackenzie County also enjoy extra traffic flow during the whole week that the rodeo contestants and spectators travel to the area.

We are asking for \$65,000 in assistance from the County to cover the outstanding debts accumulated during the constructing the roof over the grandstands.

Much of the work on the roof was done by volunteers and most of the materials were either discounted or donated.

The total project cost was \$182,270.64, we have paid off most of it however we are now left in debt, with a balance owing of approximately \$65,000.

Thanks for your support!

Field of Dreams Stampede Committee







Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Byron Peters, Deputy Chief Administrative Officer</b>
<b>Title:</b>	<b>Municipal Planning Commission Meeting Minutes</b>

**BACKGROUND / PROPOSAL:**

The minutes of the March 29, 2018 Municipal Planning Commission meeting are attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION:**

N/A

**RECOMMENDED ACTION:**

- Simple Majority
  Requires 2/3
  Requires Unanimous

That the Municipal Planning Commission meeting minutes of March 29, 2018 be received for information.

Author: B. Peters Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**MACKENZIE COUNTY  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
Fort Vermilion, AB**

**Monday, March 29, 2018 @ 10:00 a.m.**

<b>PRESENT:</b>	Erick Carter	Chair, MPC Member
	Jack Eccles	Vice Chair, MPC Member
	David Driedger	Councillor, MPC Member
	Beth Kappelar	MPC Member (via teleconference)
<b>REGRETS:</b>	Jacque Bateman	Councillor, MPC Member
<b>ADMINISTRATION:</b>	Byron Peters	Deputy Chief Administrative Officer
	Caitlin Smith	Planner
	Kristin Darling	Planner
	Lynda Washkevich	Development Officer
	Laura Braun	Administrative Assistant/Recording Secretary

**MOTION**            1.    **CALL TO ORDER**

Erick Carter called the meeting to order at 10:01 a.m.

2.    **ADOPTION OF AGENDA**

**MPC-18-03-042**    **MOVED** by Beth Kappelar

That the agenda be adopted as presented.

**CARRIED**

3.    **MINUTES**

a) **Adoption of Minutes**

**MPC-18-03-043**    **MOVED** by Beth Kappelar

That the minutes of March 12, 2018 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

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\_\_\_\_\_

**b) Business Arising from Previous Minutes**

None.

**4. TERMS OF REFERENCE**

For information.

**5. DEVELOPMENT**

- a) 023-DP-18 William Peters  
Manufactured Home – Mobile with a 20% Setback Variance  
Hamlet Residential 1 “H-R1”  
Plan 962 1378, Block 15, Lot 60**

**MPC-18-03-044 MOVED by Jack Eccles**

That Development Permit 023-DP-18 on Lot 60, Block 15, Plan 962 1378 in the name of William Peters be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A **20% Setback Variance** for the Manufactured Home – Mobile is hereby granted. The minimum setback of the Manufactured Home – Mobile from the East Property Line shall be 4 feet (1.2 meters).
2. **Remaining Minimum building setbacks:**
  - a) 1.5 meters (5 feet) side (West) yard;
  - b) 7.6 meters (25 feet) front (South) yard;
  - c) 2.4 meters (8 feet) rear (North) yard; from the property lines.
3. **The Manufactured Home – Mobile shall meet all Alberta Safety Code requirements for Residential Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
4. The undercarriage of the Manufactured Home – Mobile shall be screened from view by skirting or such other means satisfactory to the Development Authority.
5. The architecture, construction materials and appearance of ancillary buildings and other structures shall compliment the natural features and character of the site to the satisfaction of the Development Authority.

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6. **Where the lowest opening of the house is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the house is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.**
7. The Municipality has assigned the following address to the noted property **10618 – 101<sup>st</sup> Avenue** . You are required to display the address (**10618**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
9. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
10. No construction or development is allowed on right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility right-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility rights-of-way.
11. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers’ expense.
12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
13. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- b) **026-DP-18 Northern Towing (345050 Alberta Ltd.)  
Accessory Building (Tarp Shelter)  
La Crete Highway Commercial “LC-HC”  
Plan 122 3197, Block 02, Lot 03**

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\_\_\_\_\_

**MPC-18-03-045 MOVED** by David Driedger

That Development Permit 026-DP-18 on Plan 122 3197, Block 02, Lot 03 in the name of 345050 AB Ltd. (Northern Towing) be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit expires April 4, 2020, should the Tarp Shelter need to remain on location, please contact Mackenzie County Planning and Development Department at (780) 928-3983 for a time extension.**
2. Minimum building setbacks;
  - a) 9.1 meters (30 feet) facing 100th Street;
  - b) 9.1 meters (30 feet) exterior side (North) yard;
  - c) 3.1 meters (10 feet) interior side (South) yard; and
  - d) 3.1 meters (10 feet) rear (West) yard; from the property lines.
3. **The Tarp Shelter shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
5. This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

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8. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

**6. SUBDIVISION**

- a) **11-SUB-15 Andrew J Goertzen (Time Extension)  
10 Acre Subdivision  
NW 36-105-14-W5M**

**MPC-18-03-046 MOVED** by Beth Kappelar

That a one (1) year time extension for Subdivision Application 11-SUB-15 in the name of Andrew J Goertzen on NW 36-105-14-W5M be GRANTED to expire on March 29, 2019.

**CARRIED**

- b) **08-SUB-18 Benjamin & Katherine Peters  
10 Acre Subdivision  
SE 02-104-17-W5M**

**MPC-18-03-047 MOVED** by Beth Kappelar

That Subdivision Application 08-SUB-18 in the name Benjamin and Katherine Peters on SE 02-104-17 W5M be TABLED until an engineered drainage plan is submitted for review.

**CARRIED**

- c) **09-SUB-18 Isaac & Betty Schmidt  
16.72 Acre Subdivision  
NW 20-107-13-W5M**

**MPC-18-03-48 MOVED** by David Driedger

That Subdivision Application 09-SUB-18 in the name of Isaac & Betty Schmidt on NW 20-104-17-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 16.72 acres (6.765

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hectares) in size.

2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
  - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
  - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$5, 500 per acre. Municipal reserve is charged at 10%, which is \$550 per subdivided acre. **16.72 acres times \$550 equals \$9, 196.**
  - g) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a).**
  - h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
  - i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
  - j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the**

\_\_\_\_\_  
\_\_\_\_\_

**water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

**d) 10-SUB-18 Peter P Wiebe  
10 Acre Subdivision  
SE 19-107-13-W5M**

**MPC-18-03-49** **MOVED** by Beth Kappelar

That Subdivision Application 10-SUB-18 in the name of Peter P Wiebe on SE 19-107-13-W5M be APPROVED with the following conditions:

3. This approval is for a **TYPE B** subdivision, 10.00 acres (4.05 hectares) in size.
4. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
  - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
  - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$5, 000 per acre. Municipal reserve is charged at 10%, which is \$500 per subdivided acre. **10 acres** times

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**\$500 equals \$5000.00.**

- g) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a).**
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

**6. MISCELLANEOUS ITEMS**

**a) Brownlee Response in regards to Brownfields**

**MPC-18-03-50** **MOVED** by Beth Kappelar

That the Brownlee response in regards to brownfields be tabled to the following meeting.

**CARRIED**

**b) Foothills Municipal Reserve**

Discussion item.

**7. IN CAMERA**

None.

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\_\_\_\_\_

**8. MEETING DATES**

- ❖ Thursday, April 12, 2018 @ 10:00 a.m. in La Crete
- ❖ Thursday, April 26, 2018 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, May 10, 2018 @ 10:00 a.m. in La Crete
- ❖ Thursday, May 24, 2018 @ 10:00 a.m. in Fort Vermilion

**9. ADJOURNMENT**

**MPC-18-03-051** **MOVED** by David Driedger

That the Municipal Planning Commission Meeting be adjourned at 10:22 a.m.

**CARRIED**

These minutes were adopted this 12<sup>th</sup> day of April, 2018.

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Erick Carter, Chair



Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Doug Munn, Director of Community Services</b>
<b>Title:</b>	<b>Community Services Committee Meeting Minutes</b>

**BACKGROUND / PROPOSAL:**

The minutes of the March 13, 2018 and April 11, 2018 Community Services Committee meeting are attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION:**

N/A

Author: D. Munn Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the Community Services Committee meeting minutes of March 13, 2018 and April 11, 2018 be received for information.

Author: D. Munn      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

**MACKENZIE COUNTY  
Community Services Committee Meeting**

**March 13, 2018  
2:00 p.m.**

**Fort Vermilion Meeting Room  
Fort Vermilion, Alberta**

**MINUTES**

<b>PRESENT:</b>	Peter Braun	Reeve
	Lisa Wardley	Deputy Reeve/Chair
	Josh Knelsen	Councillor
	Cameron Cardinal	Councillor
	David Driedger	Councillor
 <b>ALSO PRESENT:</b>	 Len Racher	 Chief Administration Officer
	Donny Roberts	Zama Site Manager
	Dave Fehr	Director of Operations
	Liane Lambert	Public Works Officer / Recording Secretary
 <b>ABSENT</b>	 Doug Munn	 Director of Community Services

**1. CALL TO ORDER:**

**Call to Order: 2.00 p.m.**

Deputy Reeve Wardley called the meeting to order.

**2. AGENDA:**

**Adoption of Agenda**

**MOTION CS-18-03-013**

**MOVED by Councillor Knelsen**

That the agenda be approved as amended:

**CARRIED**

**3). MINUTES:**

**Minutes of the January 22, 2018 meeting**

**MOTION CS-18-03-014**

**MOVED by Reeve Braun**

That minutes of the January 22, 2018 Community Services Committee meeting are accepted as presented

**CARRIED**

**4). COMMUNITY SERVICES TERMS OF REFERENCE**

**MOTION CS-18-03-015**

**MOVED by Councillor Cardinal**

That the Community Services Committee Terms of Reference be accepted for information.

**CARRIED**

**5). BUSINESS ARISING FROM PREVIOUS MINUTES:**

**6). NEW BUSINESS:**

Items “f & g” were discussed first

**f). Emergency Services Identification Cards**

**MOTION CS-18-03-016**

**MOVED by Councilor Driedger**

That administration moves forward with providing all Fire Fighters and Councilors with Mackenzie County Identification cards

**CARRIED**

**g). Fort Vermilion Recreation Board Invoices**

**MOTION CS-18-03-017**

**MOVED by Councillor Cardinal**

That the Community Services Committee recommends to Council to approve the payment of two invoices in the amount of \$1,300.95 and \$786.08 with funds from the Recreation Emergent Fund Reserve.

**CARRIED**

**MOTION CS-18-03-018**

**MOVED by Deputy Reeve Wadley**

That the Community Services Committee moves in-camera at 2:16 p.m. to discuss the Campground Caretaker Contracts

**CARRIED**

All Members of the Community Service Committee, Len Racher, Donny Roberts, Dave Fehr, and Liane Lambert were present during the in-camera discussion. *(MGA Section 602.08(1)(6))*

**MOTION CS-18-03-019**

**MOVED by Reeve Braun**

That the Community Services Committee move out of camera at 2:18 p.m.

**CARRIED**

**a). Hutch Lake Campground Caretaker**

**MOVED by Councillor Driedger**

**MOTION CS-18-03-020**

That the Community Services Committee recommends to Council to award the Hutch Lake Campground Caretaker contract to qualified bidder, Dean Hoyle subject to meeting conditions.

**CARRIED**

**Machesis Lake Campground Caretaker**

**MOVED by Councilor Cardinal**

**MOTION CS-18-03-021**

That the Community Services Committee recommends to Council to award the Machesis Lake Campground Caretaker contract to qualified bidder, Anna Braun subject to meeting conditions.

**CARRIED**

**Wadlin Lake Campground Caretaker**

**MOVED by Reeve Braun**

**MOTION CS-18-03-022**

That the Community Services Committee recommends to Council to award the Wadlin Lake Campground Caretaker Contract for a one year term with the option for two, one year extensions to qualified bidder, Jake Gerbrandt subject to meeting conditions.

**CARRIED**

Deputy Reeve Wardley recessed the meeting at 2:41 p.m. and reconvened the meeting at 2:55 p.m.

**b). Scrap Metal Tender**

**MOVED by Councillor Driedger**

**MOTION CS-18-03-023**

That the Community Services Committee recommends to Council to award the Removal of Scrap Metal from Waste Transfer Stations Contract to the lowest qualifying bidder, Abe and Henry Wiens.

**CARRIED**

**c). Streetscape Minutes**

**MOVED by Councilor Knelsen**

**MOTION CS-18-03-024**

To accept as information

**CARRIED**

**d). Campground information Hutch, Wadlin & Bridge**

**MOVED by Councilor Knelsen**

**MOTION CS-18-03-025**

To accept as information

**CARRIED**

**e). Action List**

**MOVED by Councillor Cardinal**

**MOTION CS-18-03-026**

To accept for information as amended

**CARRIED**

**8. NEXT MEETING DATE:**

The next Community Service Committee Meeting be scheduled for April 11, 2018, at 10:00 p.m. And administration is to invite all the qualifying campground caretakers for a met and greet at lunch time.

**9. ADJOURNMENT:**

**MOVED by Councillor Cardinal**

**MOTION CS-18-03-027**

Meeting was adjourned at 3:30 p.m.

**CARRIED**



**MACKENZIE COUNTY  
Community Services Committee Meeting**

**April 11, 2018  
10:00 AM**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**MINUTES**

**PRESENT:** Lisa Wardley Deputy Reeve/Chair  
Peter Braun Reeve  
Josh Knelsen Councillor  
Cameron Cardinal Councillor  
David Driedger Councillor

**ALSO PRESENT:** Doug Munn Director of Community Services  
Len Racher Chief Administration Officer  
Donny Roberts Zama Site Manager  
Colleen Sarapuk Public Works Administrative Officer /  
Recording Secretary

**1. CALL TO ORDER: Call to Order: 10:05 a.m.**

Councilor Wardley called the meeting to order.

**2. AGENDA: Adoption of Agenda**

**MOTION CS-18-04-028 MOVED by Councillor Knelsen**

That the agenda be approved with the addition  
7.a) Lunch with caretakers.

**CARRIED**

**3). MINUTES: Minutes of the March 5, 2018 meeting**

**MOTION CS-18-04-029 MOVED by Councilor Braun**

That minutes of the March 5, 2018 Community  
Services Committee meeting is accepted as presented.

**CARRIED**

**4). COMMUNITY SERVICES TERMS OF REFERENCE**

**MOTION CS-17-04-030 MOVED by Councillor Cardinal**

That the Community Services Committee Terms of Reference be accepted for information.

**CARRIED**

**5). BUSINESS ARISING FROM PREVIOUS MINUTES:**

**6). NEW BUSINESS:**

**a). Community Directory**

**MOTION CS-18-04-031**

**MOVED by Councillor Knelsen**

That Donny Roberts gathers information and put together a no-profit directory.

**CARRIED**

**b). Community Events Page**

**MOTION CS-18-04-032**

**MOVED by Councillor Driedger**

That administration gathers more information regarding the County's advertising space in the Echo Pioneer and bring back to the next Community Services meeting.

**CARRIED**

**c). FV Fire Hall Replacement**

**MOTION CS-18-04-033**

**MOVED by Councillor Cardinal**

That administration researches all options and brings back information to the next Community Services meeting.

**CARRIED**

**d). Fire Inspection Services**

**MOTION CS-18-04-034**

**MOVED by Councillor Braun**

That the Re-inspection with Outstanding Fire Code Violations fee be changed from \$50.00 per visit to \$50.00 per hour plus expenses.

**CARRIED**

**e). Recreation Board Building Maintenance**

**MOTION CS-18-04-035**

**MOVED by Councillor Cardinal**

That the Community Services Meeting move in camera at 11:34 a.m.

**CARRIED**

**MOTION CS-18-04-036**

**MOVED by Councillor Knelsen**

That the Community Services Meeting move out of camera at 11:55 a.m.

**CARRIED**

**MOTION CS-18-04-037**

**MOVED by Councillor Driedger**

That administration, in conjunction with the Recreation Boards, draft an additional facility and ground maintenance policy.

**f). Hutch Lake Cabins Land Purchase**

**MOTION CS-18-04-038**

**MOVED by Councillor Driedger**

That administration begins to move forward in purchasing more land north of the existing Hutch Lake Cabins.

Break for Lunch at 11:59 a.m.  
Reconvene meeting at 1:12 p.m.

**g). Long Term Plans for Wadlin & Hutch Lake**

**MOTION CS-18-04-039**

**Moved by Councillor Broun**

That a recommendation be made to council to temporarily suspend the purchase of Wadlin Lake Campground, and move forward with acquiring a 25 year lease.

**h). Wadlin Lake 10 Year Plan**

**DISCUSSION**

The committee reviewed the Wadlin Lake 10 year plan, it was discussed that more clarification was needed on the phase dates.

**i). Action List**

**MOTION CS-18-04-040**

**MOVED by Councillor Knelsen**

That the action list be received for information.

**CARRIED**

**7.a) ADDITIONS:**

**a). Lunch with Caretakers**

The committee met with the caretakers over lunch, and discussed expectations, and addressed questions and concerns.

**8.NEXT MEETING DATE:**

The next Community Service Committee Meeting be scheduled for May 9, 2018 at 10:00 a.m.

**9. ADJOURNMENT:**

**MOVED by Councillor Driedger**

**MOTION CS-18-04-041**

Meeting was adjourned at 2:47 p.m.

**CARRIED**

These minutes will be presented for approval at the May 9, 2018 Community Services Meeting.

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Peter Braun, Chair



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Dave Fehr, Director of Operations</b>
<b>Title:</b>	<b>TENDERS Chip Seal Tender – Missed Submission</b>

## BACKGROUND / PROPOSAL:

At the April 10, 2018 Regular Council meeting, tenders were opened for Chip Seal. Only one tender was thought to have been received and was opened at the meeting. Following administrative review of the tenders, Council made the following motion disqualifying that tender based on not meeting all the requirements.

**TENDERS:** 7. a) **Chip Seal**

**MOTION 18-04-277** **MOVED** by Councillor Bateman

That the 2018 Chip Seal contract tender be disqualified and that administration bring back options to the next meeting.

**CARRIED**

Upon further administrative review following the meeting, it was discovered that one of the tenders opened for the Line Painting Tender was actually for the Chip Seal Tender. Envelope 1 from Westcan Seal Coating was opened, however as the requirements were different for both tenders Envelope 2 containing the bid price was not opened.

Administration is requesting that Envelope 2 from Westcan Seal Coating be opened at the meeting as the requirements contained in Envelope 1 were met.

## OPTIONS & BENEFITS:

Should the tender price from Westcan Seal Coating come in over budget Administration will bring back further options as per Motion 18-04-277 at the next meeting.

**Author:** S Wheeler **Reviewed by:** C. Gabriel **CAO:** \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

2018 Operating Budget (Dept. 32) - \$250,000

**SUSTAINABILITY PLAN:**

**COMMUNICATION:**

Successful bidder will be notified and APC will be updated.

**RECOMMENDED ACTION:**

Motion 1:

Simple Majority       Requires 2/3       Requires Unanimous

That Envelope 2 from Westcan Seal Coating be opened for the Chip Seal Tender.

Motion 2:

Simple Majority       Requires 2/3       Requires Unanimous

That the 2018 Chip Seal contract be awarded to the lowest bidder while staying within budget.

**Author:** S Wheeler      **Reviewed by:** C. Gabriel      **CAO:** \_\_\_\_\_



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Dave Fehr, Director of Operations</b>
<b>Title:</b>	<b>TENDERS Gravel Crushing &amp; Stockpiling</b>

## **BACKGROUND / PROPOSAL:**

Administration advertised the 'Gravel Crushing & Stockpiling – Invitation to Tender' on Alberta Purchasing Connection (APC), the Echo / Pioneer, Mackenzie County Website and Mackenzie County Facebook Page. Submissions were due at Fort Vermilion County office April 24, 2018 at 4:30 p.m.

The scope of work for this project includes, but is not limited to Gravel Crushing & Stockpiling at two separate locations:

1. Fidler Pit SE 8-110-15-W5M
2. North Vermilion Pit RL Lot 9-108-1-W5M

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

2018 Operating Budget 32, total of \$1.5 million

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION:**

Successful bidder will be notified and APC will be updated.

**Author:** S Wheeler      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

Motion 1

- Simple Majority       Requires 2/3       Requires Unanimous

That the Gravel Crushing & Stockpiling Tenders – Envelope #1 be opened and that Envelope #2 be opened subject to meeting qualifications.

Motion 2

- Simple Majority       Requires 2/3       Requires Unanimous

That the Gravel Crushing & Stockpiling contract be awarded to the lowest qualified bidder while staying within budget.

Motion 3

- Simple Majority       Requires 2/3       Requires Unanimous

That the unqualified Gravel Crushing & Stockpiling Tenders be returned to the senders without opening Envelope 2.

Author: S Wheeler      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Doug Munn, Director of Community Services Fred Wiebe, Director of Utilities</b>
<b>Title:</b>	<b>Trail Extension/Lagoon Buffer Land</b>

## **BACKGROUND / PROPOSAL:**

Administration has had several requests to extend the paved park trail in La Crete that heads east along township road 1062 to the Highway 697 corner. This trail is shown on the attached map on the south side of the quarter marked C1. It may also be advisable to plan to have the trail follow the right of way as it heads north from the 697/TWP 1062 corner. This quarter is owned by the Crown so if Council would like to proceed with this trail extension we will either need to apply for a DLO for this extension or purchase the quarter.

If we are discussing the idea of purchasing this quarter, there are other reasons to support this purchase. The La Crete lagoon is on the quarter section marked MC1 and MC3. The County owns three quarters in this area marked MC. Purchasing C1 would create a buffer between existing residential property and the County would be able to restrict development on this quarter. The property could also be used for long term expansion of the lagoon. To carry this idea further, the quarter sections marked C2, C3 and C4 could be purchased for the same reasons. These parcels are also owned by the crown. It would also be valuable for the creation of park wilderness (bicycle/walking trails).

The parcels west of the lagoon marked with a P are private land.

## **OPTIONS & BENEFITS:**

There are several options available to Council:

1. Accept this recommendation as information.
2. Apply for a DLO in order to extend the park trail to the corner of TWP 1062 and Hwy 697

**Author:** D. Munn      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

3. Apply for a DLO for the purpose of extending the park trail to the NE corner of the quarter marked P2.
4. Purchase any number of the quarter sections.

**COSTS & SOURCE OF FUNDING:**

The province has a policy to charge market value for land. Administration is aware of a quarter section that has been sold in this area for approximately \$200,000.

There are funds available in the General Capital Reserve.

**SUSTAINABILITY PLAN:**

**COMMUNICATION:**

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That administration be authorized to proceed with the purchase of Sections NE Sec 14-106-15-W5, SE Sec 14-106-15-W5, SE Sec 23-106-15-W5 and SW Sec 23-106-15-W5 for the purpose of public utilities and park trail expansion and that final costs be brought back to Council for decision.

## Lagoon/Trail Map Showing Property Ownership



P = Private

C = Crown

MC = Mackenzie County

C1 = SE Sec 14-106-15 W5

C2 = NE Sec 14-106-15 W5

C3 = SE Sec 23-106-15 W5

C4 = SW Sec 23-106-15 W5





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Doug Munn, Director of Community Services</b>
<b>Title:</b>	<b>Hutch Lake Cabins – Residential Land Purchase Phase 3</b>

## **BACKGROUND / PROPOSAL:**

Council requested that administration prepare a cost estimate for additional development at the Hutch Lake Cabin development.

**MOTION 17-06-426**      **MOVED** by Deputy Reeve Wardley

That administration prepares a cost estimate to complete the preliminary work for the development of additional lots at Hutch Lake Cabins and bring back to Council for review.

**CARRIED**

Attached is a report that estimates the cost of developing additional lots at Hutch Lake Cabins and provides information regarding potential revenues, sales projections and staging for the development.

This report was reviewed by the Community Services Committee on April 11, 2018 and their recommendation is as follows:

To recommend to council that administration begins to move forward in purchasing more land north of the existing Hutch Lake Cabins.

This land recommended for purchase is shown in Appendix 2 titled **Appendix 2 Area Recommended for Purchase by Community Services Committee – April 11, 2018.**

This area is approximately 400 acres in size.

Author: D. Munn      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

There is \$114,000 in the 2018 capital budget for this purchase. We have heard from provincial authorities that land purchases are taking several years to process and it will also include a First Nations Consultation (FNC) before anything could be finalized. The increase in size of this area will increase the purchase price in the attached report to approximately \$560,000 (\$1,400 x 400 acres)

**SUSTAINABILITY PLAN:**

**COMMUNICATION:**

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.

# Report: Hutch Lake Cabins

## Phase 3 Cost Estimate



**April 3, 2018**

Prepared by Doug Munn and Liane Lambert

## Hutch Lake Cabins Phase 3 – Preliminary Report – April 3, 2018

In 2001 the Hutch Lake Cabins development was completed by Mackenzie County. Recently the last few lots from this development have been sold. Mackenzie County Council recently passed resolution 17-06-426 which directs administration to prepare a cost estimate to complete preliminary work for the development of additional lots at Hutch Lake Cabins and bring back to Council for review. The concept for this development would be to create a mirror image of the existing development to the south-east. Figure 1 – Map of Hutch Lake Cabins shows the general location for this development.

It should be understood that this preliminary estimate does not take into consideration soil conditions, environmental issues, etc. If preliminary approval is received then this work would be the next step.

The following is an estimate for the development of Hutch Lake Cabins Phase 3. The following standards were used to develop this estimate:

- Mirror image of Phase 1&2.
  - Includes 52 residential Lots
  - Road width of 20 meters
  - Utilities supplied include Power (no gas or water)
  - One “park” lot included
  - Access ROW to lake

This is a preliminary estimate only: should council wish to proceed with this endeavor, administration will request quotes to provide more accurate figures.

### **Cost Estimate**

#### Land Acquisition

Hutch Lake Phase 3 application fee	1,050	
Cost of Land – 60 acres @ \$1,400/ac (County Assessment from 2017)	84,000	
Appraisal Deposit on Application	2,000	
Digital Mapping and application Fees	<u>200</u>	
Approximate total cost to ESRD	87,250	87,250
Quote from Surveyor		20,000
First Nations Consultation		10,000
Biologist Report		<u>10,000</u>
<u>Total estimate purchase cost:</u>		<u>\$127,250</u>



<b>Development Costs</b>	
Engineering, survey and design	30,000
Road Construction (excluding driveways)	120,000
Includes engineering and clearing Based on estimate from Dave Fehr	
Power installation	160,000
Surveying cost	15,000
Advertising Cost – Big Deal Bulletin/Vinyl Sign	2,200
Realtor Fees - \$500.00 per lot x 52 <sup>1</sup>	26,000
Finance Charges (\$500,000 x 3% x 5 years)	75,000
Contingency (10%)	45,000
<u>Total Development Cost</u>	<u>473,200</u>
<b><u>Total Cost of Development and Land Purchase</u></b>	<b><u>\$600,450</u></b>

### **Lot Sales/Revenue**

At the estimated total cost of \$600,000 lots would need to be priced at a minimum of \$11,538 each in order to recover cost (\$600,000/52 lots). Phasing the development would reduce the amount of initial capital investment required.

### **Hutch Lake Phase Two - Cost History (Taken from a RFD dated Jan 28, 2009)**

Previously in 2001, when Phase two of Hutch Lake was developed, the average price of Phase 2 lots ranged from \$8,143.50 - \$13,394.50 per lot the price. This equated to \$3.70/ per sq. meter which represented the market values at the time.

In 2001, twenty five new lots (Phase 2) (12.95 acres) were created at the Hutch Lake Recreational Subdivision. Council of the day decided that the lots would not sell below appraised value to ensure that the value of the existing lots would be maintained and that the County would recover back some of the development costs. The land was purchased from Alberta Sustainable Resources for \$1.50 m<sup>2</sup> x 57,406 m<sup>2</sup> total = \$86,109.00.

### **Tax Revenues**

Currently there are 52 properties at Hutch Lake Cabins Area that the County collects a total of \$31,416 in tax revenue. Even though many of these lots are undeveloped or have very basic dwellings on them the average tax from these lots is \$604.

---

<sup>1</sup> Realtor Fees: In accordance to Policy FIN019 the High Level realtors have the rights to sell Mackenzie County owned land. The policy states that any local realtor can sell a lot for the commissioned price of \$500.00 or a commission of three (3%) on lots greater than 0.40 hectares (0.99 acres). This policy does not include any provisions requiring the realtors to provide any type of advertising service.

## **Staging the Project**

Should Council decide to proceed it is logical to stage this project over several years. This staging would flow roughly as follows:

### Stage 1 (2018-19)

First Nations Consultation	10,000
Land Acquisition Costs (preparatory) <i>Application deposit, digital mapping</i>	3,250
Biologist Report	10,000
Engineering, survey and design	<u>50,000</u>
TOTAL	<u>\$73,250</u>

### Stage 2 (2019-20) – Develop 30 lots

Development Costs (30 lots)	
Purchase Land	84,000
Road Construction (excluding driveways)	80,000
Power installation	120,000
Surveying cost	15,000
Advertising Cost – Big Deal Bulletin/Vinyl Sign	2,200
Realtor Fees - \$500.00 per lot x 30	15,000
Finance Charges (\$340,000 x 3% x 3 yrs)	31,000
Contingency (10%)	<u>35,000</u>
<u>Total Development Cost (30 lots)</u>	<u>\$382,200</u>

### Stage 3 (2025 – once 30 lots have sold)

Road Construction (excluding driveways)	40,000
Power installation	40,000
Surveying cost	5,000
Advertising Cost – Big Deal Bulletin/Vinyl Sign	500
Realtor Fees - \$500.00 per lot x 30	15,000
Finance Charges (\$110,000 x 3% x 3 yrs)	10,000
Contingency (10%)	<u>10,000</u>

<u>Total Development Cost (22 lots)</u>	<u>\$120,500</u>
---	------------------

## **Additional Costs**

There have been several additional costs to phase 1 and 2 lots including the installation of a dock and a playground. These additional costs have added approximately \$60,000 to the cost of the development. It would be reasonable to add this cost to the development costs and increase the lot prices accordingly in order to recover them.

## **Conclusion**

It is possible to develop lots at Hutch Lake for an average of \$11,500 per lot. Lots would typically be broken down by square footage and sold based on size. In the past

these lots have sold for more and the County would need to determine what these lots would sell for in order to ensure cost recovery and possibly profit from the sale.

Figure 1 – Map of Hutch Lake Cabins



**Appendix 2**

**Area Recommended for Purchase by Community Services Committee – April 11, 2018**







Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Doug Munn, Director of Community Services</b>
<b>Title:</b>	<b>Wadlin Lake Survey Invoice</b>

## **BACKGROUND / PROPOSAL:**

The 2017 Capital budget included \$15,000 to survey Wadlin Lake and this amount was carried forward to 2018. We received an estimate from Borderline Surveys to complete the survey for between \$12,000 to \$14,000 and asked them to proceed with the survey. As described in the attached invoice and as explained to Council on several occasions, there were problems with the survey and the Director of Surveys for the GOA requested numerous drafting revisions, additional pins and other modifications. As a result the additional work brought the final cost over budget. Attached is the invoice in the amount of \$17,725.04.

It should be noted that this survey is necessary in order to apply for a 25 year lease on the Wadlin Lake Lands.

## **OPTIONS & BENEFITS:**

That Council approve the payment of invoice #233 from Borderline Surveys in the amount of \$17,725.04.

## **COSTS & SOURCE OF FUNDING:**

There is \$15,000 in the 2018 capital budget for this payment. The balance of \$2,725.04 could be drawn from the General Capital Reserve.

## **SUSTAINABILITY PLAN:**

Author: D. Munn Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**COMMUNICATION:**

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the budget be amended to include an additional \$2,725.04 for the surveying of Wadlin Lake, for a total project cost of \$17,725.04, with funding coming from the General Capital Reserve.

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_





**Mackenzie County**

Box 640  
Fort Vermillion, Alberta  
T0H 1N0

Invoice No. **233**

Invoice Date **08/04/2018**

Job No. **170048**

GST # **776001695RP0001**

Attention: **Liane Lambert/ Doug Munn**

Project Type: Official Settlement Survey

Project Location: Wadlin Lake Settlement

**Project Description**

Preparation of Official Settlement Plan to facilitate Public Land Sale of former REC lease property around Wadlin Lake. Included 4 field days to perform field survey to the higher than usual specifications of the director of Surveys Office. Includes drafting plan and numerous drafting revisions as per the Director of Surveys office. Includes drafting charges, plan checking, and plan computations, project management, survey report preparations. Survey Plan is finished and survey report is drafted. Survey Plan can be used for first nations consultations.

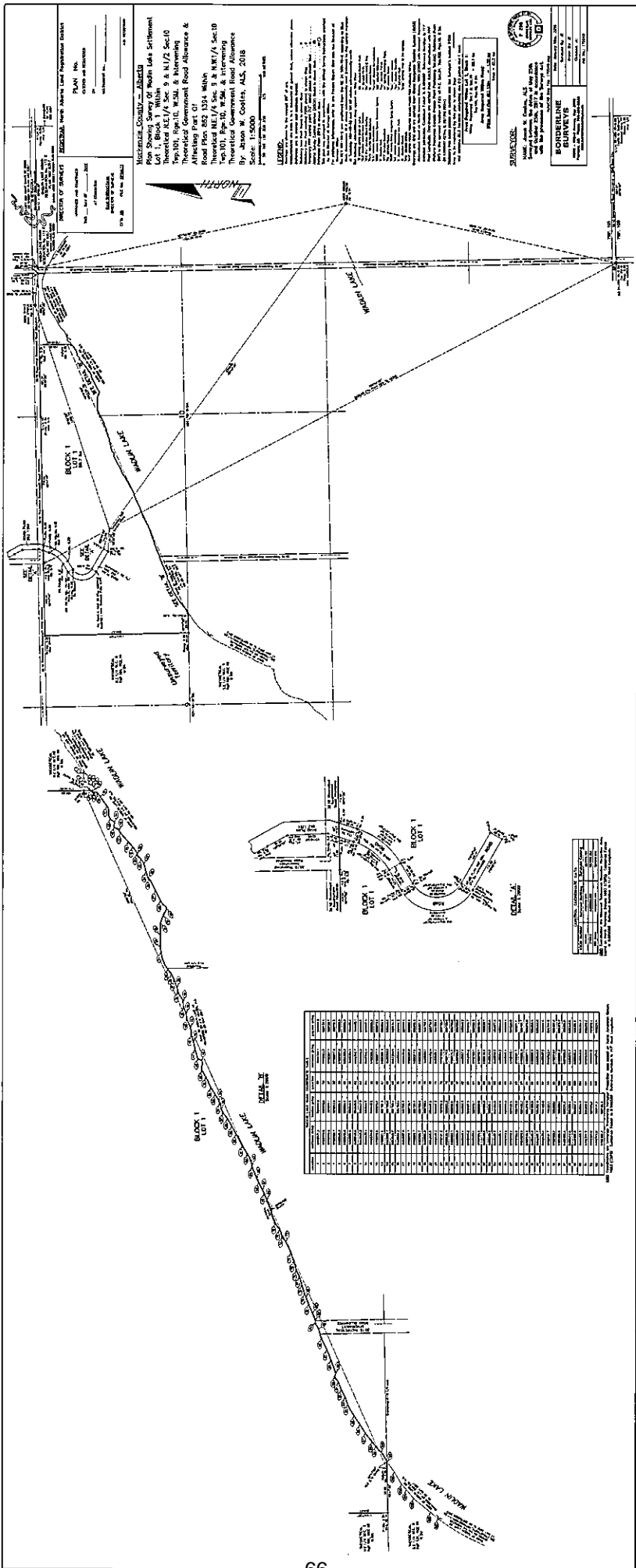
Quantity	Charge	Rate	Amount
47.5	Survey Crew Hourly Rate	\$ 110.00	\$ 5,225.00
10	ALS Hourly Rate	\$ 110.00	\$ 1,100.00
20	Survey Tech Hourly Rate	\$ 105.00	\$ 2,100.00
22	Drafting HourlyRate	\$ 105.00	\$ 2,310.00
1.5	Admin Hourly Rate	\$ 60.00	\$ 90.00
18	Meals	\$ 25.00	\$ 450.00
4	La Crete Apartment Accomodation nights	\$ 100.00	\$ 400.00
2	Single GPS Survey Equipment Package	\$ 490.00	\$ 980.00
2	Dual GPS Survey Equipment Rate	\$ 800.00	\$ 1,600.00
445	Truck Rate per KM	\$ 1.15	\$ 511.75
21.5	Truck Rate Hourly Rate	\$ 22.00	\$ 473.00
4	ATV Day Rate	100.00	\$ 400.00
15	Survey Post	16.00	\$ 240.00
13	Survey Marker Post	22.00	\$ 286.00
1	LTO Plan Registration Fee	225.00	\$ 225.00
1	Aerial Photo Imagery	240.00	\$ 240.00
1	Document Search Fees	76.00	\$ 76.00
1	Professional Service Job Surcharge	200.00	\$ 200.00
Thank You - We appreciate your business!		Sub Total	\$ 16,906.75
		GST 5%	\$ 818.29
		Total	\$ 17,725.04
		Deposit	\$ -
		<b>Total</b>	<b>\$ 17,725.04</b>

Jason Coates (Owner)

10111-110<sup>th</sup> Street, BOX 2661, Fairview Alberta, TOH 1L0

WWW . BORDERLINESURVEYS . CA

780 . 330 . 9939





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Karen Huff, Director of Finance</b>
<b>Title:</b>	<b>2018 Operating and Capital Budget</b>

## **BACKGROUND / PROPOSAL:**

S. 242, MGA states:

1. Each council must adopt an operating budget for each calendar year.
2. A Council may adopt an interim operating budget for part of a calendar year.
3. An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.

Council reviewed the 2018 Draft Operating and Capital budgets during the October 30, November 28, December 5, and December 11, February 12, and February 27th meetings.

At the February 27, 2018 budget meeting, Council passed the following motion:

**MOTION 18-02-149**  
Requires 2/3

That the 2018 operating and capital budgets be approved as amended.

**CARRIED**

**Author:** Jenn Batt      **Reviewed by:** Karen Huff      **CAO:** \_\_\_\_\_

At the March 28, 2018 Council meeting motions were made amending the budget:

2018 Operating Expense

Account	Amount	Description
2-32-00-534 - Gravel	200,000	Increase as per Motion 18-03-244
7-41-30-09 – NON TCA Project	35,000	Water Diversion License Review Motion 18-03-253
<b>Total Expense</b>	<b>\$ 235,000</b>	

2018 Capital Expenses

Account	Amount	Description
6-23-30-05 – Piston Intake Valve & Booster Reel	9,900	Increase Budget for Booster Reel Motion 18-03-243
<b>Total Expense</b>	<b>\$ 9,900</b>	

Upon further review of the budget, the following are corrections required, and are reflected in the budget presented.

2018 Capital Expenses

Account	Amount	Description
6-32-10-16 – Rebuild Golf Course Road (1/2 mile)	185,000	Budget amount should have been \$205,000 but was listed as \$20,000
6-41-30-21 – Storage Work	3,192	Carry Forward TCA Project - Storage Work
<b>Total Expense</b>	<b>\$ 188,192</b>	

**OPTIONS & BENEFITS:**

The budget is based on multiple assumptions, and the municipal tax revenue is calculated using an estimated assessment and the rates as specified in 2018 Tax Rate Bylaw.

**COSTS & SOURCE OF FUNDING:**

NA

**Author:** Jenn Batt **Reviewed by:** Karen Huff **CAO:** \_\_\_\_\_

**SUSTAINABILITY PLAN:**

NA

**COMMUNICATION:**

Approved budgets are posted on the County's website.

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the final 2018 operating and capital budgets be approved as presented.

Author: Jenn Batt      Reviewed by: Karen Huff      CAO: \_\_\_\_\_



# 2018 Capital & Operating Budget

April 25, 2018 – Council Meeting

# Contents:

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- Non-TCA	
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- Non-TCA	
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# 2018 Operating Budget

## **REVIEW OF STATEMENT OF OPERATIONS:**

Mackenzie County's management team has drafted the 2018 operating budget for Council's consideration, using various assumptions including maintenance of current levels of service (status quo), and recalculation of the water and sewer rate, in order to reach 100% recovery rate of operating expenses excluding TCA amortization and including long-term debt principal and interest payments.

## **Significant Budget Changes**

### **Revenue**

#### **Taxation**

2018 Assessment values and 2017 Tax rates were used to estimate Tax Revenue for 2018. 2018 Assessment values increased by 5.55% over 2017 values. This increase is due to updating current property assessment values, and a large industrial property project coming on line in 2017.

#### **Water Sales**

Assuming the water and sewer rates remain the same in 2018, the bulk water revenue will increase by \$16,935, and the bulk sewer revenues will increase by \$11,740 from the 2017 budget.

#### **Penalties on Taxes**

Penalties on taxes are anticipated to be \$90,000 lower than 2017 budget. The penalty calculation process was changed in 2017 to reflect the method in the Municipal Government Act. According to our current Tax Penalties Bylaw amended in 2013, we have four penalty runs on January 1 (12% penalties), July 1 (6% penalties), September 1 (9% penalties), and November 1 (12% penalties) in a yearly cycle.

#### **Provincial Grants**

We do not anticipate a significant change in provincial grants in 2018. Basic Municipal Transportation Grant remains the same as we received in previous years. ASB grant, MSI operating & capital grant, GTF grant, and FCSS grant remain unchanged.

2018 Capital grant amount have been released for MSI and GTF, so the budget was developed based on 2018 Capital grant amounts received.

**Expenses**

**Wages and Salaries**

Wages and salaries were amended to include the organizational chart changes approved at the October 30, 2017 Budget Council meeting.

It is noted that LAPP rates have decreased, so you will see a decrease in the sum of total benefits mainly due to the LAPP decrease.

**WCB**

Budget is estimated at the 2017 rates as WCB premium rates have not been released. WCB rates are calculated based on percentages of overall annual salary. The 2018 budget reflects a \$15,887 increase in costs, as we did not get the anticipated rate reduction due to the amount of claims in the past 3 years.

Mackenzie County became COR certified in spring 2016 which resulted in an \$8,475 refund and anticipated 2017 refund of \$4,950.

Annually the municipality receives a return on investments along with other eligible Alberta employers and receive a surplus distribution cheque. As of October 24, 2017 there have been no WCB claims to date. As there are no claims to date, we anticipate a higher surplus refund in 2018 for 2017.

The following table shows our return on investments from the past four years.

2016	2015	2014	2013
\$ 0.00	\$24,811.87	\$26,617.99	\$27,946.50
-claims amounts too high to justify surplus payment.			

**Advertising**

In the 2017 Budget, Council approved an increase of \$13,000 which was not reflected in the October 30, 2017 budget presentation. After the amendment, and administration reviewing each budget line, the increase to the budget line of advertising from 2017 Budget to 2018 Budget is \$3,180.00. This does not take into account the reduction in postage, printing, supplies, and manpower for the production of the County Image.

**Engineering and Consulting**

Changes in engineering & consulting fees are approximately an increase of \$35,000. The changes within these fees include the following:

<u>Engineering &amp; Consulting</u>	35,000
Roads – Reclamation plan for Meander River gravel pit	35,000

**Professional Fees**

Overall change in professional fees is approximately a decrease of \$160,000. The major changes within the professional fees include the following items:

<u>Professional fees</u>	(164,000)
Fire – Emergency calls - Town of High Level Mutual Aid reduced	(35,000)
Enforcement – Contracted Peace Officers reduced	(25,000)
Roads – Consulting services reduced	(100,000)
Water – Clearwell Valve Replacements removed	(20,000)
Planning –Economic & Planning Consultant	50,000
Agriculture – Reduction in roadside spraying requirement	(30,000)

**Enhanced Policing Fee**

The enhanced policing fee for 2018 is expected to be \$307,000, a slight increase to the budget for 2017. The fee includes the following items:

<u>Enhanced policing</u>	312,600
Enhanced policing - La Crete	156,300
School Resource Officer	156,300

**Repairs & Maintenance – Bridges**

A portion of 2016 & 2017 bridge work has been carried forward to 2018, with a small amount budgeted for 2018 bridge repairs.

**Repairs & Maintenance – Building**

Repairs & Maintenance – Building had an increase of \$35,500. Below is a highlight of some of the larger changes:

Repair & Maintenance - Buildings

Administration – Pump replacement removed, Duct cleaned added	(8,000)
Ambulance – Repair & Maintenance/Paint	5,000
Water – Repair water pipe leak	16,000
Water – Metal siding & Door replacement	13,000
Agriculture – Repair cold storage building at MARA	5,000

**Fuel**

Fuel costs decreased as actuals came in lower than expected. Carbon tax was included in the 2017 fuel budget, and now is being calculated on another line item.

**Dust Control**

The dust control budget increased by \$405,000 due to oil application for Heliport Road, Blue Hills Road, and 109 Street & 113 Avenue La Crete. The budget for dust control by calcium application did not change from 2017.

Below are the dust control actual costs for 2013-2016 and dust control budget for 2017 and 2018:

<b>Year</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>
Cost	\$458,750	\$698,227	\$568,170	\$596,329	\$660,000	\$1,065,000

**Gravel**

Our gravel budget consists of two major activities; gravel crushing and regravelling. There is also a non-cash component to the gravel expense which is generally reflected in the annual inventory adjustments.

Regravelling cost per tonne has decreased significantly since 2014. The regravelling cost has more than doubled from the lowest in 2009 to the highest in 2014 in respect to the Zama Access and the County supply gravel.

There were no significant increases in 2018 gravel cost budget, mainly due to the gravel crushing programme being cancelled in 2017, and budgeted for in 2018. Gravel crushing takes place approximately every three years and the decrease in the placement costs for Filtler and North Vermilion, which is being completed by Mackenzie County staff.

### **Carbon Tax**

Carbon Tax was created as a line item to track costs throughout the year. Costs to date in 2017 are \$71,607.

Carbon Tax was increased January 1<sup>st</sup>, 2018. The 2018 budget reflects this increase.

### **Grants to Local governments**

2018 capital funding for the Town of High Level in the amount of \$166,900 was approved at the February 12, 2018 budget meeting, and is reflected in this budget.

The total budgeted amount of \$1,471,400 includes the operating & capital grants to Town of High Level and operating grant for the Town of Rainbow Lake.

### **Grants to Other Organizations**

The 2018 budget for grants to other organizations were approved in previous Budget meetings, and are reflected in this budget presentation. These grants include the grant payments to Recreational Boards, FCSS, Mackenzie Library Board, and other non-profit organizations.

### **Tax Cancellation/Write-Off**

2018 tax cancellation/write-off cost will still be a significant amount. The majority of these uncollectable tax revenues are from the properties owned by Winter Petroleum Ltd.

### **Depreciation**

The county's annual depreciation continues to increase. The increase is due to the continued upgrade of facilities and road infrastructures. This trend is expected to continue as the county grows and infrastructure is improved and expanded.

**2018 Operating & Capital changes after  
Council Budget Meeting February 27, 2018**

**2018 Operating Expense**

<b>Account</b>	<b>Amount</b>	<b>Description</b>
2-32-00-534 - Gravel	200,000	Increase as per Motion 18-03-244
7-41-30-09 – NON TCA Project	35,000	Water Diversion License Review Motion 18-03-253

**Total Expense** **\$ 235,000**

**2018 Capital Expenses**

<b>Account</b>	<b>Amount</b>	<b>Description</b>
6-23-30-05 – Piston Intake Valve & Booster Reel	9,900	Increase Budget for Booster Reel Motion 18-03-243
6-32-10-16 – Rebuild Golf Course Road (1/2 mile)	185,000	Budget amount should have been \$205,000 but was listed as \$20,000
6-41-30-21 – Storage Work	3,192	Carry Forward TCA Project - Storage Work

**Total Expense** **\$ 198,092**

**Mackenzie County  
Summary of All Units  
December 31, 2017**

	2016 Actual	2017 Actual	2017	2018	2017 Budget vs. 2018 Budget	
	Total	Total	Budget	Budget	Variance \$	Variance %
<b>OPERATING REVENUES</b>						
100-Municipal Taxes	\$25,965,966	\$23,462,203	\$23,608,520	\$24,555,603	\$947,083	104.01%
101-Lodge Requisition	\$852,724	\$455,825	\$459,580	\$581,534	\$121,954	126.54%
102-School Requisition	\$6,839,278	\$6,521,520	\$6,520,118	\$6,171,876	(\$348,242)	94.66%
124-Frontage	\$120,584	\$103,557	\$103,167	\$103,250	\$83	100.08%
261-Ice Bridge	\$139,640	\$130,000	\$0	\$140,000		
420-Sales of goods and services	\$561,317	\$463,435	\$614,685	\$498,400	(\$116,285)	81.08%
421-Sale of water - metered	\$2,973,367	\$3,075,611	\$3,090,054	\$3,122,750	\$32,696	101.06%
422-Sale of water - bulk	\$920,067	\$998,789	\$923,375	\$952,050	\$28,675	103.11%
424-Sale of land	\$52,900	\$8,000	\$0	\$0		
510-Penalties on taxes	\$1,453,394	\$1,030,335	\$1,390,000	\$1,300,000	(\$90,000)	93.53%
511-Penalties of AR and utilities	\$53,944	\$59,520	\$45,000	\$65,750	\$20,750	146.11%
520-Licenses and permits	\$41,246	\$46,704	\$34,000	\$39,000	\$5,000	114.71%
521-Offsite levy	\$0	\$21,851	\$0	\$0		
522-Municipal reserve revenue	\$81,789	\$70,980	\$30,000	\$60,000	\$30,000	200.00%
525-Subdivision fees	\$122,477	\$30,350	\$35,000	\$35,000	\$0	100.00%
526-Safety code permits	\$249,016	\$241,453	\$225,000	\$225,000	\$0	100.00%
530-Fines	\$34,589	\$22,685	\$50,000	\$50,000	\$0	100.00%
531-Safety code fees	\$9,587	\$9,764	\$9,000	\$9,000	\$0	100.00%
550-Interest revenue	\$525,474	\$505,427	\$350,000	\$500,000	\$150,000	142.86%
551-Market value changes	\$0	(\$83,306)	\$0	\$0	\$0	
560-Rental and lease revenue	\$114,094	\$127,969	\$108,741	\$125,500	\$16,759	115.41%
570-Insurance proceeds	\$36,663	\$3,234	\$0	\$0		
592-Well drilling revenue	\$34,848	\$0	\$15,000	\$0	(\$15,000)	0.00%
597-Other revenue	\$127,358	\$98,593	\$149,000	\$57,379	(\$91,621)	38.51%
598-Community aggregate levy	\$45,801	\$0	\$80,000	\$80,000	\$0	100.00%
630-Sale of non-TCA equipment	\$72,277	\$5,120	\$67,500	\$0	(\$67,500)	0.00%
790-Tradeshaw Revenues	\$36,404	\$23,248	\$25,600	\$30,000	\$4,400	117.19%
840-Provincial grants	\$1,390,555	\$639,798	\$1,214,214	\$1,214,200	(\$14)	100.00%
890-Gain (Loss) Penny Rounding	\$168	(\$0)	\$0	\$0		
990-Over/under tax collections	\$0	\$0	\$0	\$0		
<b>TOTAL REVENUE</b>	<b>\$42,855,526</b>	<b>\$38,072,665</b>	<b>\$39,147,554</b>	<b>\$39,916,292</b>	<b>\$628,738</b>	<b>101.96%</b>
<b>OPERATING EXPENSES</b>						
110-Wages and salaries	\$6,669,267	\$6,317,787	\$7,317,792	\$7,449,750	\$131,958	101.80%
132-Benefits	\$1,298,355	\$1,377,797	\$1,551,289	\$1,530,550	(\$20,739)	98.66%
136-WCB contributions	\$48,038	\$51,510	\$57,363	\$115,500	\$58,137	201.35%
142-Recruiting	\$16,839	\$19,227	\$15,000	\$15,000	\$0	100.00%
150-Isolation cost	\$73,210	\$89,526	\$86,400	\$100,900	\$14,500	116.78%
151-Honoraria	\$535,071	\$510,277	\$653,600	\$684,200	\$30,600	104.68%
211-Travel and subsistence	\$314,206	\$340,747	\$393,754	\$419,900	\$26,146	106.64%
212-Promotional expense	\$63,370	\$69,241	\$82,500	\$84,000	\$1,500	101.82%
214-Memberships & conference fees	\$105,598	\$117,992	\$152,636	\$157,550	\$4,914	103.22%
215-Freight	\$94,576	\$92,914	\$121,266	\$116,000	(\$5,266)	95.66%
216-Postage	\$46,830	\$53,504	\$43,150	\$46,550	\$3,400	107.88%
217-Telephone	\$114,524	\$123,098	\$135,000	\$139,996	\$4,996	103.70%
221-Advertising	\$30,471	\$72,962	\$69,270	\$72,850	\$3,580	105.17%
223-Subscriptions and publications	\$5,904	\$7,631	\$11,984	\$11,650	(\$334)	97.21%
231-Audit fee	\$90,300	\$75,600	\$81,800	\$90,000	\$8,200	110.02%
232-Legal fee	\$113,374	\$109,153	\$70,000	\$85,000	\$15,000	121.43%
233-Engineering consulting	\$75,499	\$56,741	\$133,228	\$169,000	\$35,772	126.85%
235-Professional fee	\$1,614,325	\$1,546,491	\$1,760,554	\$1,650,900	(\$109,654)	93.77%
236-Enhanced policing fee	\$115,450	\$150,067	\$300,520	\$312,600	\$12,080	104.02%
239-Training and education	\$112,720	\$81,469	\$169,439	\$151,200	(\$18,239)	89.24%
242-Computer programming	\$92,126	\$60,370	\$106,450	\$122,100	\$15,650	114.70%
251-Repair & maintenance - bridges	\$37,194	\$75,406	\$590,500	\$542,000	(\$48,500)	91.79%
252-Repair & maintenance - buildings	\$165,527	\$145,599	\$170,700	\$206,250	\$35,550	120.83%
253-Repair & maintenance - equipment	\$425,609	\$342,195	\$377,850	\$363,200	(\$14,650)	96.12%
255-Repair & maintenance - vehicles	\$93,564	\$119,751	\$87,940	\$129,800	\$41,860	147.60%
258-Contract graders	\$93,830	\$110,488	\$155,840	\$150,850	(\$4,990)	96.80%
259-Repair & maintenance - structural	\$1,350,249	\$1,600,932	\$2,178,959	\$2,023,050	(\$155,909)	92.84%



	2016 Actual	2017 Actual	2017	2018	2017 Budget vs. 2018 Budget	
	Total	Total	Budget	Budget	Variance \$	Variance %
261-Ice bridge construction	\$93,006	\$131,094	\$120,000	\$130,000	\$10,000	108.33%
262-Rental - building and land	\$38,947	\$28,746	\$35,050	\$65,800	\$30,750	187.73%
263-Rental - vehicle and equipment	\$66,882	\$73,964	\$74,902	\$89,350	\$14,448	119.29%
266-Communications	\$79,151	\$103,775	\$109,912	\$119,100	\$9,188	108.36%
271-Licenses and permits	\$2,441	\$9,850	\$9,518	\$10,900	\$1,382	114.52%
272-Damage claims	\$1,565	\$3,560	\$5,000	\$5,000	\$0	100.00%
274-Insurance	\$355,556	\$334,781	\$322,770	\$322,800	\$30	100.01%
290-Election cost	\$3,055	\$12,372	\$15,000	\$5,000	(\$10,000)	33.33%
342-Assessor fees	\$250,768	\$232,398	\$263,000	\$260,000	(\$3,000)	98.86%
511-Goods and supplies	\$889,141	\$917,485	\$895,359	\$881,700	(\$13,659)	98.47%
521-Fuel and oil	\$696,439	\$788,007	\$1,038,320	\$815,050	(\$223,270)	78.50%
531-Chemicals and salt	\$276,742	\$321,301	\$328,200	\$341,800	\$13,600	104.14%
532-Dust control	\$667,977	\$545,077	\$660,000	\$1,065,000	\$405,000	161.36%
533-Grader blades	\$160,606	\$141,670	\$139,000	\$144,000	\$5,000	103.60%
534-Gravel (apply; supply and apply)	\$1,325,735	\$1,597,656	\$3,430,091	\$3,636,000	\$205,909	106.00%
535-Gravel reclamation cost						
543-Natural gas	\$79,024	\$88,254	\$96,838	\$91,639	(\$5,199)	94.63%
544-Electrical power	\$564,510	\$668,089	\$708,208	\$672,350	(\$35,858)	94.94%
550-Carbon Tax	\$0	\$71,423	\$0	\$112,500	\$112,500	100%
710-Grants to local governments	\$1,408,661	\$1,336,499	\$2,474,900	\$1,476,400	(\$998,500)	59.65%
735-Grants to other organizations	\$1,927,694	\$2,039,399	\$2,145,088	\$2,188,750	\$43,662	102.04%
747-School requisition	\$6,838,317	\$6,512,618	\$6,520,119	\$6,171,876	(\$348,243)	94.66%
750-Lodge requisition	\$852,083	\$461,788	\$459,579	\$581,550	\$121,971	126.54%
755-Designated Industrial Property requisition				\$42,400		
810-Interest and service charges	\$32,576	\$24,004	\$15,000	\$25,000	\$10,000	166.67%
831-Interest - long term debt	\$555,057	\$545,436	\$505,190	\$472,500	(\$32,690)	93.53%
832-Principle - Long term debt	\$1,578,512	\$1,691,601	\$1,575,519	\$1,926,300	\$350,781	122.26%
<b>TOTAL</b>	<b>\$32,540,471</b>	<b>\$32,399,320</b>	<b>\$38,821,347</b>	<b>\$38,593,111</b>	<b>(\$270,636)</b>	<b>99.41%</b>
<b>Non-TCA projects</b>	\$1,059,745	\$1,193,440	\$2,377,366			
762 - Contributed to Capital	(\$200,000)					
763-Contributed to Capital Reserve	\$246,958					
764-Contributed to Capital Reserve	(\$655,816)					
921-Bad Debt	\$956,762		\$1,256,541	\$646,000		
922-Tax Cancellation/Writeoff	\$4,049		\$4,100			
993-NBV of Disposed TCAAssets	\$322,261		\$173,176			
994-Change in Inventory	\$559,623		\$429,265			
995-Amortization of TCA	\$8,345,075		\$9,507,478	\$8,969,350	(\$538,128)	94.34%
<b>TOTAL EXPENSES</b>	<b>\$43,179,129</b>	<b>\$33,592,761</b>	<b>\$52,569,273</b>	<b>\$9,615,350</b>	<b>(\$538,128)</b>	
<b>EXCESS (DEFICIENCY)</b>	<b>(\$323,603)</b>	<b>\$4,479,904</b>	<b>(\$13,421,719)</b>	<b>\$30,300,942</b>	<b>\$1,166,866</b>	

MACKENZIE COUNTY  
STATEMENT OF OPERATIONS

December 31, 2017

	2015 Actual	2016 Actual	2017 Actual	2017	2018	
	Total	Total	Total	Budget	Budget	
<b>OPERATIONAL REVENUES</b>						
Property taxes	\$35,167,010	\$33,657,968	\$30,439,548	\$30,588,218	\$31,309,013	
User fees and sales of goods	\$4,619,126	\$4,507,652	\$4,545,835	\$4,628,114	\$4,573,200	
Government transfers	\$1,501,319	\$1,390,555	\$639,798	\$1,214,214	\$1,214,200	
Investment income (operating)	\$500,870	\$525,474	\$505,427	\$350,000	\$500,000	
Penalties and costs on taxes	\$1,057,962	\$1,453,394	\$1,030,335	\$1,390,000	\$1,300,000	
Licenses, permits and fines	\$539,489	\$456,914	\$350,956	\$353,000	\$358,000	
Rentals	\$140,117	\$114,094	\$127,969	\$108,741	\$125,500	
Insurance proceeds	\$329,409					
Development levies	\$47,870					
Municipal reserve revenue	\$92,428	\$81,789	\$70,980	\$30,000	\$60,000	
Sale of non-ICA equipment	\$8,061	\$72,277	\$5,120	\$67,500	\$0	
Other	\$501,684	\$384,091	\$284,919	\$402,767	\$336,379	
<b>Total operating revenues</b>	<b>\$44,505,345</b>	<b>\$42,783,250</b>	<b>\$36,385,899</b>	<b>\$39,167,554</b>	<b>\$39,776,292</b>	\$8,570,529
<b>OPERATIONAL EXPENSES</b>						
Legislative	\$543,500	\$647,301	\$687,000	\$795,451	\$837,900	
Administration	\$6,882,710	\$5,348,022	\$5,397,320	\$6,832,887	\$5,479,900	
Protective services	\$1,406,990	\$1,153,069	\$1,188,594	\$1,683,876	\$1,565,950	
Transportation	\$16,128,251	\$9,486,626	\$9,934,252	\$13,308,247	\$13,228,400	
Water, sewer, solid waste disposal	\$4,793,168	\$3,574,927	\$3,413,265	\$3,934,492	\$3,308,850	
Public health and welfare (FCSS)	\$639,256	\$783,038	\$768,407	\$803,744	\$799,850	
Planning, development	\$1,072,553	\$1,143,145	\$1,032,171	\$1,171,002	\$1,364,700	
Agriculture and veterinary	\$1,397,583	\$1,134,191	\$1,290,323	\$1,427,281	\$1,417,810	
Recreation and culture	\$2,268,946	\$1,621,789	\$1,713,584	\$1,884,669	\$1,865,500	
School requisitions	\$6,635,781	\$6,838,317	\$6,512,618	\$6,520,119	\$6,171,876	
Lodge requisitions	\$788,108	\$852,083	\$461,788	\$459,579	\$581,550	
Designated Industrial Properties Requisitions		\$0	\$0	\$0	\$42,400	
Non-ICA projects	\$1,092,265	\$1,059,745	\$1,292,726	\$2,359,139	\$0	
<b>Operating expenses</b>	<b>\$43,649,111</b>	<b>\$33,642,252</b>	<b>\$33,692,046</b>	<b>\$41,180,486</b>	<b>\$36,664,686</b>	\$29,911,260
Principle - Long term debt	\$1,669,369	\$1,578,512	\$1,691,601	\$1,575,519	\$1,926,300	
<b>Total Operating Expenses</b>	<b>\$45,318,480</b>	<b>\$35,220,764</b>	<b>\$26,239,530</b>	<b>\$52,484,118</b>	<b>\$38,590,986</b>	
<b>Excess (deficiency) before other</b>	<b>(\$813,135)</b>	<b>\$7,562,486</b>	<b>\$10,146,369</b>	<b>(\$13,316,564)</b>	<b>\$1,185,306</b>	

**ALL Non TCA Carryforward (CF)**

Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	DIRECTOR COMMENTS	Additional Cost	2018 Cost
<b>Dpt 12 Administration</b>									
(01) Information Technology budget (CF)	\$112,800	\$113,626	\$17,700	\$18,526	(\$826)	100%	COMPLETE	\$0	\$0
(02) Phase 3 - Security & Access control (2017)	\$21,000	\$21,254	\$21,000	\$21,254	(\$254)	10%	Issued deposit. Install Oct/Nov 2017	\$0	\$0
(03)HL - Building Repairs (CF)	\$8,000	\$900	\$7,100	0	\$7,100	100%	COMPLETE	\$0	\$0
(04)Internet Security (2017)	\$10,000	\$8,853	\$10,000	\$8,853	\$1,147	60%	COMPLETE BY END OF YEAR 2017	\$0	\$0
(05)Information Technology budget (2017)	\$62,700	\$60,986	\$62,700	\$60,986	\$1,714	50%	COMPLETE BY END OF YEAR 2017	\$0	\$0
(06)Removal of MARA Admin Building (2017)	\$80,000	\$63,597	\$80,000	\$63,597	\$16,403	100%	COMPLETE	\$0	\$0
(14)Disaster Emergency Risk Assessment & Planning (CF)	\$20,000	\$11,990	\$8,010	0	\$8,010		COMPLETE	\$0	\$0
(15)Wolf bounty (CF)	\$100,000	\$48,480	\$89,052	\$37,532	\$51,520		ONGOING	\$0	\$51,520
(16)Caribou/industry protection strategy (CF)	\$280,000	\$333,772	\$168,464	\$222,236	(\$53,772)		ONGOING	\$100,000	\$46,228
(17)Zama Firesmart Program (2017)	\$169,400	\$164,680	\$169,400	\$164,680	\$4,720	100%	COMPLETE	\$0	\$0
(18)Cumulative Effects Assessment Study	\$270,000	\$0	\$270,000	\$0	\$270,000	10%	background work started	\$0	\$270,000
Total Department 12	\$1,133,900	\$828,138	\$903,426	\$597,664	\$305,762			\$100,000	\$367,748
<b>Dpt 32 Public Works</b>									
(02)ZA - Zama Access Road Geotech (CF)	\$253,464	\$253,045	\$192,000	\$191,581	\$419	100%	Complete - Awaiting Invoice	\$0	\$0
(04)ZA - Aspen Drive Ditch Repair (CF)	\$60,000	\$0	\$60,000	\$0	\$60,000	0%	Scheduled for Spring 2018	\$0	\$60,000
(05)ZA - Lot Clean up (CF)	\$50,000	\$48,823	\$1,177	\$0	\$1,177	100%	COMPLETE	\$0	\$0
(10)FV - Antique fire truck restoration (CF)	\$4,800	\$4,305	\$2,463	\$1,968	\$495	100%	COMPLETE	\$0	\$0
(12)LC & FV - Road disposition - Survey work (CF)	\$50,000	\$8,641	\$41,359	0	\$41,359	10%	Ongoing	\$0	\$41,359
(13)Assumption Hill Improvement (ditching) (CF)	\$20,000	\$2,710	\$17,290	0	\$17,290	10%	Waiting for Materials	\$0	\$17,290
(14)Zama Road LOC (CF)	\$100,000	\$0	\$100,000	0	\$100,000		Ongoing	\$0	\$100,000
(15)ZA-Dust Control Oil (2017)	\$97,610	\$73,896	\$97,610	\$73,896	\$23,714	100%	Complete - Awaiting Invoice	\$0	\$0
(16)Goertzen Sub Division Oil (2017)	\$140,000	\$115,892	\$140,000	\$115,892	\$24,108	100%	Complete - Awaiting Invoice	\$0	\$0
(18)HL south Road Oil Dust Control (2017)	\$105,000	\$97,874	\$105,000	\$97,874	\$7,126	100%	Complete - Awaiting Invoice	\$0	\$0
(19)Rocky Land Oil dust Control (2017)	\$125,000	\$0	\$125,000	0	\$125,000		Complete in 2018	\$0	\$125,000
(20)LC Lakeside Estates Oil Dust Control (2017)	\$22,000	\$22,000	\$22,000	\$22,000	\$0	100%	COMPLETE	\$0	\$0
(21)LC Blumenort Road West Oil Dust Control (2017)	\$60,000	\$37,754	\$60,000	\$37,754	\$22,246	100%	Complete - Awaiting Invoice	\$0	\$0
Total Department 32	\$1,087,874	\$664,940	\$963,899	\$540,965	\$422,934			\$0	\$343,649
<b>Dpt 33 Airport</b>									
(01)Airport Master Plan (CF)	\$75,000	\$8,504	\$72,220	\$5,724	\$66,496	10%	project ongoing	\$0	\$66,496
(02)FV & LC Papi Lights (CF)	\$32,413	\$26,800	\$5,613	0	\$5,613	100%	COMPLETE	\$0	\$0
(03)FV Airport Development (CF)	\$16,382	\$7,213	\$16,382	\$7,213	\$9,169		ONGOING	\$0	\$9,169
(04) FV- Rename FV Airport to Wop May Memorial Airport	\$6,000	\$2,792	\$6,000	\$2,792	\$3,208	100%	Complete - Awaiting Invoice	\$0	\$0
Total Department 33	\$129,795	\$45,308	\$100,215	\$15,728	\$84,487			\$0	\$75,666



# Cash Flow Requirement

**Cash Flow Requirement:**

The Cash Flow Requirement schedule summarizes all of the County's cash requirements for the 2018 year, including operating, capital, borrowing, and municipal reserve transactions.

One of the key figures in this schedule is the amount of revenue that will be required to be raised by municipal levy, or property taxes, in order to fund the County's operating expenses.

**Mackenzie County  
2018 BUDGET - Cash Requirement**

	2017 Budget	% change	2018 Budget
<b>Operating Cash Requirements:</b>			
Operating Cost (excluding non-cash items and capital debt interest expense)	30,675,056	-2%	30,037,235
2018 Non-TCA	1,015,110	52%	1,541,660
Less: 2018 Non-TCA requests for Recreation Projects			(18,000)
2017 Non-TCA Carry Forward - Additional Costs	-		190,000
<b>Less: Other Operating Revenue (excluding municipal tax levy)</b>	<b>(7,773,659)</b>	<b>10%</b>	<b>(8,564,900)</b>
Operating Revenue - grants			(705,960)
Anticipated draw from prior year accumulated surplus - restricted (for Non-TCA projects)	(56,900)	1272%	(780,786)
Anticipated draw from prior year accumulated surplus - restricted (for operating purposes)	(9,250)	18711%	(1,740,000)
<b>Tax levy for operations</b>	<b>19,593,721</b>		<b>19,959,249</b>
<b>Capital Cash Requirements:</b>			
2018 TCA - New	8,649,756	26%	10,907,111
Less: Recreation Board Capital Projects (included in Operating)			(187,500)
2017 TCA Carry Forward - Additional Costs	950,606	92%	1,828,171
Capital debt interest	505,190	-7%	471,783
Capital debt principal	1,575,520	22%	1,926,225
<b>Less:</b>			
Capital revenue - grants	(10,105,905)	-3%	(9,808,371)
Other sources capital revenue (community, developers' contributions; contributed assets)	(20,000)	2450%	(510,000)
Proceeds on disposal of assets	(111,500)	557%	(732,100)
Insurance Proceeds	(75,000)	-100%	
Proceeds from new debentures	(1,200,000)	-100%	
Contribution from prior year accumulated surplus	(1,594,683)	-67%	(524,900)
<b>Tax levy for capital</b>	<b>3,012,583</b>	<b>12%</b>	<b>3,370,419</b>
<b>Minimum Tax Levy</b>	<b>22,606,304</b>	<b>3%</b>	<b>23,329,669</b>
Municipal Tax Revenue	(23,798,944)	3%	(24,555,603)
<b>Deficit/(Surplus)</b>	<b>(3,487,225)</b>	<b>-65%</b>	<b>(1,225,934)</b>
<b>Future Financial Plans:</b>			
Contributions to Reserves as per Policies (Miniums)	1,753,350	-71%	500,000
Contributions to Reserves			725,934
<b>Tax levy for future financial plans</b>	<b>1,753,350</b>	<b>-30%</b>	<b>1,225,934</b>
<b>Total Tax Levy</b>	<b>24,359,654</b>	<b>1%</b>	<b>24,555,603</b>
<b>Net budgeted cash draw on accumulated surplus accounts</b>	<b>92,517</b>	<b>-2067%</b>	<b>(1,819,752)</b>
<b>OTHER:</b>			
Restricted surplus (reserves), beginning of year	21,158,323		21,250,840
Restricted surplus (reserves), ending of year	21,250,840		19,431,089
Changes in restricted surplus (reserves) per Motions	-		-
Restricted surplus (reserves), ending of year, revised	21,250,840		19,431,089
<b>Total budgeted operating and capital costs (excluding non-cash items)</b>	<b>42,420,632</b>		<b>44,884,014</b>

Mackenzie County  
2018 Budget  
Schedules of Operating Revenues and General Operating Expenses

Schedules A-1 & A-2

Legislative and Administration	Protective Services	Transportation and Airport	Utilities	Planning & Development	Agricultural & Veterinary	Recreation & Cultural	2018
11 + 12	23 + 25 + 26	32 + 33	41 + 42 + 43	61 + 66	63 + 64	51+71+72+73+74	Budget

*Schedule A-1: Operating Revenues (excluding municipal taxes, and excluding school and lodge requisitions)*

Sale of Goods & Services	23,500	100,000	115,000	4,223,050	9,600	2,850	99,200	4,573,200
Interest Revenue	500,000	-	-	-	-	-	-	500,000
Provincial Grants - operating	-	-	732,150	-	-	183,350	298,700	1,214,200
Other Revenue including frontage	1,454,950	72,950	260,250	78,900	365,000	45,450	-	2,277,500
<b>TOTAL REVENUE</b>	<b>1,978,450</b>	<b>172,950</b>	<b>1,107,400</b>	<b>4,301,950</b>	<b>374,600</b>	<b>231,650</b>	<b>397,900</b>	<b>8,564,900</b>

*Schedule A-2: General Operating Expenses (excluding school and lodge requisitions, and excluding debenture principal payments)*

Wages & Salaries, Benefits, WCB, Recruiting, Honorariums	3,009,650	559,750	3,586,400	1,170,600	960,200	313,600	273,450	9,873,650
Contracted and General Services	1,582,736	739,050	2,833,500	1,392,700	379,900	873,260	266,250	8,067,396
Materials & Supplies, Fuel & Oil, Chemicals & Salt	115,450	236,650	6,135,050	332,250	24,600	99,950	52,100	6,996,050
Utilities (Gas, Power)	84,250	25,500	298,000	353,750	-	-	2,489	763,989
Grants to local governments	1,471,400	5,000	-	-	-	-	-	1,476,400
Grants to other organizations	-	-	-	-	-	131,000	2,057,750	2,188,750
Capital debt interest	25,300	-	375,450	59,550	-	-	12,200	472,500
Net Book Value of disposed TCA	-	-	464,655	-	-	-	34,665	499,321
Amortization	290,400	162,600	6,029,450	2,059,600	8,900	24,300	394,100	8,969,350
Other	-	-	-	-	-	-	-	671,000
<b>TOTAL OPERATING EXPENSES</b>	<b>7,250,186</b>	<b>1,728,550</b>	<b>19,722,505</b>	<b>5,368,450</b>	<b>1,373,600</b>	<b>1,442,110</b>	<b>3,093,004</b>	<b>39,978,406</b>
Non-TCA projects	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>7,250,186</b>	<b>1,728,550</b>	<b>19,722,505</b>	<b>5,368,450</b>	<b>1,373,600</b>	<b>1,442,110</b>	<b>3,093,004</b>	<b>39,978,406</b>

*Less:*

**Non-cash items included in the above:**

Estimated gravel inventory change at Year End 2018	-	-	-	-	-	-	-	-
Net Book Value of disposed TCA	-	-	464,655	-	-	-	34,665	499,321
Amortization	290,400	162,600	6,029,450	2,059,600	8,900	24,300	394,100	8,969,350
Capital debt interest	25,300	-	375,450	59,550	-	-	12,200	472,500
<b>Total operational expenses excluding non-cash items and capital debt interest</b>	<b>6,934,486</b>	<b>1,565,950</b>	<b>12,852,950</b>	<b>3,249,300</b>	<b>1,364,700</b>	<b>1,417,810</b>	<b>2,652,039</b>	<b>30,037,235</b>



Mackenzie County  
 2018 Budget  
 Capital Grant Revenues (for TCA projects)

Schedule B

	Grant funding deferred from prior year	2018 Funding	Total
Provincial Capital Grants - FGTF		616,126	616,126
Provincial Capital Grants - MSI (Capital)		2,718,113	2,718,113
STIP Grant	1,555,500		1,555,500
Provincial Grant - AB Water & Wastewater Program		705,000	705,000
Resource Road Program (Zama, on hold) (1/2 of \$6m total est. cost)	3,000,000	-	3,000,000
Clean Water and Wastewater (CWWF)	671,132	542,500	1,213,632
<b>Total Capital Revenues</b>	<b>5,226,632</b>	<b>4,581,739</b>	<b>9,808,371</b>

Operating Grant Revenues

	Grant funding deferred from prior year	2018 Funding	Total
Basic Municipal Transportation Grant - MSI	-	608,694	608,694
FCSS Grant	-	298,682	298,682
ASB Grant	-	183,359	183,359
MSI	-	122,753	122,753
Alberta Partnership		200,000	200,000
REDI		25,000	25,000
FCM - Asset Management		36,000	36,000
National Disaster Mitigation Program (NDMP)		50,000	50,000
AEMA		40,000	40,000
Firesmart		354,960	354,960
<b>Total Operating Revenues</b>	<b>-</b>	<b>1,919,448</b>	<b>1,919,448</b>

## 2018 Budget

## Contributions to Reserves as per established Policies

Reserves	Minimal Contribution	Comments
General Operating		Reserve Policy #1
General Capital		Reserve Policy #2
Off-Site Levy Reserve	\$0	Reserve Policy #3
Roads Reserve		Reserve Policy #4
Gravel Reclamation reserve	\$0	Reserve Policy #5
Vehicle & Equipment Replacement and Emergency Service Reserve	\$250,000	Reserve Policy #6
Fire Hall		
Recreation and Parks		Reserve Policy #8
Surface Water Management Reserve	\$0	Reserve Policy #9
Municipal Reserve		Reserve Policy #10
Water/Sewer Infrastructure Reserve		Reserve Policy #13
Gravel Crushing		Reserve Policy #14
Grants to Other Organizations Reserve		To Be Developed
Bursaries	\$0	Reserve Policy #17
Rural Water Reserve Fund		Reserve Policy #18
Street light replacement	\$250,000	Reserve Policy #19
<b>Total</b>	<b>\$500,000</b>	

Mackenzie County  
 2018 Budget  
 Contributions to Reserves

Schedule C

Reserves	Minimal contribution	Comments
Off-Site Levy Reserve	\$0	Reserve Policy #3
Roads		Reserve Policy #4
Gravel Reclamation	-	Reserve Policy #5 - Proceeds from Aggregate Levy
Vehicle & Equipment	429,135	Reserve Policy #6
Recreation and Parks		Reserve Policy #8
Surface Water Management Reserve	\$0	Reserve Policy #9 - Amount in reserve has reached targeted maximum
Municipal Reserve	\$0	Reserve Policy #10
Gravel Crushing	\$0	Reserve Policy #14
Grants to Other Organizations	\$0	Reserve Policy #20
Bursaries	\$0	Reserve Policy #17
Rural Water Reserve Fund		Reserve Policy #18 - Surplus Revenue TBD
Street light replacement		Reserve Policy #19
General Operating	148,400	Reserve Policy #1
General Capital	148,399	Reserve Policy #2
<b>Total</b>	<b>\$725,934</b>	

Unit#	Dpt.	Year	Description of Assets	Historical Cost	Net Book Value on Jan 1, 2018	Estimated Selling Price
3206	32	2004	GMC/ISUZU Sweeper JT7F042	166,500.00	41,300.00	25,000.00
2137	32	2014	CAT 160 M	398,496.00	114,567.75	192,700.00
2138	32	2014	CAT 160 M	398,496.00	114,567.75	192,700.00
2139	32	2014	CAT 160 M	398,496.00	114,567.75	192,700.00
2415	32	2010	6430 John Deere Tractor	98,400.00	53,136.00	61,000.00
2326	32	2011	Bobcat S750	37,981.30	17,015.93	25,000.00
2403	32	1998	JD 955 Tractor	18,500.00	5,000.00	0.00
3010	32	2008	JD 2830A Z-Trac Mower	10,112.75	1,000.00	0.00
1431	32		GMC Sierra 3/4 ton 4 x 4	29,990.00	3,500.00	1,500.00
2327	72	2012	Bobcat S650	34,694.55	18,735.28	25,000.00
1045	72		Dodge Sprinter	59,650.50	15,930.10	15,000.00
1646	72		pickup			1,500.00
			<b>Total</b>	<b>1,651,317.10</b>	<b>499,320.56</b>	<b>732,100.00</b>

1. Schedule of ending balances for long term debt as of December 31, 2018

		2018	2017
Debentures -		\$	\$
<b>From Alberta Capital Finance Authority:</b>			
14	4.501% due for 2027 (for Zama Tower Road Sewer)	98,982	108,353
16	4.012% due for 2018 (for Zama Water Treatment Plant)	(0)	188,785
17	4.012% due for 2018 (for Zama Wastewater System)	-	92,568
19	3.718% due for 2019 (for Zama Water Treatment Plant)	48,995	144,318
20	3.718% due for 2019 (for Zama Wastewater System)	14,475	42,637
21	3.334% due for 2019 (for La Crete Office Building)	127,704	251,243
22	3.334% due for 2019 (for Zama Multi-Use Cultural Building)	173,354	341,054
23	3.334% due for 2019 (for Zama Water Treatment Plant))	88,049	173,225
25	3.377% due on Dec 15,2020 (Fort Vermilion Corporate Office Expansion)	170,734	251,907
26	3.5635% due on Mar 15, 2021 (Ruaral Water Line)	619,212	851,987
27	4.124% due on Dec 15, 2030 (La Crete Sewer Lift Station)	151,410	160,992
28	2.942% due on Dec 17, 2031 (Highway #88 connector)	1,517,205	1,603,658
29	3.623% due on Dec 15, 2033 (Highway #88 connector)	8,453,242	8,871,043
30	1.741% due June 15, 2022 FV Arena Ice Plant	219,373	280,012
31	1.741% due June 15, 2022 Range Road 180	275,986	352,273
32	1.741% due June 15, 2022 Township Road 1020	353,828	451,633
33	2.270% due Sept 15, 2022 LC Arena Dressing Room/Lobby Reno	309,414	382,500
		<b>12,621,964</b>	<b>14,548,188</b>

2. Principal and interest repayment requirements on long-term debt over the next five years

To be paid in Year	Principal \$	Interest \$	Total \$
2018	1,926,225	471,783	2,398,008
2019	1,632,478	411,034	2,043,512
2020	1,215,985	363,984	1,579,969
2021	1,032,971	327,457	1,360,428
2022	805,962	299,019	1,104,981
2023 to maturity	7,934,568	1,678,013	9,612,582
	<b>14,548,188</b>	<b>3,551,291</b>	<b>18,099,480</b>

### 3. Debt limit calculation

Section 276(2) of the *Municipal Government Act* requires that debt and debt limits as defined by *Alberta Regulation 255/00* for the County be disclosed as follows:

	2017 projected \$	2016 \$
Total debt limit, on December 31	\$51,996,573	\$52,646,390
Total debt (principal on loans and loan guarantees), on December 31	(\$14,548,188)	(\$14,657,290)
<b>Amount by which debt limit exceeds (short) debt</b>	<b>\$37,448,385</b>	<b>\$37,989,100</b>
Limit on debt service, in fiscal year	\$8,666,096	\$8,774,398
Service on debt in fiscal year (are interest & principal payments)	(\$2,398,008)	(\$2,080,710)
<b>Amount by which debt servicing limit exceeds debt servicing</b>	<b>\$6,268,087</b>	<b>\$6,693,688</b>

The debt limit is calculated at 1.5 times the revenue of the County (as defined in *Alberta Regulation 255/00*) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the County. Rather, the financial statements must be interpreted as a whole.

### 4. New Debt

Debtures -	2018 \$
From Alberta Capital Finance Authority:	
30 Zama Access due on Sep 15, 2032	
<b>Total new debt</b>	<b>-</b>

# 2017 Carry Forward Projects

## ALL TCA Carryforward (CF)

Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	Comments	Additional Cost	2018 Cost
<b>Dpt 12 Administration</b>									
(01) Signs with Flags for FV Office (CF)	\$25,000	\$10,141	\$18,060	\$3,201	\$14,859	50%		\$0	\$14,859
(02) Payroll software (CF)	\$20,000	\$15,837	\$7,203	\$3,040	\$4,163	75%	Software installed. fixing upgrade errors and completion of first year cycle December 2017.	\$0	\$4,163
(03) LC - Xerox Replacement (2017)	\$60,000	\$58,159	\$60,000	\$58,159	\$1,841	100%	COMPLETE	\$0	\$0
(04) FV - Server & 911 Dispatch UPS replacement (2017)	\$9,500	\$9,487	\$9,500	\$9,487	\$13	90%	UPS Installed. Waiting for wiring	\$0	\$13
(05) FV - Server room air conditioner replacement (2017)	\$10,000	\$0	\$10,000	\$0	\$10,000	100%	Alternative method of cooling room was found	\$0	\$0
(06) FV - Mail Folder Inserter (2017)	\$15,000	\$15,000	\$15,000	\$15,000	\$0	100%	COMPLETE	\$0	\$0
(07) FV/LC - Administration Vehicles x 2 (2017)	\$76,000	\$60,163	\$76,000	\$60,163	\$15,837	100%	COMPLETE	\$0	\$0
(08) FV - Fireproof Storage Cabinet (Records) (CF)	\$8,000	\$8,282	\$8,000	\$8,282	(\$282)	100%	COMPLETE	\$0	\$0
(09) LC - Floor Washer (2017)	\$11,860	\$3,500	\$11,860	\$3,500	\$8,360	50%	ONGOING	\$0	\$8,360
(10) ZC - Admin building tree planting (2017)	\$15,000	\$1,116	\$15,000	\$1,116	\$13,884		ONGOING	\$0	\$13,884
(16) MARA Court House (CF)	\$50,000	\$50,105	\$50,000	\$50,105	(\$105)	100%	Complete	\$0	\$0
(18) Land Purchase (South of High Level) (CF)	\$13,000	\$0	\$13,000	\$0	\$13,000	0%	Need to complete FNC	\$0	\$13,000
Total Department 12	\$313,360	\$231,790	\$293,623	\$212,053	\$81,570			\$0	\$54,279
<b>Dpt 23 Fire</b>									
(01) FV - Training Facility (2017)	\$20,000	\$8,650	\$20,000	\$8,650	\$11,350	100%	volunteer component to be accounted for	\$0	\$11,350
(02) LC - Aerial Unit Upgrade (CF)	\$30,000	\$26,950	\$9,003	\$5,953	\$3,050	100%	Complete	\$0	\$0
(03) LC - New Tanker / Pumper (2017)	\$418,722	\$449,466	\$418,722	\$449,466	(\$30,744)	10%	Order placed with 10% deposit	\$0	(\$30,744)
Total Department 23	\$468,722	\$485,066	\$447,725	\$464,069	(\$16,344)			\$0	(\$19,394)
<b>Dpt 26 Enforcement</b>									
(04) FV - RCMP Trailer for the Safety Trailer Program	\$6,650	\$6,650	\$6,650	\$6,650	\$0	100%	COMPLETE	\$0	\$0
Total Department 26	\$6,650	\$6,650	\$6,650	\$6,650	\$0			\$0	\$0



Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	Comments	Additional Cost	2018 Cost
<b>Dpt 32 Public Works</b>									
(04)FV- 43rd Ave, East of 50th Street (CF)	\$135,000	\$128,523	\$134,950	\$128,473	\$6,477	100%		\$0	\$0
(05)FV - 45 Ave Cul-de-sac, East of 52nd Street (CF)	\$140,000	\$133,283	\$139,950	\$133,233	\$6,717	100%		\$0	\$0
(09)New Road Infrastructure (CF)	\$1,223,583	\$1,242,870	\$251,072	\$270,359	(\$19,287)		Ongoing	\$518,171	\$498,884
(19)LC - Engineering & Design for 113 Street and 109 Ave (CF)	\$100,000	\$58,783	\$44,053	\$2,836	\$41,217	90%	preliminary engineering complete	\$0	\$41,217
(20)LC - 94th Ave Asphalt Overlay (CF)	\$869,808	\$828,073	\$608,149	\$566,414	\$41,735			\$0	\$0
(21)LC - Lagoon Access Paving (CF)	\$25,000	\$23,800	\$25,000	\$23,800	\$1,200	100%		\$0	\$0
(31)ZC - Access Pave (PH V) (CF)	\$6,000,000	\$0	\$6,000,000	\$0	\$6,000,000		Ongoing	\$0	\$6,000,000
(45)Snow Plow truck Replacement (2016 CF)	\$290,000	\$289,870	\$1,838	\$1,708	\$130	100%	COMPLETE	\$0	\$0
(50)Gravel Reserve (to secure gravel source) (CF)	\$150,000	\$57,643	\$113,943	\$21,586	\$92,357		Working on securing gravel reserves	\$0	\$92,357
(57)FV - Sand and salt shelter (CF)	\$235,000	\$241,856	\$234,445	\$241,301	(\$6,856)	100%	COMPLETE	\$0	\$0
(65)FV - Goose Neck Trailer 32' (2017)	\$28,000	\$27,336	\$28,000	\$27,336	\$664	100%	COMPLETE	\$0	\$0
(66)FV - Gravel truck (2017)	\$90,000	\$89,966	\$90,000	\$89,966	\$34	100%	COMPLETE	\$0	\$0
(67)FV - Pickup Crew Cab - 3/4 Ton (2017)	\$40,000	\$39,061	\$40,000	\$39,061	\$939	100%	COMPLETE	\$0	\$0
(68)FV - Sand Spreader (2017)	\$6,074	\$5,703	\$6,074	\$5,703	\$371	100%	COMPLETE	\$0	\$0
(69)FV - Skidsteer (2017)	\$80,000	\$70,860	\$80,000	\$70,860	\$9,140	100%	COMPLETE	\$0	\$0
(70)FV - Tilt Deck trailer (2017)	\$8,000	\$8,129	\$8,000	\$8,129	(\$129)	100%	COMPLETE	\$0	\$0
(71)FV - 46 Ave Road Pave (2017)	\$35,000	\$0	\$35,000	\$0	\$35,000	100%	Awaiting invoicing	\$125,000	\$160,000
(75)LC - Road Rebuild - Prairie Packers to West La Crete Road (2017)	\$710,000	\$703,839	\$710,000	\$703,839	\$6,161	100%	COMPLETE	\$0	\$0
(76)LC - Teachers Loop Asphalt & Sidewalk (2017)	\$266,000	\$11,526	\$266,000	\$11,526	\$254,475	0%	Engineering started	\$80,000	\$334,475
(77)LC - Street Improvements (2017)	\$550,000	\$488,550	\$550,000	\$488,550	\$61,450	100%		\$0	\$0
(78)LC - Bridges to new lands-Range Rd180 (2017)	\$2,000,000	\$436,730	\$2,000,000	\$436,730	\$1,563,270	10%	Engineering completed. Awaiting RRD Approval	\$0	\$1,563,270
(79)LC - Bridges to new lands-Township Rd1020 (2017)	\$1,000,000	\$49,364	\$1,000,000	\$49,364	\$950,636	5%	Engineering completed.	\$0	\$950,636
(80)LC - 98Ave Crosswalk Lights (2017)	\$10,142	\$10,142	\$10,142	\$10,142	(\$0)	100%	COMPLETE	\$0	\$0
(81)LC - Pressure Washer (2017)	\$10,900	\$11,100	\$10,900	\$11,100	(\$200)	100%	COMPLETE	\$0	\$0
(84)LC - Trucks x 3 (2017)	\$145,000	\$150,028	\$145,000	\$150,028	(\$5,028)	100%	COMPLETE	\$0	\$0
(85)LC - Dump Trailer (2017)	\$30,200	\$30,596	\$30,200	\$30,596	(\$396)	100%	COMPLETE	\$0	\$0
(86)LC -Steel drum packer (2017)	\$50,000	\$50,000	\$50,000	\$50,000	\$0	100%	COMPLETE	\$0	\$0
(87)LC - Asphalt Miller (2017)	\$27,000	\$25,757	\$27,000	\$25,757	\$1,243	100%	COMPLETE	\$0	\$0
(88)LC/FV - Dozer Blades x 4 (2017)	\$71,800	\$73,500	\$71,800	\$73,500	(\$1,700)	100%	COMPLETE	\$0	\$0
(89)Rubber truck mini excavator (2017)	\$106,020	\$106,020	\$106,020	\$106,020	\$0	100%	COMPLETE	\$0	\$0
(90)LC - Packer/ Roller x 2 (2017)	\$50,000	\$49,959	\$50,000	\$49,959	\$41	100%	COMPLETE	\$0	\$0
(91)RL Road Ditching Improvement (2017)	\$48,780	\$48,471	\$48,780	\$48,471	\$309	100%	COMPLETE	\$0	\$0
Total Department 32	\$20,022,644	\$18,407,653	\$12,916,316	\$3,876,346	\$9,039,970			\$723,171	\$9,640,839
<b>Dpt 33 Airport</b>									
(01)FV - Pole Tarp Storage Shed (CF)	\$45,000	\$52,931	\$45,000	\$52,931	(\$7,931)	100%	COMPLETE	\$0	\$0
(02)FV/LC - Automated Weather Observation System (AWOS) (2017)	\$74,000	\$73,552	\$74,000	\$73,552	\$448	95%	COMPLETE	\$0	\$0
(03)FV - Parking lot drainage improvements (2017)	\$20,000	\$0	\$20,000	\$0	\$20,000	0%	drainage	\$0	\$20,000

Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	Comments	Additional Cost	2018 Cost
Total Department 33	\$139,000	\$126,483	\$139,000	\$126,483	\$12,517			\$0	\$20,000
<b>Dpt 41 Water</b>									
(01)LC - Paving Raw Water Truckfill Station (CF)	\$48,000	\$45,697	\$48,000	\$45,697	\$2,303	100%		\$0	0
(03)FV - Paving for Water Treatment Plant (CF)	\$250,000	\$238,005	\$233,640	\$221,645	\$11,995	100%		\$0	0
(05)LC - Well number 4 (CF)	\$172,500	\$172,405	\$132,371	\$132,276	\$95	100%	Ongoing	\$900,000	\$900,095
(06)ZA - Distribution pump house upgrades (CF/2017)	\$933,569	\$98,953	\$850,788	\$16,172	\$834,616	5%	Design is underway	\$0	\$834,616
(08)FV - Frozen Water Services Repairs (River Road) (CF)	\$210,700	\$142,432	\$142,608	\$74,340	\$68,268	50%	Ongoing into 2018	\$70,000	\$138,268
(11)LC - Waterline Bluehills (CF)	\$833,250	\$0	\$833,250	\$0	\$833,250		Awaiting further funding		\$833,250
(12)LC - Rural Potable Water Infrastructure (CF)	\$6,594,616	\$6,185,682	\$2,253,408	\$1,844,474	\$408,934	95%	COMPLETE - Deficiencies need correction	\$0	\$20,000
(19)FV - 50th St - Water & sewer extension (CF)	\$346,000	\$255,329	\$329,480	\$238,809	\$90,671	99%	COMPLETE - Deficiencies need correction	\$0	\$0
(20)FV - 49th Avenue Water Re-servicing (CF)	\$250,000	\$175,260	\$228,000	\$153,260	\$74,740	99%	COMPLETE - Deficiencies need correction	\$0	\$0
(21)FV - Storage Work (2017)	\$11,000	\$7,808	\$11,000	\$7,808	\$3,192	10%	To be completed in November	\$0	\$3,192
(22)LC - Hydrant Replacement (2017)	\$50,000	\$41,189	\$50,000	\$41,189	\$8,811	100%	COMPLETE	\$0	\$0
(23)FV - Re-route Raw Water Truckfill (2017)	\$35,000	\$10,267	\$35,000	\$10,267	\$24,733	10%	To be completed in November	\$0	\$0
Total Department 41	\$9,734,635	\$7,373,027	\$5,147,545	\$2,785,937	\$2,361,608			\$970,000	\$2,729,421
<b>Dpt 42 Sewer</b>									
(02)ZA - Lift station upgrade (CF/2017)	\$1,964,606	\$145,538	\$1,848,000	\$28,932	\$1,819,068	5%	Design is underway	\$0	\$1,819,068
(07)FV - Main Lift Station Grinder (2017)	\$50,000	\$39,756	\$50,000	\$39,756	\$10,244	10%	Grinder is on order	\$0	\$10,244
(08)LC - Sanitary sewer Expansion (CF)	\$100,000	\$32,870	\$100,000	\$32,870	\$67,130	99%	Awaiting final report & invoicing	\$48,000	\$115,130
Total Department 42	\$2,114,606	\$218,164	\$1,998,000	\$101,558	\$1,896,442			\$48,000	\$1,944,442
<b>Dpt 43 Waste</b>									
(02)ZA - WTS Fence (CF)	\$25,000	\$11,205	\$24,620	\$10,825	\$13,795		COMPLETE	\$0	\$0
(03)LC - Blue Hills - Build up ramp (CF)	\$12,000	\$8,410	\$3,590	\$0	\$3,590		COMPLETE	\$0	\$0
(04)Waste Bins 40 & 6 yd (2017)	\$20,000	\$22,077	\$20,000	\$22,077	(\$2,077)	100%	COMPLETE	\$0	\$0
(05)Build up Berm - Blumenort WTS (2017)	\$9,000	\$0	\$9,000	\$0	\$9,000			\$0	\$9,000
Total Department 43	\$66,000	\$41,692	\$57,210	\$32,902	\$24,308			\$0	\$9,000

Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	Comments	Additional Cost	2018 Cost
<b>Dpt 61 Planning &amp; Development</b>									
(02)LC - New Truck (2017)	\$40,000	\$39,630	\$40,000	\$39,630	\$370	100%	COMPLETE	\$0	\$0
(03)FV - Streetscape (2017)	\$25,000	\$13,818	\$25,000	\$13,818	\$11,182	50%	projects underway	\$25,000	\$36,182
(04)LC - Streetscape (2017)	\$43,227	\$33,260	\$43,227	\$33,260	\$9,967	80%	moved \$18,227 from La Crete Beautification project	\$25,000	\$34,967
Total Department 61	\$108,227	\$86,708	\$108,227	\$86,708	\$21,519			\$50,000	\$71,149
<b>Dpt 63 Agriculture</b>									
(01)HL - Rural Drainage - Phase II & Phase III (CF)	\$1,181,000	\$1,103,192	\$77,808	\$0	\$77,808			\$0	\$77,808
(02)LC - Buffalo Head/Steep Hill water mangement (Phase I) (CF)	\$4,474,569	\$3,740,163	\$3,845,803	\$3,111,397	\$734,406	60%	complete, the outlet portion has not yet		\$734,406
(03)FV - Flood Control Channel Erosion Repair (2017)	\$180,000	\$114,591	\$180,000	\$114,591	\$65,409	100%	awaiting invoices	\$0	\$0
Total Department 63	\$5,835,569	\$4,957,946	\$4,103,611	\$3,225,988	\$877,623			\$0	\$812,214
<b>Dpt 71 Recreation</b>									
(01)FV - Ball Diamonds (CF)	\$76,750	\$74,500	\$15,250	\$13,000	\$2,250	100%	COMPLETE	\$0	\$2,250
(04)Grounds Improvements (2014 - FV Walking Trail) (CF)	\$547,800	\$522,406	\$25,394	\$0	\$25,394		Request to carry forward	\$0	\$25,394
(07)LC - Splash Park (CF)	\$255,000	\$255,000	\$255,000	\$255,000	\$0	100%	COMPLETE	\$0	\$0
(09)FV - Rodeo Grounds (CF/2017)	\$30,000	\$12,067	\$17,933	\$0	\$17,933	70%	COMPLETE	\$0	\$17,933
(23)FV - Skate Shack (CF)	\$30,000	\$0	\$30,000	\$0	\$30,000		Request to carry forward	\$0	\$30,000
(28)ZA - Com. Hall: Property Full landscaping (CF)	\$63,000	\$60,698	\$2,302	\$0	\$2,302		Request to carry forward		\$2,302
(32)FV -Ice plant Repair (2017)	\$1,000,000	\$948,154	\$1,000,000	\$948,154	\$51,846	95%	COMPLETE	\$0	\$51,846
(33)FV- Hall Reno (kitchen) (2017)	\$20,000	\$0	\$20,000	\$0	\$20,000	0%	Request to carry forward	\$0	\$20,000
(34)FV- Bathroom Reno (2017)	\$15,000	\$14,537	\$15,000	\$14,537	\$463	100%	COMPLETE	\$0	\$463
(35)LC -Fire Alarm (2017)	\$12,000	\$6,000	\$12,000	\$6,000	\$6,000	100%	COMPLETE	\$0	\$6,000
(36)LC-Natural Gas, hot water tank (big), 4 new baseboards (2017)	\$10,800	\$7,795	\$10,800	\$7,795	\$3,005	100%	COMPLETE	\$0	\$3,005
(37)LC- One set of lights for outdoor rink (2017)	\$7,028	\$6,000	\$7,028	\$6,000	\$1,028	100%	COMPLETE Council Motion 17-11-871	\$0	\$1,028
(38)LC- Curling Rink Lights (2017)	\$18,000	\$15,900	\$18,000	\$15,900	\$2,100	100%	COMPLETE, CF pending Nov 29 Council meeting	\$0	\$2,100
(39)LC- 2" water line to the ball diamonds (2017)	\$10,000	\$9,250	\$10,000	\$9,250	\$750	100%	COMPLETE	\$0	\$750
(40)LC- 3 windows upstairs overlooking the ice (2017)	\$8,000	\$4,000	\$8,000	\$4,000	\$4,000	100%	COMPLETE	\$0	\$4,000
(41)LC- Dressing room expansion including gym/weight room (2017)	\$482,500	\$292,257	\$482,500	\$292,257	\$190,243	50%	Lobby Renovations to carry forward	\$0	\$190,243
(42)ZA- Water Repair in Furnance Room (2017)	\$10,000	\$0	\$10,000	\$0	\$10,000	0%	Request to carry forward	\$0	\$10,000
(43)ZA- Re-shingling hall (2017)	\$35,000	\$0	\$35,000	\$0	\$35,000	0%	Request to carry forward	\$0	\$35,000
(44)ZA- Energy efficiency upgrade (2017)	\$30,000	\$0	\$30,000	\$0	\$30,000	0%	Request to carry forward	\$0	\$30,000
(45)FV - Boiler condenser heater	\$3,250	\$0	\$3,250	\$0	\$3,250			\$0	\$3,250
(46)La Crete Arena Condenser Motor Purchase	\$4,972	\$0	\$4,972	\$0	\$4,972		Council Motion 17-11-871	\$0	\$4,972
Total Department 71	\$2,669,100	\$2,228,564	\$2,012,429	\$1,571,893	\$440,536			\$0	\$440,536
<b>Dpt 72 Parks</b>									
(04)Machesis Lake - Horse camp - road (CF)	\$14,975	\$15,158	\$2,668	\$2,851	(\$183)	100%	COMPLETE	\$0	\$0
(05)Bridge campground - Survey & improvements (CF)	\$84,000	\$67,373	\$18,857	\$2,230	\$16,627	75%	ONGOING	\$27,000	\$43,627
(07)FV - D.A. Thomas Park - Retaining Wall (CF)	\$10,000	\$4,555	\$5,445	\$0	\$5,445	80%	ONGOING	\$10,000	\$15,445
(10)Wadlin Lake - Grounds improvements (CF/2017)	\$110,000	\$98,149	\$45,588	\$33,737	\$11,851	100%	ONGOING	\$0	\$11,851
(11)Machesis Lake Site Development (2017)	\$75,000	\$42,415	\$75,000	\$42,415	\$32,585	90%	COMPLETE	\$0	\$0

Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	Comments	Additional Cost	2018 Cost
(12)Improvements to Provincial Park - Bridge Campground (2017)	\$60,000	\$16,002	\$60,000	\$16,002	\$43,998	50%	ONGOING	\$0	\$43,998
(13)Hutch Lake Cabins - Playground (2017)	\$44,472	\$39,832	\$44,472	\$39,832	\$4,640	75%	Currently being installed	\$0	\$4,640
(14)Hutch Lake Campground improvements (2017)	\$112,000	\$36,814	\$112,000	\$36,814	\$75,186	25%	ONGOING	\$0	\$75,186
(15)Hutch Lake Dock Blocks (2017)	\$10,000	\$0	\$10,000	\$0	\$10,000	0%	ONGOING	\$0	\$10,000
(16)FV - Mackenzie Housing Park Toddler Playground Equipment (2017)	\$14,700	\$19,795	\$14,700	\$19,795	(\$5,095)	100%	COMPLETE	\$0	\$0
(17)LC - Slide & swings Big Back Yard (2017)	\$32,866	\$29,879	\$32,866	\$29,879	\$2,987	50%	ONGOING	\$0	\$2,987
(18)LC - Playground Expansion (2017)	\$92,962	\$81,551	\$92,962	\$81,551	\$11,411	100%	COMPLETE	\$0	\$0
(19)Machesis Lake - Dock Blocks	\$10,025	\$0	\$10,025	\$0	\$10,025	0%	ONGOING	\$0	\$10,025
Total Department 72	\$671,000	\$451,523	\$524,583	\$305,106	\$219,477			\$37,000	\$217,759
Total 2017 Capital Projects	\$42,149,513	\$34,615,266	\$27,754,919	\$12,795,693	\$14,959,226			\$1,828,171	\$15,920,244

**ALL Non TCA Carryforward (CF)**

Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	DIRECTOR COMMENTS	Additonal Cost	2018 Cost
<b>Dpt 41 Water</b>									
(04)FV - Exhaust Thimbles (CF)	\$20,000	\$18,252	\$20,000	\$18,252	\$1,748	100%	COMPLETE	\$0	\$0
(05)LC - Exhaust Thimbles (CF)	\$20,000	\$17,282	\$20,000	\$17,282	\$2,718	100%	COMPLETE	\$0	\$0
(06)ZA - Exhaust Thimbles (CF)	\$20,000	\$19,129	\$20,000	\$19,129	\$871	100%	COMPLETE	\$0	\$0
(07)FV/HL Rural Comprehensive Water Study (2017)	\$20,000	\$0	\$20,000	0	\$20,000		Awaiting grant details Request CF funds to 2018 Rocky Lane water Truckfill TCA projects	\$0	\$20,000
Total Department 41	\$80,000	\$54,662	\$80,000	\$54,662	\$25,338			\$0	\$20,000
<b>Dpt 43 Solid Waste</b>									
(01)FV - Transfer Station Composting Program (CF)	\$5,000	\$0	\$5,000	0	\$5,000	0%		\$0	\$5,000
(02)LC - Transfer Station Composting Program (CF)	\$5,000	\$0	\$5,000	0	\$5,000	0%		\$0	\$5,000
(03)LC - Waste Packer Plan (CF)	\$5,000	\$0	\$5,000	0	\$5,000	0%		\$0	\$5,000
(04)Rocky Lane WTS Survey (2017)	\$10,000	\$6,702	\$10,000	\$6,702	\$3,298	100%	COMPLETE	\$0	\$0
Total Department 43	\$25,000	\$6,702	\$25,000	\$6,702	\$18,298			\$0	\$15,000
<b>Dpt 61 Planning &amp; Development</b>									
(02)Infrastructure Master Plans (CF)	\$240,800	\$228,241	\$12,559	0	\$12,559	95%	waiting on consultant	\$0	\$12,559
(03)Land Use Bylaw Update (CF)	\$100,000	\$93,579	\$59,653	\$53,232	\$6,421	100%	COMPLETE	\$0	\$0
(09)Rural addressing signs (CF)	\$395,000	\$306,400	\$88,600	0	\$88,600	100%	COMPLETE	\$0	\$0
(10)Natural Disaster Mitigation Program (2017)	\$50,000	\$0	\$50,000	0	\$50,000	0%	Grant funding approved - CF \$15,000 \$50,000+\$40,000 GRANT FUNDED	\$90,000	\$105,000
Total Department 61	\$785,800	\$628,220	\$210,812	\$53,232	\$157,580			\$90,000	\$117,559
<b>Dpt 71 Recreation</b>									
(01)ZA - Hall electrical upgrades (CF)	\$31,887	\$24,473	\$7,414	0	\$7,414		ONGOING	\$0	\$7,414
(14)LC- Ice Rink Foam Dividers (2017)	\$4,987	\$4,871	\$4,987	\$4,871	\$116	100%	COMPLETE	\$0	\$0
(15)LC- Sidewalk to Tennis Court (2017)	\$1,913	\$1,825	\$1,913	\$1,825	\$88	100%	COMPLETE	\$0	\$0
Total Department 71	\$38,787	\$31,169	\$14,314	\$6,696	\$7,618			\$0	\$7,414
<b>Dpt 72 Parks</b>									
(01)FV - Bridge Campsite - Clear Trees (CF)	\$5,000	\$0	\$5,000	0	\$5,000	0%	Requires plan approval	\$0	\$5,000
(02)Fire Pits & Picnic Tables (2017)	\$10,000	\$8,750	\$10,000	\$8,750	\$1,250	100%	ONGOING	\$0	\$1,250
(05)La Crete Street Scape Implementation Committee (CF)	\$0	\$0	\$0	0	\$0		\$18,227 to La Crete Implementation budget		
(10)Wadlin Lake - Blocking for dock (CF)	\$2,500	\$0	\$2,500	0	\$2,500	100%	ONGOING	\$0	\$2,500
(11)LC - Shelters (2017)	\$9,500	\$8,327	\$9,500	\$8,327	\$1,173	100%	COMPLETE	\$0	\$0
(12)Wadlin Lake Land Purchase (2017)	\$15,000	\$0	\$15,000	0	\$15,000	100%	projects	\$0	\$15,000
Total Department 72	\$42,000	\$17,077	\$42,000	\$17,077	\$24,923			\$0	\$23,750
Total 2017 Non Capital Projects	\$3,243,156	\$2,221,554	\$2,259,666	\$1,238,064	\$1,021,602			\$190,000	\$970,786

Code	Project Description	2018 Budget	County Cost	External Funding				Internal Funding			
				FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	Debenture
<b>(12) - Administration Department</b>											
7.12.30.19	Information Technology Budget	48,000	48,000								
7.12.30.20	Building Maintenance Lifecycle Plan	28,000	28,000								
7.12.30.21	Building Appraisals	40,000	40,000								
7.12.30.22	FV - Asset Management	45,000	9,000			36,000					
7.12.30.23	ZA - FRIAA Firesmart Program	354,960	-			354,960					
<b>Total department 12</b>		<b>515,960</b>	<b>125,000</b>	-	-	<b>390,960</b>	-	-	-	-	-
<b>(23) - Fire Department</b>											
7.23.30.01	FV - Fire Dept Training Props	30,000	15,000				15,000				
7.23.30.02	LC - Fire Dept Training Props	35,000	17,500				17,500				
<b>Total department 23</b>		<b>65,000</b>	<b>32,500</b>	-	-	-	<b>32,500</b>	-	-	-	-
<b>(26) - Enforcement</b>											
7.26.30.01	Radar Lazer - Portable	4,200	4,200								
<b>Total department 23</b>		<b>4,200</b>	<b>4,200</b>	-	-	-	-	-	-	-	-
<b>(41) - Water</b>											
7.41.30.08	LC -La Crete Future Water Supply Concept	200,000	200,000								
7.41.30.09	Water Diversion License Review	35,000	35,000					35,000	GOR		
<b>Total department 43</b>		<b>235,000</b>	<b>235,000</b>	-	-	-	-	<b>35,000</b>			-
<b>(42) - Sewer</b>											
7.42.30.01	LC - Future Utility Servicing Plan	85,000	85,000								
<b>Total department 43</b>		<b>85,000</b>	<b>85,000</b>	-	-	-	-	-	-	-	-
<b>(43) - Solid Waste Disposal</b>											
7.43.30.05	Waste Bins 40 & 6 yd	20,000	12,000				8,000				
<b>Total department 43</b>		<b>20,000</b>	<b>12,000</b>	-	-	-	<b>8,000</b>	-	-	-	-
<b>(61) - Planning &amp; Development Department</b>											
7.61.30.11	Municipal Census	120,000	95,000			25,000					
7.61.30.12	MuniSight Software - GIS	98,000	98,000								
7.61.30.13	Seven (7) Intermunicipal Development Plan and Intermunicipal Collaborative Framework	350,000	150,000			200,000					
<b>Total department 61</b>		<b>568,000</b>	<b>343,000</b>	-	-	<b>225,000</b>	-	-	-	-	-
<b>(63) - Agricultural Services Department</b>											
7.63.30.01	Dell Tough Book and software	20,500	20,500								
7.63.30.02	Paint MARA Building	10,000	5,000					5,000	GOR		
<b>Total department 63</b>		<b>30,500</b>	<b>25,500</b>	-	-	-	-	<b>5,000</b>			-
<b>(71) - Recreation</b>											
7.71.30.02	FV - Facility Security Camera System	3,000	3,000								
7.71.30.03	LC - 2 Sets of Mini Nets & Portable Boards	8,500	8,500								
7.71.30.04	LC - 2 Heaters for Bleachers	6,500	6,500								
<b>Total department 71</b>		<b>18,000</b>	<b>18,000</b>	-	-	-	-	-	-	-	-
<b>TOTAL 2018 Non-Capital Projects</b>		<b>1,541,660</b>	<b>880,200</b>	-	-	<b>615,960</b>	<b>40,500</b>	-	<b>40,000</b>	-	-

# 2018 Capital Projects

Mackenzie County										
2018 TCA Projects										
Project Description	2018 Budget	County Cost	External Funding				Internal Funding			
			FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debenture
<b>(12) - Administration Department</b>										
Information Technology Network Equipment	30,000	-		30,000						
FV Office HVAC Photocopy Room/Meeting Room 1/Council Chambers	30,000	30,000								
FV Cargo Trailer	12,000	12,000								
<b>Total department 12</b>	<b>72,000</b>	<b>42,000</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(23) - Fire Department</b>										
LC - Deck Gun (Tompkins)	15,000	-		15,000						
LC - Plson Intake Valve and Booster Reel (Tompkins)	18,500	9,900		8,600				VER	9,900	
LC - Wildland Skid	5,200	-		5,200						
LC - Fire Pumper Truck	-	-					-			
LC - Install Air Conditioning in Fire Hall	-	-								
LC - Install Generator Hook up	8,000	8,000								
LC - Fire Truck	500,000	500,000						ES-VER	500,000	
<b>Total department 23</b>	<b>546,700</b>	<b>517,900</b>	<b>-</b>	<b>28,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>509,900</b>	<b>-</b>
<b>(26) - Enforcement</b>										
<b>Total department 26</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(32) - Transportation Department</b>										
Street Sweeper	335,000	-		310,000		25,000				
AWD Grader x3	1,488,261	377,298		532,863		578,100				
FV - Tractor w/ Snowblower Attachment	256,500	-		195,500		61,000				
FV - Loader										
FV - Mower & Sidearm										
FV - Skidsteer	51,000	-		26,000		25,000				
LC - Tractor 32hp	-	-								
LC - Tilt Trailer	11,000	11,000								
LC - Skidsteer	51,000	-		26,000		25,000				
LC - Pick up Truck	42,000	-		42,000						
LC - Pick up Truck	42,000	-		27,000		15,000				
ZA - Back Hoe	139,000	-		139,000						
ZA - Dump Trailer	12,000	12,000								
FV - Pressure Washer	17,000	16,500				500				
LC - Heated Oil Unit Setup/Storage	40,000	40,000								



2018 TCA Projects

Project Description	2018 Budget	County Cost	External Funding				Internal Funding			
			FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debenture
LC - Overhead Crane		-								
FV - 50st Monolithic Curb		-								
FV - Overlay 45 Ave	80,000	-		80,000						
FV - Overlay 47 Street (Hospital Hill)	40,000	-		40,000						
FV - Rebuild Eagles Nest Road (2 miles)	800,000	183,874	616,126							
FV - Pave Road to Water Point (1 km)		-								
FV - Rebuild Rocky Lane Road	1,000,000	5,000			500,000	495,000				
FV - Crosswalk Lights	10,550	-		10,550						
FV - Fix Hill on Range Road 134	13,000	-		13,000						
LC - Cross Walk Lights x2	20,700	-		20,700						
LC - Chipseal North & South Access	275,000	-		275,000						
LC - Rebuild Golf Course Rd (1/2 mile)	205,000	205,000								
LC - Rebuild Airport Road (2 miles)	800,000	800,000								
LC - Rebuild Blue Hills Road (2 miles)										
LC - Rebuild Range Road 180 N (2 miles)	800,000	800,000								
LC - Buffalo Head Tower Flood Mitigation	50,000	50,000								
LC - Oil Blumenort Road West	185,000	-		185,000						
LC - Overlay River Road	880,000	880,000								
LC - Various Overlays Hamlet of La Crete	250,000	250,000								
LC - Thermoplastic Lines Hamlet of La Crete	48,000	48,000								
LC- 1/2 mile Road South of Blue Hill Bridge	300,000	300,000								
FV - Shop Parking & Entrance Improvements	12,000	12,000								
<b>Total department 32</b>	<b>8,254,011</b>	<b>3,990,672</b>	<b>616,126</b>	<b>1,922,613</b>	<b>500,000</b>	<b>1,224,600</b>	-		-	-
<b>(41) - Water Treatment &amp; Distribution Department</b>										
FV - Rural Water Supply North of the Peace River	420,000	420,000								
LC - Truck replacement	42,000	-		40,500		1,500				
<b>Total department 41</b>	<b>462,000</b>	<b>420,000</b>	-	<b>40,500</b>	-	<b>1,500</b>	-		-	-
<b>(42) - Sewer Disposal Department</b>										
ZA - Sewage Forcemain	1,085,000	-		542,500	542,500					-
LC - Main Lift Station Meter	50,000	-		50,000						
<b>Total department 42</b>	<b>1,135,000</b>	-	-	<b>592,500</b>	<b>542,500</b>	-	-		-	-
<b>(71) - Recreation</b>										
FV - Arena Ice Surface Lighting Upgrade	20,000	20,000								
FV - Boiler Room Upgrades	45,000	45,000								
FV - Facility Door Upgrades	30,000	30,000								
LC - Blue Hills Skate Shack Repairs	20,000	20,000								
LC - Renovate Old Dressing Roms	30,000	15,000				15,000				
LC - Floor Scrubber	7,000	7,000								
LC - Splash Park Electrical & Plumbing	18,000	18,000								
LC - Parking Lot Slurry & Lines	17,500	-		17,500						
<b>Total department 71</b>	<b>187,500</b>	<b>155,000</b>	-	<b>17,500</b>	-	<b>15,000</b>	-		-	-

2018 TCA Projects

Project Description	2018 Budget	County Cost	External Funding				Internal Funding			
			FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debenture
<b>(72) - Parks &amp; Playgrounds Department</b>										
FV - Processor / Splitter	33,200	33,200								
LC - Zero Turn Mower	15,200	-		15,200						
3/4 ton pickup	45,000	-		43,500		1,500				
FV - Parks Storage Shed	27,500	-		27,500						
FV - Hutch Lake Cabin Expansion	114,000	114,000								
FV - Wadlin Lake Land Purchase	15,000	15,000						GOR	15,000	
<i>Total department 72</i>	<b>249,900</b>	<b>162,200</b>	-	<b>86,200</b>	-	<b>1,500</b>	-		<b>15,000</b>	-
<b>TOTAL 2018 Capital Projects</b>	<b>10,907,111</b>	<b>5,287,772</b>	<b>616,126</b>	<b>2,718,113</b>	<b>1,042,500</b>	<b>1,242,600</b>	-		<b>524,900</b>	-

# Municipal Reserves

MACKENZIE COUNTY  
MUNICIPAL RESERVES

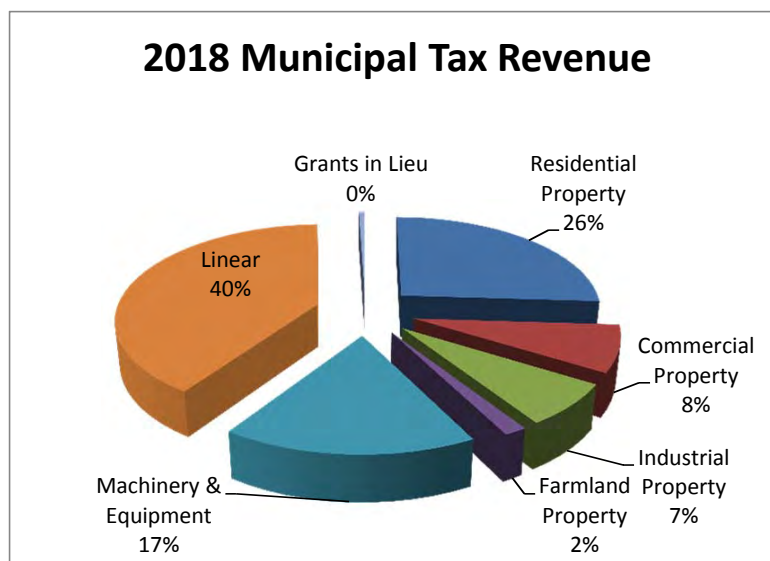
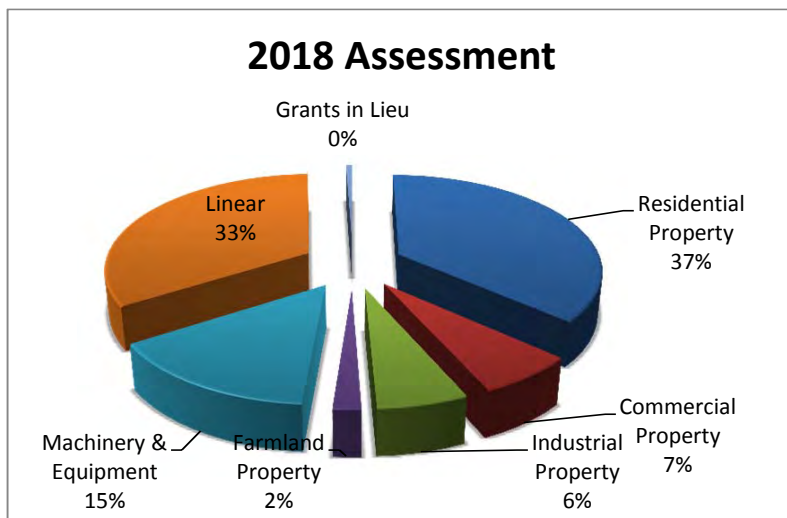
	Name	Estimated (Dec. 31, 2016)	To be used for projects (TCA & NTCA)	Transfer from Operating to Reserve	Transfer from Reserves to Operating	Interfund Transfers	Estimated (Dec. 31, 2017)	To be used for projects (TCA & NTCA)	Transfer from Operating to Reserve	Transfer from Reserves to Operating	Interfund Transfers	Estimated (Dec. 31, 2018)
	<b>Operating Fund Reserves:</b>											
RESV17	Bursaries	9,250		13,350	(9,250)		13,350					13,350
RESV01	General Operating Reserve	3,137,564	(325,777)	670,000	(382,000)	(15,000)	3,084,787	(35,000)	148,400	(870,000)		2,328,187
RESV05	Gravel Reclamation	22,377					22,377					22,377
RESV14	Gravel Crushing Reserve	543,955		1,070,000	-		1,613,955			(1,070,000)		543,955
RESV03	Off-Site Levy Reserve	1,277,507					1,277,507					1,277,507
RESV20	Grants to Other Organizations Reserve	620,536	(222,650)		(34,968)	35,000	397,918					397,918
RESV10	Municipal Reserve	478,922	(168,000)				310,922					310,922
	<b>Subtotal - Operating Fund Reserves</b>	<b>6,090,111</b>	<b>(390,650)</b>	<b>1,753,350</b>	<b>(426,218)</b>	<b>20,000</b>	<b>6,720,816</b>	<b>(35,000)</b>	<b>148,400</b>	<b>(1,940,000)</b>	<b>-</b>	<b>4,894,216</b>
	<b>Capital Fund Reserves:</b>											
RESV07	Emergency Service	963,469				(963,469)	-					-
RESV06	Vehicle & Equipment Replacement and Emergency Service Reserve	1,770,195	(505,469)			963,469	2,228,195	(509,900)	669,235			2,387,530
RESV04	Roads Reserve (General)	4,536,864	(655,000)				3,881,864	(80,000)				3,801,864
RESV19	Street Light Replacement Reserve	-							250,000			250,000
RESV09	Drainage Reserve	2,500,031	255,634				2,755,665					2,755,665
RESV13	Water /Sewer Infrastructure Reserve	386,225				(224,022)	162,203					162,203
RESV18	Rural Water Reserve Fund	2,492,123				190,011	2,682,134					2,682,134
RESV08	Recreation and Parks	250,000	(55,000)				195,000					195,000
RESV08	Recreation Board Reserve - Zama	19,389					19,389					19,389
RESV08	Recreation Reserve - Fort Vermilion	130,076	(55,000)				75,076					75,076
RESV08	Recreation Reserve - La Crete	240,570	(39,110)				201,460					201,460
RESV02	General Capital Reserve	4,049,943	134,536		-	250,000	4,434,479	(70,428)	148,399			4,512,450
	<b>Subtotal - Capital Fund Reserves</b>	<b>18,038,985</b>	<b>(919,409)</b>	<b>-</b>	<b>-</b>	<b>(34,011)</b>	<b>17,085,565</b>	<b>(660,328)</b>	<b>1,067,634</b>	<b>-</b>	<b>-</b>	<b>17,492,871</b>
	<b>TOTAL RESERVES</b>	<b>24,129,096</b>	<b>(1,310,059)</b>	<b>1,753,350</b>	<b>(426,218)</b>	<b>(14,011)</b>	<b>23,806,381</b>	<b>(695,328)</b>	<b>1,216,034</b>	<b>(1,940,000)</b>	<b>-</b>	<b>22,387,087</b>
	<i>Established reserves as per Council policies</i>											

# 2018 Municipal Taxes

	2017 assessment	% change estimated	2018 estimated assessment	2018 projected revenue
Residential Property	780,624,090	12.22%	875,989,170	6,380,017
Commercial Property	149,145,140	7.95%	161,001,510	1,916,791
Industrial Property	121,540,530	19.22%	144,903,740	1,724,789
Farmland Property	44,343,070	0.46%	44,544,970	378,886
Machinery & Equipment	359,713,940	-2.04%	352,362,750	4,194,174
Linear	825,930,250	-2.93%	801,709,880	9,830,837
Grants in Lieu	9,845,820	37.12%	13,500,750	130,108
<b>Total Taxable Assessment</b>	<b>\$2,291,142,840</b>	<b>4.49%</b>	<b>\$2,394,012,770</b>	<b>\$24,555,603</b>
Tax exempt assessment	187,119,170	18.83%	222,356,220	0
<b>Total Assessment</b>	<b>\$2,478,262,010</b>	<b>5.57%</b>	<b>\$2,616,368,990</b>	<b>\$24,555,603</b>

Notes:

(1) Please note that 2017 tax bylaw rates were used in the calculation of the projected 2018 tax revenues.



# 2018 Grants to Other Organizations

**MACKENZIE COUNTY**

**Summary of 2018 Grants to Other Organizations (NPOs)**

Orginazation	2018 Budget	2018 Request	2017 Budget	2016 Actual	2015 Actual
Mackenzie County Library Board	241,550	241,550	239,080	237,910	228,000
Recreation Boards	1,198,919	2,063,050	1,727,739	1,370,546	1,105,901
FCSS	373,353	468,271	373,353	373,353	293,341
Agriculture	131,000	133,000	127,000	110,000	150,000
Other	550,400	835,500	464,541	426,908	402,500
	<b>2,495,222</b>	<b>3,741,371</b>	<b>2,931,713</b>	<b>2,518,717</b>	<b>2,179,742</b>

**Specification of requests by location:**

Location	FCSS	Other Grants	Recreation Boards	Agriculture	Mackenzie County Library	Total
3 Recreation Boards - Capital			175,500			175,500
Fort Vermillion	149,202	54,500	352,993			556,695
La Crete	215,210	159,700	518,031			892,941
Zama	8,941	8,000	152,396			169,337
High Level		40,000				40,000
Rocky Lane		39,000				39,000
Rainbow Lake		25,000				25,000
Library					241,550	241,550
Other (Regional)		88,000		131,000		219,000
Tourism		1,000				1,000
Cemeteries		4,200				4,200
<b>Total 2018 Budget</b>	<b>373,353</b>	<b>419,400</b>	<b>1,198,919</b>	<b>131,000</b>	<b>241,550</b>	<b>2,364,222</b>



## Library Boards

### *Mackenzie Library Board*

	2018 Budget	change	2018 Request	change	2017 Actual	change	2016 Actual	change	2015 Actual	change
Mackenzie Library Board	212,500	0.00%	212,500	0.00%	212,500	0.00%	212,500	0.00%	212,500	1.09%
Town of High Level Cost Sharing*	15,500	0.00%	15,500	0.00%	15,500	0.00%	15,500	0.00%	15,500	-1.96%
Utilities	13,550		13,550	22.29%	11,080	11.81%	9,910	10.79%	8,945	
<b>Total</b>	<b>241,550</b>		<b>241,550</b>	<b>1.03%</b>	<b>239,080</b>	<b>0.49%</b>	<b>237,910</b>	<b>0.41%</b>	<b>236,945</b>	<b>4.83%</b>
Population			10,927		10,927		10,925		10,927	
\$ per capita			\$22.11		\$21.88		\$21.78		\$21.68	

Mackenzie County  
Recreation Boards

		2018 Budget	2018 Requests	2017 Actual	2016 Actual	2015 Actual
<b>FV Recreation Society</b>	Capital - see specification	98,000	853,200	555,000	113,870	129,500
	Operating - Board & Facilities	213,728	233,496	185,850	185,850	185,850
	<b>Total requested</b>	<b>311,728</b>	<b>1,086,696</b>	<b>740,850</b>	<b>299,720</b>	<b>315,350</b>
	<i>Paid by County:</i>					
	Operating - utilities	122,353	113,948	116,527	69,807	110,978
	Operating - insurance	16,912	17,103	16,912	16,912	17,555
	<b>Total requested + paid by County</b>	<b>450,993</b>	<b>1,217,747</b>	<b>874,289</b>	<b>386,439</b>	<b>443,884</b>

<b>LC Recreation Society</b>	Capital - see specification	77,500	172,500	177,700	414,149	82,030
	Operating - Board & Facilities	343,390	378,800	298,600	298,600	242,585
	<b>Total requested</b>	<b>420,890</b>	<b>551,300</b>	<b>476,300</b>	<b>712,749</b>	<b>324,615</b>
	<i>Paid by County:</i>					
	Operating - utilities	137,813	113,652	131,250	71,439	125,000
	Operating - insurance	36,828	37,267	36,828	36,828	38,319
	<b>Total requested + paid by County</b>	<b>595,531</b>	<b>702,219</b>	<b>644,378</b>	<b>821,016</b>	<b>487,934</b>

<b>Zama Recreation Society (excl. FCSS &amp; excl. Chamber of Commerce)</b>	Capital - see specification	-	-	75,000	30,920	78,200
	Operating - Board & Facilities	136,732	118,880	118,880	118,880	118,880
	<b>Total requested</b>	<b>136,732</b>	<b>118,880</b>	<b>193,880</b>	<b>149,800</b>	<b>197,080</b>
	<i>Paid by County:</i>					
	Operating - Utilities	9,895	18,387	9,424	7,523	8,975
	Operating - Insurance	5,769	5,816	5,769	5,769	5,885
	<b>Total requested + paid by County</b>	<b>152,396</b>	<b>143,084</b>	<b>209,073</b>	<b>163,092</b>	<b>211,940</b>

Summary	2018 Budget	2018 Requests	2017 Actual	2016 Actual	2015 Actual
Total capital (County's portion)	175,500	1,025,700	807,700	558,939	289,730
Total operating	693,850	731,176	603,330	603,330	547,315
<b>Total capital + operating</b>	<b>869,350</b>	<b>1,756,876</b>	<b>1,411,030</b>	<b>1,162,269</b>	<b>837,045</b>
County-paid utilities & insurance	329,570	306,174	316,709	208,277	306,713
<b>Grand total</b>	<b>1,198,919</b>	<b>2,063,050</b>	<b>1,727,739</b>	<b>1,370,546</b>	<b>1,143,758</b>

\*Utilities includes increase due to the Alternative Supply Reserve Fund for Northern Lights Gas Co-Op

Specification of Capital Grant Requests for 2018 (includes non-TCA items)	2018 Budget	2018 Requests	Cost Allocation - Approved			Notes
			Rec. Board cost share	County cost share	Total	
<i>Fort Vermilion Recreation Society:</i>						
New Hockey Boards and Glass for ice surface W/ netting		240,000				
Facility Lighting upgrade (lobby & ice surface)	20,000	50,000			-	
Boiler Room upgrades	45,000	45,000			-	
Splash Pad Renovations		20,000			-	
Second Beach Volleyball court		10,000			-	
Facility Door upgrade	30,000	30,000				
Facility Security Camera System	3,000	12,000				
Fitness Centre Equipment	-	20,000				
Full Size Soccer Nets	-	10,000				
Facility Booking Software		2,400				
Install Air Conditioning		59,800				
Artificial Ice Header Replacement		79,000				
Emergency Generator		275,000			-	
<b>Subtotal - Fort Vermilion Recreation Society</b>	<b>98,000</b>	<b>853,200</b>	-	-	-	
<i>La Crete Recreation Society:</i>						
Sprinklers for Ball Diamonds		60,000			-	
Skate Shack in Bluehills, shingles, roof extension, siding	20,000	20,000			-	
Renovate old dressing rooms (paint, vanities, bench)	-	35,000			-	
two sets of mini nets & portable boards	8,500	8,500			-	
Floor Scrubber	7,000	7,000			-	
Two Heaters for Bleachers	6,500	6,500			-	
Splash Park Electrical and Plumbing	18,000	18,000			-	
Wheel chair lift for hall & Wheel chair accessibility						no amount given
Parking Lot Slurry & Lines	17,500	17,500			-	
<b>Subtotal - La Crete Recreation Society</b>	<b>77,500</b>	<b>172,500</b>	-	-	-	
<i>Zama Recreation Society:</i>						
Requesting only Carry forward from 2017						
<b>Subtotal - Zama Recreation Society</b>	-	-	-	-	-	
<b>Total - Recreation Societies</b>	<b>175,500</b>	<b>1,025,700</b>	-	-	-	

Mackenzie County

Schedule of Recurring Grants - FCSS

	2018 Budget	change	2018 Requests	change	2017 Actual	change	2016 Actual	change	2015 Actual	change
Fort Vermilion FCSS	149,202	-37%	238,700	60%	149,202	18%	149,202	18%	126,019	0%
La Crete FCSS	215,210	-2%	220,630	3%	215,210	18%	215,210	18%	181,770	0%
Zama FCSS	8,941	0%	8,941	0%	8,941	18%	8,941	18%	7,552	0%
<b>Total FCSS Funding Requested:</b>	<b>373,353</b>	<b>-20%</b>	<b>468,271</b>	<b>25%</b>	<b>373,353</b>	<b>18%</b>	<b>373,353</b>	<b>18%</b>	<b>315,341</b>	<b>0%</b>
Provincial FCSS Funding (80%)	298,682	0%	298,682	0%	298,682	18%	298,682	18%	252,273	0%
Municipal Share (20%)+	74,671	0%	74,671	0%	74,671	18%	74,671	18%	63,068	0%
<b>Provincial + Municipal funding available:</b>	<b>373,353</b>	<b>0%</b>	<b>373,353</b>	<b>0%</b>	<b>373,353</b>	<b>18%</b>	<b>373,353</b>	<b>18%</b>	<b>315,341</b>	<b>0%</b>
<b>Requested over the funding available:</b>			<b>94,918</b>		<b>0</b>		<b>0</b>		<b>0</b>	

The 20% municipal share is funded by the County's municipal taxes.

**Mackenzie County  
Grants to Other Non-Profit Organizations**

Organization	Operating or Capital	2018 Budget	2018 Request	2017 Approved	2016 Approved	2015 Approved
Assumption Region Community Policing Society	Operating	-	6,040	-	-	-
Frontier Veterinary Services	Operating - Large Animal	26,000	26,000	20,000	-	-
	Operating	40,000	40,000	40,000	60,000	100,000
FV Agricultural Society - Heritage Centre	Operating	25,000	45,000	25,000	25,000	25,000
FV Area Board of Trade	Operating	17,000	80,510	12,000	12,000	12,000
FV Friends of the Old Bay House Society	Utilities only	2,500	23,000	11,500	-	-
FV Mackenzie Applied Research Association	Operating	50,000	50,000	50,000	50,000	50,000
	Operating	15,000	15,000	15,000	-	-
FV Royal Canadian Legion, Branch 243	Operating	6,000	-	6,000	6,000	6,000
FV Seniors' Club	Operating	4,000	-	4,000	4,000	4,000
FV Walking Trail - in TCA budget	Operating	-	-	-	-	10,000
Fort Vermilion Youth Programs	Operating	-	-	-	-	5,000
HL Agricultural Exhibition Association	Capital	15,000	15,000	15,000	10,000	10,000
HL Rural Community Hall	Operating	10,000	10,000	10,000	10,000	10,000
	Capital	15,000	15,000	10,000	10,000	7,000
HL Trappers Association	Capital	-	-	6,000	-	-
LC Area Chamber of Commerce	Operating	25,000	25,000	23,000	23,000	23,000
LC Agricultural Society - Mennonite Heritage Village	Capital	13,000	13,000	10,000	10,000	10,000
	Operating	35,000	80,000	35,000	35,000	35,000
	Operating-Utilities & Insurance	41,000	41,000	41,000	22,489	41,506
LC Community Equine Centre	Operating - Heat and Power	10,000	-	10,000	100,000	-
LC Field of Dreams Stampede Committee (Rodeo)	Capital	10,000	90,000	35,000	-	-
LC Meals for Seniors	Operating	6,000	6,000	4,000	4,000	4,000
LC Polar Cats	Operating	5,000	15,000	5,000	5,000	5,000
LC Seniors Inn (drop-in centre)	Operating	3,000	3,000	3,000	3,000	3,000
	Operating - Utilities	4,000	2,450	1,341	1,219	1,456
LC Walking Trails - in TCA budget	Operating	-	-	-	-	10,000
Mackenzie Regional Community Society	Operating	-	10,000	-	-	-
Rainbow Lake Family Centre	Capital	-	6,300	5,000	-	10,000
Rainbow Lake Nursery School Society	Capital	-	4,000	-	-	-
Rainbow Lake Youth Center	Capital	-	28,000	-	-	-
	Operating	25,000	39,000	7,500	-	-

Mackenzie County  
Grants to Other Non-Profit Organizations

Organization	Operating or Capital	2018 Budget	2018 Request	2017 Approved	2016 Approved	2015 Approved
Rocky Lane Agricultural Society	Capital	15,000	15,000	12,000	12,000	14,000
	Operating	14,000	14,000	12,000	14,000	14,000
	Operating - Arena Heat and Power	10,000	-	10,000	-	-
Tompkins Improvement Board	Operating	7,700	15,000			
Watt Mountain Wanderers	Operating	-	-	5,000	5,000	10,000
ZA Chamber of Commerce	Operating	8,000	8,000	8,000	8,000	8,000
REDI	Operating	28,000	28,000	28,000	28,000	28,000
Farm Safety	Operating	-	2,000			
Mackenzie Tourism (DMO)	Operating	-	-	-	-	15,000
Mackenzie Golf	Operating	1,000	1,000	1,000	1,000	1,000
High School Bursaries	Operating	25,000	25,000	25,000	24,000	25,000
Cemeteries	Operating	4,200	4,200	4,200	4,200	3,500
Grants to Other Organizations - Misc	Operating	15,000	15,000	15,000		
Emergent/ Emergency Funding	Operating	20,000	20,000			
<b>Total</b>		<b>550,400</b>	<b>835,500</b>	<b>464,541</b>	<b>426,908</b>	<b>400,462</b>

\*Blanks indicate no application received

Mackenzie County  
Cemeteries

	2018 Budget	2018 Request	2017 Actual	2016 Actual	2015 Actual	2014 Actual	2013 Actual
St. Henry's RC Cemetary	600	600	600	600	500	500	500
St. Luke's Anglican Cemetary	600	600	600	600	500	500	500
La Crete Bergthaler	600	600	600	600	500	500	500
La Crete Christian Fellowship	600	600	600	600	500	500	500
North Paddle River Cemetary	600	600	600	600	500	500	500
Cornerstone Evangelical Church	600	600	600	600	500	500	500
Ruthenian Greek Cemetary	600	600	600	600	500	500	500
	4,200	4,200	4,200	4,200	3,500	3,500	3,500







Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Karen Huff, Director of Finance</b>
<b>Title:</b>	<b>Bylaw 1094-18 2018 Tax Rate Bylaw</b>

**BACKGROUND / PROPOSAL:**

According to the *Municipal Government Act* Division 2, each Council must set the tax rates and pass a property tax bylaw annually, subsequent to the budget approval for that year.

**OPTIONS & BENEFITS:**

The attached Bylaw outlines the estimated operating revenues, estimated municipal expenses, repayment of principal debt, the estimated amount to be raised by general municipal taxation towards the 2018 capital expenditures, the estimated amount for future financial plans (contributions to reserves per the established policies).

Council passed the following motion at the April 10, 2018 Regular Council Meeting:

**MOTION 18-04-289**

**MOVED** by Councillor Sarapuk

That first reading be given to Bylaw 1094-18 being the 2018 Tax Rate Bylaw for Mackenzie County as presented.

**CARRIED**

Administration has since amended the taxable assessment values in Alberta School Foundation Fund & Lodge Requisitions to reflect actual assessment values.

Please review the attached bylaw.

**Author:** Karen Huff      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

The Bylaw includes rates for requisitions from Alberta School Foundation Fund (school), Boreal Housing Foundation (senior's lodge) and Designated Industrial Property (new in 2018). The 2018 and 2017 requisitions before any adjustments for municipal over/under collections were as follows:

	2018	2017	\$ change	% change
School	6,193,463	6,520,217	326,754	(5)%
Seniors' lodge	581,534	461,788	119,746	25.93%

### Alberta School Foundation Fund

- 2017 over/under collection is included in the school total, below. The amounts for school requisition purposes are as follows:

School requisition (base amount)	\$6,193,463
2017 over collections	<u>21,732</u>
<b>Total 2017 School</b>	<b><u>\$6,171,731</u></b>

### Senior's Lodge

- The Senior's lodge requisition is based on the Boreal Housing Foundation's proposed 2018 budget, adjusted for prior year's over/under-requisition.

Senior's lodge - Operating	\$581,534
Senior's lodge - Capital	\$0
2017 over collections	<u>\$2,813</u>
<b>Total 2017 Senior's Lodge</b>	<b><u>\$578,721</u></b>

### Municipal, School & Senior's Lodge combined rates comparison

- The following table is a summary of the changes in the combined tax rates (including lodge requisition for capital) by category:

	2018 <small>(rounded for presentation)</small>	2017	\$ Change	% Change
Residential	9.908078	9.9811	-0.073022	-0.7316%
Farmland	11.0989	11.2061	-0.1072	-0.95662%
Non-residential	15.890078	16.3268	-0.436722	-2.67488%

Author: Karen Huff Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

Review property tax rates:

**2018**

	Municipal	School	Designated Industrial Property	Seniors **	Total
Residential	7.2830	2.348	0.000034718	0.2429	9.908078
Farmland	8.5080	2.348		0.2429	11.0989
Non-residential	11.903	3.710	0.000034718	0.2429	15.890078

\*\* Note: No Capital Requisition was received for Senior's Housing

**2017 (excluding requisition for capital)**

	Municipal	School	Seniors	Total
Residential	7.2830	2.3514	0.1796	9.8140
Farmland	8.5080	2.3514	0.1796	11.0390
Non-residential	11.903	4.0771	0.1796	16.1597

**2017 (including requisition for capital)**

	Municipal	School	Seniors	Total
Residential	7.2830	2.3514	0.3467	9.9811
Farmland	8.5080	2.3514	0.3467	11.2061
Non-residential	11.903	4.0771	0.3467	16.3268

**COSTS & SOURCE OF FUNDING:**

2018 Operating Budget

**SUSTAINABILITY PLAN:**

Municipal taxation revenue is the major revenue source to fund the municipal operations and projects.

Author: Karen Huff Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**COMMUNICATION:**

2018 Budget is publically available and the budget highlights will be provided at the Ratepayers' meetings in June 2018 by Council and Administration.

**RECOMMENDED ACTION:**

Motion 1

Simple Majority       Requires 2/3       Requires Unanimous

That second reading be given to Bylaw 1094-18 being the 2018 Tax Rate bylaw for Mackenzie County.

Motion 2

Simple Majority       Requires 2/3       Requires Unanimous

That third reading be given to Bylaw 1094-18 being the 2018 Tax Rate bylaw for Mackenzie County.

Author: Karen Huff      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

**BYLAW NO. 1094-18**  
**BEING A BYLAW OF**  
**THE MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST**  
**ASSESSABLE PROPERTY WITHIN MACKENZIE COUNTY**  
**FOR THE 2018 TAXATION YEAR**

**WHEREAS**, Mackenzie County in the province of Alberta, has prepared and adopted detailed estimates of the municipal revenue, expenses and expenditures as required, at the Council meeting held on April 10, 2018; and

**WHEREAS**, the estimated municipal operating revenues from all sources other than property taxation total \$8,654,900; and

**WHEREAS**, the estimated municipal expenses (excluding non-cash items) and including requisitions set out in the annual budget for the Mackenzie County for 2018 total \$44,884,014 with \$2,520,786 to be funded from prior year's surplus; and the balance of \$24,555,603 is to be raised by general municipal property taxation; and

**WHEREAS**, the estimated amount required to repay principal debt to be raised by general municipal taxation is \$1,926,225; and

**WHEREAS**, the estimated amount required for current year capital expenditures to be raised by general municipal taxation is \$3,370,419; and

**WHEREAS**, the estimated amount required for future financial plans to be raised by municipal taxation is \$1,225,934; and

**THEREFORE**, the total amount to be raised by general municipal taxation is \$31,351,429; and

**WHEREAS**, the requisitions are:

**Alberta School Foundation Fund Requisition:**

	<b>Base</b>	<b>Over/Under Levy</b>	<b>Total</b>
Residential and Farmland	\$2,164,570	\$1,782	\$2,166,352
Non-Residential	\$4,021,942	-\$23,514	\$3,998,428
<b>Total</b>	<b>\$6,186,512</b>	<b>-\$21,732</b>	<b>\$6,164,780</b>

**Opted Out School Board:**

	<b>Base</b>	<b>Over/Under Levy</b>	<b>Total</b>
Residential and Farmland	\$6,064	\$0.00	\$6,064
Non-Residential	\$887	\$0.00	\$887
<b>Total</b>	<b>\$6,951</b>	<b>\$0.00</b>	<b>\$6,951</b>

<b>Total School Requisitions</b>	<b>\$6,193,463</b>	<b>-\$21,732</b>	<b>\$6,171,731</b>
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**Lodge Requisition:**

	<b>Base</b>	<b>Over/Under Levy</b>	<b>Total</b>
Lodge Requisition - Operating	\$581,534	\$-2,813	\$578,721
Lodge Requisition – Capital *	\$0	\$0	\$0
<b>Total Lodge Requisitions</b>	<b>\$581,534</b>	<b>\$-2,813</b>	<b>\$578,721</b>

**Designated Industrial Property (DIP):**

	<b>Base</b>	<b>Over/Under Levy</b>	<b>Total</b>
Designated Industrial Property	\$42,379	\$0	\$42,379
<b>Total DIP Requisitions</b>	<b>\$42,379</b>	<b>\$0</b>	<b>\$42,379</b>

**WHEREAS**, the Council of Mackenzie County is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenses, expenditures and the requisitions; and

**WHEREAS**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act (MGA), Revised Statutes of Alberta, 2000, Chapter M-26 as amended; and

**WHEREAS**, the assessed value of all property in Mackenzie County for school requisition and municipal purposes as shown on the assessment roll is:

**Assessment:**

Residential	\$882,610,590
Farmland	\$44,544,970
Non-Residential	\$1,114,494,460
Machinery & Equipment	\$352,362,750
<b>Total</b>	<b>\$2,394,012,770</b>

**NOW THEREFORE**, under the authority of the Municipal Government Act, the Council of the Mackenzie County in the Province of Alberta enacts as follows:

1. That the Chief Administrative Officer is hereby authorized and directed to levy the following rates of taxation of the assessed value of all property as shown on the assessment roll of Mackenzie County:

General Municipal	Tax Levy	Assessment	Tax Rate
Residential	\$6,426,595	\$882,410,470	0.007283
Limited Access Seasonal Residential	\$1,457	\$200,120	0.007283
Farmland	\$378,989	\$44,544,970	0.008508
Non-Residential	\$13,265,828	\$1,114,494,460	0.011903
Machinery & Equipment	\$4,194,174	\$352,362,750	0.011903
	<b>\$24,267,043</b>	<b>\$2,394,012,770</b>	
Revenue estimated due to the established minimum	\$288,560		
<b>Total</b>	<b>\$24,555,603</b>	<b>\$2,394,012,770</b>	

Residential shall be **\$200** (two hundred dollars)\*

*\*excluding Limited Access Seasonal Residential (no minimum tax levy shall apply)*

Non-Residential shall be **\$400** (four hundred dollars)

Farmland shall be **\$35** (thirty-five dollars)

	Tax Levy	Taxable Assessment	Tax Rate
<b>Alberta School Foundation Fund:</b>			
Residential and Farmland	\$2,167,282	\$923,033,256	0.002348
Non-Residential	\$3,998,818	\$1,077,848,530	0.003710

<b>Opted Out School:</b>			
Residential and Farmland	\$5,562	\$2,368,814	0.002348
Non-Residential	\$875	\$235,940	0.003710

<b>Exempt:</b>			
Machinery & Equipment 100%	0	\$352,362,750	0.0000000
GIPOT Properties	0	\$7,124,830	0.0000000
Electric Power Generation 100%	0	\$31,038,650	0.0000000

<b>Total ASFF</b>	<b>\$6,172,537</b>	<b>\$2,394,012,770</b>	
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	<b>Tax Levy</b>	<b>Taxable Assessment</b>	<b>Tax Rate</b>
Lodge Requisition - Operating	\$581,534	\$2,394,012,770	0.0002429
Lodge Requisition - Capital	\$0	\$2,394,012,770	0.0000000
<b>Total Lodge Requisition</b>	<b>\$581,534</b>	<b>\$2,394,012,770</b>	<b>0.0002429</b>
Designated Industrial Property	\$42,379	\$1,239,959,330	0.000034178
<b>Total DIP Requisitions</b>	<b>\$42,379</b>	<b>\$0</b>	<b>0.000034178</b>

<b>Grand Total</b>	<b>\$31,352,053</b>
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(\$624 difference due to rounding rates for ASFF rate calculation)

2. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this 10<sup>th</sup> day of April, 2018.

READ a second time this \_\_\_ day of April, 2018.

READ a third time and finally passed this \_\_\_ day of April, 2018.

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Peter F. Braun  
 Reeve

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Len Racher  
 Chief Administrative Officer





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Karen Huff, Director of Finance</b>
<b>Title:</b>	<b>STARS – Request for Funding for 2018</b>

## **BACKGROUND / PROPOSAL:**

See attached formal written request for funding from STARS following their presentation to Council on March 27, 2018 at the Committee of the Whole Meeting.

The last donation made by Mackenzie County was in 2015 in the amount of \$2,000.

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

Grants to Other Organizations – Miscellaneous  
(2-51-20-735)

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION:**

Author: C. Gabriel Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

March 28, 2018

Mackenzie County Council  
Attn: Len Racher, CAO  
PO Box 640  
Fort Vermilion, AB T0H 1N0

Dear Reeve Braun and Council Members;

Re: Request for STARS Funding for 2018

It was certainly a pleasure to see everyone again and meet your new council members! Greg and I appreciated the warm welcome and your council's valuable time. Thank you to Mackenzie County and its residents for your previous commitments to STARS. You have been a municipal leader in helping to ensure the safety and a quality of life for northern residents.

STARS is fortunate to receive support from rural municipalities across Alberta (along with urban municipalities and inter-provincially) who value STARS as a protective services option. Thank you for helping STARS to safeguard that the highest level of critical care will continue to be available to Albertans.

For your convenience, please accept this letter as a formal request regarding the STARS update I presented to council on March 27, 2018.

#### **OUR REQUEST**

***Mackenzie County's continued support of STARS with a 2018 Municipal Initiative contribution of your choice.***

Please do not hesitate to contact me directly @ 780-830-7006 or 780-512-6205 (cell) if I can be of further assistance. I look forward to continuing to work closely with your council and keeping you well-informed.

Sincerely,



Glenda Farnden  
Senior Municipal Relations Liaison  
STARS Foundation





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Karen Huff, Director of Finance</b>
<b>Title:</b>	<b>Financial Reports – January 1, 2018 to March 31, 2018</b>

**BACKGROUND / PROPOSAL:**

The Finance Department provides financial reports to Council as per policy.

**OPTIONS & BENEFITS:**

**Financial Reports to Council**

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date;
- A report on funds invested in term deposits and other securities.

Council shall receive the following reports quarterly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date;
- A report on funds invested in term deposits and other securities.
- Project progress reports including expenditures to budget for the year-to-date
- Reports will be presented in April, July, October, and January.

**COSTS & SOURCE OF FUNDING:**

N/A

**SUSTAINABILITY PLAN:**

N/A

**Author:** J Batt      **Reviewed by:** Karen Huff      **CAO:** \_\_\_\_\_

**COMMUNICATION:**

N/A

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the financial reports for the period of January 1, 2018 to March 31, 2018 be received for information.

**Author:** J Batt      **Reviewed by:** Karen Huff      **CAO:** \_\_\_\_\_

**MACKENZIE COUNTY  
STATEMENT OF OPERATIONS**

March-31-18

	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2018</u>
	Total	Total	Total	Budget
<b>OPERATIONAL REVENUES</b>				
Property taxes	\$33,778,553	\$30,543,104	\$32,740	\$30,691,800
User fees and sales of goods	\$4,454,752	\$4,652,224	\$1,266,677	\$4,573,200
Government transfers	\$1,390,555	\$591,017	\$169,612	\$1,214,200
Investment income (operating)	\$525,474	\$512,256	(\$4,666)	\$500,000
Penalties and costs on taxes	\$1,453,394	\$1,030,335	\$655,569	\$1,300,000
Licenses, permits and fines	\$456,914	\$350,956	\$89,557	\$358,000
Rentals	\$114,094	\$127,969	\$50,163	\$111,500
Insurance proceeds	\$36,663	\$3,234	\$0	\$0
Development levies	\$0	\$21,851	\$0	\$0
Municipal reserve revenue	\$81,789	\$70,980	\$22,696	\$60,000
Sale of non-TCA equipment	\$0	\$5,120	\$0	\$0
Other	\$491,062	\$463,598	\$168,114	\$330,750
<b>Total operating revenues</b>	<b>\$42,783,250</b>	<b>\$38,372,644</b>	<b>\$2,450,462</b>	<b>\$39,139,450</b>
<b>OPERATIONAL EXPENSES</b>				
Legislative	\$647,301	\$687,754	\$234,805	\$845,150
Administration	\$5,321,052	\$5,564,845	\$818,532	\$5,770,400
Protective services	\$1,294,389	\$1,439,308	\$396,970	\$1,730,550
Transportation	\$15,591,048	\$16,155,731	\$1,513,527	\$19,257,850
Water, sewer, solid waste disposal	\$4,602,650	\$4,774,090	\$673,153	\$5,360,950
Public health and welfare (FCSS)	\$783,038	\$792,049	\$295,455	\$799,850
Planning, development	\$1,150,253	\$1,080,055	\$228,500	\$1,373,600
Agriculture and veterinary	\$1,161,289	\$1,329,832	\$125,111	\$1,442,110
Recreation and culture	\$1,988,845	\$2,110,250	\$651,454	\$2,393,350
School requisitions	\$6,838,317	\$6,512,618	\$1,634,759	\$6,520,150
Lodge requisitions	\$852,083	\$461,788	\$581,534	\$459,700
Non-TCA projects	\$1,059,745	\$1,294,638	\$442,704	\$2,897,589
<b>Operating expenses</b>	<b>\$41,290,010</b>	<b>\$42,202,958</b>	<b>\$7,596,504</b>	<b>\$48,851,249</b>
Principle - Long term debt	\$1,578,512	\$1,691,602	\$217,504	\$1,926,300
<b>Total Operating Expnses</b>	<b>\$42,868,522</b>	<b>\$43,894,560</b>	<b>\$7,814,008</b>	<b>\$50,777,549</b>
<b>Excess (deficiency) before other</b>	<b>(\$85,272)</b>	<b>(\$5,521,916)</b>	<b>(\$5,363,546)</b>	<b>(\$11,638,099)</b>

Mackenzie County  
**Summary of All Units**

March-31-18

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2018</u>	<u>\$ Variance</u>	<u>% Vari...</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>(Remaining)</u>	<u>(Rem...</u>
<b>OPERATING REVENUES</b>					
100-Municipal Taxes	\$23,462,202	\$32,013	\$23,608,700	\$23,576,687	100%
101-Lodge Requisition	\$455,825	\$928	\$459,700	\$458,772	100%
102-School Requisition	\$6,521,520	\$190	\$6,520,150	\$6,519,960	100%
124-Frontage	\$103,557	(\$391)	\$103,250	\$103,641	100%
261-Ice Bridge	\$130,000	\$145,780	\$140,000	(\$5,780)	-4%
420-Sales of goods and services	\$577,825	\$298,172	\$498,400	\$200,228	40%
421-Sale of water - metered	\$3,075,611	\$754,468	\$3,122,750	\$2,368,282	76%
422-Sale of water - bulk	\$998,789	\$214,037	\$952,050	\$738,013	78%
424-Sale of land	\$8,000	\$1,500		(\$1,500)	0%
510-Penalties on taxes	\$1,030,335	\$655,569	\$1,300,000	\$644,431	50%
511-Penalties of AR and utilities	\$59,519	\$6,804	\$65,750	\$58,946	90%
520-Licenses and permits	\$46,704	\$30,199	\$39,000	\$8,801	23%
521-Offsite levy	\$21,851			\$0	0%
522-Municipal reserve revenue	\$70,980	\$22,696	\$60,000	\$37,304	62%
526-Safety code permits	\$241,453	\$35,283	\$225,000	\$189,717	84%
525-Subdivision fees	\$30,350	\$16,795	\$35,000	\$18,205	52%
530-Fines	\$22,685	\$5,919	\$50,000	\$44,081	88%
531-Safety code fees	\$9,764	\$1,361	\$9,000	\$7,639	85%
550-Interest revenue	\$514,575	\$60,394	\$500,000	\$439,606	88%
551-Market value changes	(\$2,319)	(\$65,060)		\$65,060	0%
560-Rental and lease revenue	\$127,969	\$50,163	\$111,500	\$61,337	55%
570-Insurance proceeds	\$3,234			\$0	0%
597-Other revenue	\$124,614	\$13,231	\$15,000	\$1,769	12%
598-Community aggregate levy	\$118,216		\$80,000	\$80,000	100%
630-Sale of non-TCA equipment	\$5,120			\$0	0%
790-Tradeshaw Revenues	\$23,248	\$800	\$30,000	\$29,200	97%
840-Provincial grants	\$591,017	\$169,612	\$1,214,200	\$1,044,588	86%
890-Gain (Loss) Penny Rounding	\$0	\$0		\$0	0%
<b>TOTAL REVENUE</b>	<b><u>\$38,372,646</u></b>	<b><u>\$2,450,461</u></b>	<b><u>\$39,139,450</u></b>	<b><u>\$36,688,989</u></b>	<b><u>94%</u></b>
<b>OPERATING EXPENSES</b>					
110-Wages and salaries	\$6,759,123	\$1,317,634	\$7,449,750	\$6,132,116	82%
132-Benefits	\$1,377,797	\$433,146	\$1,530,550	\$1,097,404	72%
136-WCB contributions	\$78,085	\$17,721	\$115,500	\$97,779	85%
142-Recruiting	\$19,227	(\$1,146)	\$15,000	\$16,146	108%
150-Isolation cost	\$92,184	\$26,245	\$100,900	\$74,655	74%
151-Honoraria	\$579,179	\$135,250	\$684,200	\$548,950	80%
211-Travel and subsistence	\$343,183	\$116,743	\$419,900	\$303,157	72%
212-Promotional expense	\$71,341	\$3,719	\$84,000	\$80,281	96%
214-Memberships & conference fees	\$130,382	\$45,272	\$157,550	\$112,278	71%
215-Freight	\$93,365	\$15,960	\$116,000	\$100,040	86%
216-Postage	\$53,504	\$11,315	\$46,550	\$35,235	76%
217-Telephone	\$123,156	\$29,418	\$136,510	\$107,092	78%
221-Advertising	\$72,961	\$2,779	\$72,850	\$70,071	96%
223-Subscriptions and publications	\$7,630	\$2,872	\$11,650	\$8,778	75%
231-Audit fee	\$75,600	\$60,100	\$90,000	\$29,900	33%
232-Legal fee	\$109,152	\$10,155	\$85,000	\$74,845	88%
233-Engineering consulting	\$56,742	\$26,494	\$169,000	\$142,506	84%
235-Professional fee	\$1,547,817	\$279,012	\$1,652,000	\$1,372,988	83%
236-Enhanced policing fee	\$150,067	\$78,150	\$312,600	\$234,450	75%
239-Training and education	\$84,345	\$15,324	\$151,200	\$135,876	90%
242-Computer programming	\$89,701	\$54,478	\$122,100	\$67,622	55%
251-Repair & maintenance - bridges	\$75,406		\$542,000	\$542,000	100%
252-Repair & maintenance - buildings	\$153,643	\$15,523	\$206,250	\$190,727	92%
253-Repair & maintenance - equipment	\$344,519	\$63,872	\$362,200	\$298,328	82%
255-Repair & maintenance - vehicles	\$119,764	\$32,066	\$129,800	\$97,734	75%
258-Contract graders	\$110,488	\$29,120	\$150,850	\$121,730	81%
259-Repair & maintenance - structural	\$1,601,127	\$55,067	\$2,023,050	\$1,967,983	97%



Mackenzie County  
**Summary of All Units**

March-31-18

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2018</u>	<u>\$ Variance</u>	<u>% Vari...</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>(Remaining)</u>	<u>(Rem...</u>
261-Ice bridge construction	\$131,094	\$82,260	\$130,000	\$47,740	37%
262-Rental - building and land	\$28,746	\$18,150	\$65,800	\$47,650	72%
263-Rental - vehicle and equipment	\$73,965	\$14,179	\$89,350	\$75,171	84%
266-Communications	\$103,920	\$34,025	\$119,100	\$85,075	71%
271-Licenses and permits	\$9,850	\$311	\$12,900	\$12,589	98%
272-Damage claims	\$3,560		\$5,000	\$5,000	100%
274-Insurance	\$398,646	\$299,405	\$322,800	\$23,395	7%
342-Assessor fees	\$286,581	\$107	\$260,000	\$259,893	100%
290-Election cost	\$12,372		\$5,000	\$5,000	100%
511-Goods and supplies	\$922,369	\$155,382	\$881,700	\$726,318	82%
521-Fuel and oil	\$817,731	\$197,687	\$815,050	\$617,363	76%
531-Chemicals and salt	\$321,301	\$76,085	\$341,800	\$265,715	78%
532-Dust control	\$545,077		\$1,065,000	\$1,065,000	100%
533-Grader blades	\$214,340	(\$41,200)	\$144,000	\$185,200	129%
534-Gravel (apply; supply and apply)	\$1,611,653	\$22,506	\$3,636,000	\$3,613,494	99%
543-Natural gas	\$88,256	\$51,091	\$92,750	\$41,659	45%
544-Electrical power	\$668,089	\$182,438	\$672,350	\$489,912	73%
550-Carbon Tax	\$73,658	\$31,441	\$112,500	\$81,059	72%
710-Grants to local governments	\$1,336,499		\$1,476,400	\$1,476,400	100%
735-Grants to other organizations	\$2,063,041	\$872,334	\$2,188,750	\$1,316,416	60%
747-School requisition	\$6,512,618	\$1,634,759	\$6,520,150	\$4,885,391	75%
750-Lodge requisition	\$461,788	\$581,534	\$459,700	(\$121,834)	-27%
810-Interest and service charges	\$24,104	\$3,993	\$25,000	\$21,007	84%
831-Interest - long term debt	\$545,436	\$25,436	\$472,500	\$447,064	95%
832-Principle - Long term debt	\$1,691,602	\$217,504	\$1,926,300	\$1,708,796	89%
<b>TOTAL</b>	<b>\$33,265,784</b>	<b>\$7,335,714</b>	<b>\$38,776,860</b>	<b>\$31,441,146</b>	<b>81%</b>
Non-TCA projects	\$1,294,638	\$442,704	\$2,897,589	\$2,454,885	85%
762 - Contributed to Capital	\$7,615,513			\$0	0%
921-Bad Debt	\$49,552			\$0	0%
993-NBV of Disposed TCAAssets	\$17,791			\$0	0%
994-Change in Inventory	\$239,593			\$0	0%
995-Amortization of TCA	\$8,997,214		\$8,969,350	\$8,969,350	100%
<b>TOTAL EXPENSES</b>	<b>\$51,480,085</b>	<b>\$7,778,418</b>	<b>\$50,643,799</b>	<b>\$42,865,381</b>	<b>85%</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$13,107,439)</b>	<b>(\$5,327,957)</b>	<b>(\$11,504,349)</b>	<b>(\$6,176,392)</b>	<b>54%</b>

MACKENZIE COUNTY																
Non-TCA Projects 2018 INCLUDING CARRY FORWARDS																
CODE	Project Description	TOTAL PROJECT BUDGET	2018 BUDGET	TOTAL COSTS	2018 COSTS	2018 REMAINING BUDGET	County Cost	External Funding				Internal Funding				NOTES
								FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	Debenture	
<b>(12) - Administration Department</b>																
7.12.30.15	Wolf bounty (CF 2016)	100,000	51,520	\$64,915	16,434.99	\$35,085										
7.12.30.16	Caribou/Industry Protection Strategy (CF 2016)	380,000	46,227	\$409,171	84,096.62	-\$37,869										
7.12.30.18	Cumulative Effects Assessment Study (CF 2017)	270,000	270,000	-	-	\$270,000										
7.12.30.19	Information Technology Budget (2018)	48,000	48,000	-	-	\$48,000	48,000									
7.12.30.20	Building Maintenance Lifecycle Plan (2018)	28,000	28,000	-	-	\$28,000	28,000									
7.12.30.21	Building Appraisals (2018)	40,000	40,000	-	-	\$40,000	40,000									
7.12.30.22	FV - Asset Management (2018)	45,000	45,000	-	-	\$45,000	9,000			36,000						
7.12.30.23	ZA - FRIAA Firesmart Program (2018)	354,960	354,960	281,470	281,470	\$73,490	-			354,960						
	<b>Total department 12</b>	<b>1,265,960</b>	<b>883,707</b>	<b>755,555</b>	<b>382,001</b>	<b>501,706</b>	<b>125,000</b>	-	-	<b>390,960</b>	-	-	-	-	-	-
<b>(23) - Fire Department</b>																
7.23.30.01	FV - Fire Dept Training Props (2018)	30,000	30,000	-	-	30,000	15,000				15,000					50/50 FVFD
7.23.30.02	LC - Fire Dept Training Props (2018)	35,000	35,000	-	-	35,000	17,500				17,500					50/50 LCDF
	<b>Total department 23</b>	<b>65,000</b>	<b>65,000</b>	<b>-</b>	<b>-</b>	<b>65,000</b>	<b>32,500</b>	-	-	-	<b>32,500</b>	-	-	-	-	-
<b>(26) - Enforcement</b>																
7.26.30.01	Radar Lazer - Portable (2018)	4,200	4,200	-	-	4,200	4,200									
	<b>Total department 23</b>	<b>4,200</b>	<b>4,200</b>	<b>-</b>	<b>-</b>	<b>4,200</b>	<b>4,200</b>	-	-	-	-	-	-	-	-	-
<b>(32) - Public Works</b>																
7.32.30.04	ZA - Aspen Drive Ditch Repair (CF 2016)	60,000	60,000	-	-	60,000										
7.32.30.12	LC & FV - Road Disposition - Survey Work (CF 2014)	50,000	41,359	8,641	-	41,359										
7.32.30.13	Assumption Hill Improvement (ditching) (CF 2014)	20,000	17,290	2,710	-	17,290										
7.32.30.14	Zama Road LOC (CF 2016)	100,000	100,000	-	-	100,000										
7.32.30.19	Rocky Lane Oil Dust Control (CF 2017)	125,000	125,000	-	-	125,000										
	<b>Total department 32</b>	<b>355,000</b>	<b>343,649</b>	<b>11,351</b>	<b>-</b>	<b>343,649</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(33) - Airport</b>																
7.33.30.01	Airport Master Plan (CF 2016)	75,000	66,496	8,504	-	66,496										
7.33.30.03	FV Airport Development (CF 2016)	16,382	9,169	7,213	-	9,169										
	<b>Total department 33</b>	<b>91,382</b>	<b>75,666</b>	<b>15,716</b>	<b>-</b>	<b>75,666</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(41) - Water</b>																
7.41.30.07	FV/HL Rural Comprehensive Water Study (CF 2017)	420,000	420,000	-	-	420,000										
7.41.30.08	LC - La Crete Future Water Supply Concept (2018)	200,000	200,000	-	-	200,000	200,000									
7.41.30.09	Water Diversion License Review	35,000	35,000	-	-											
	<b>Total department 43</b>	<b>655,000</b>	<b>655,000</b>	<b>-</b>	<b>-</b>	<b>620,000</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(42) - Sewer</b>																
7.42.30.01	LC - Future Utility Servicing Plan (2018)	85,000	85,000	-	-	85,000	85,000									
	<b>Total department 43</b>	<b>85,000</b>	<b>85,000</b>	<b>-</b>	<b>-</b>	<b>85,000</b>	<b>85,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(43) - Solid Waste Disposal</b>																
7.43.30.01	FV - Transfer Station Composting Program (CF 2015)	5,000	5,000	-	-	5,000										
7.43.30.02	LC - Transfer Station Composting Program (CF 2015)	5,000	5,000	-	-	5,000										
7.43.30.03	LC - Waste Packer Plan (CF 2015)	5,000	5,000	-	-	5,000										
7.43.30.05	Waste Bins 40 & 6 yd (2018)	20,000	20,000	-	-	20,000	12,000				8,000					Dispose of 20 waste bins
	<b>Total department 43</b>	<b>35,000</b>	<b>35,000</b>	<b>-</b>	<b>-</b>	<b>35,000</b>	<b>12,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

MACKENZIE COUNTY																
Non-TCA Projects 2018 INCLUDING CARRY FORWARDS																
CODE	Project Description	TOTAL PROJECT BUDGET	2018 BUDGET	TOTAL COSTS	2018 COSTS	2018 REMAINING BUDGET	County Cost	External Funding				Internal Funding				NOTES
								FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	Debenture	
<b>(61) - Planning &amp; Development Department</b>																
7.61.30.02	Infrastructure Master Plans (CF 2016)	240,800	12,559	228,241	-	12,559										
7.61.30.10	Natural Disaster Mitigation Program (CF 2017)	105,000	105,000	-	-	105,000										
7.61.30.11	Municipal Census (2018)	120,000	120,000	32,762	-	120,000	95,000			25,000						REDI
7.61.30.12	MuniSight Software - GIS (2018)	98,000	98,000	-	-	98,000	98,000									
7.61.30.13	Seven (7) Intermunicipal Development Plan and Intermunicipal Collaborative Framework (2018)	350,000	350,000	-	-	350,000	150,000			200,000						Alberta Partnership grant
<b>Total department 61</b>		<b>913,800</b>	<b>685,559</b>	<b>261,003</b>	<b>-</b>	<b>685,559</b>	<b>343,000</b>	<b>-</b>	<b>-</b>	<b>225,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>(63) - Agricultural Services Department</b>																
7.63.30.01	Dell Tough Book and software (2018)	20,500	20,500	-	-	20,500	20,500									
7.63.30.02	Paint MARA Building (2018)	10,000	10,000	-	-	10,000	5,000					5,000	GOR			\$5,000 Originally in 2017 Operating
<b>Total department 63</b>		<b>30,500</b>	<b>30,500</b>	<b>-</b>	<b>-</b>	<b>30,500</b>	<b>25,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	
<b>(71) - Recreation</b>																
7.71.30.01	ZA - Hall Electrical Upgrades (CF 2015/2016)	31,887	7,414	24,473	-	7,414										
7.71.30.02	FV - Facility Security Camera System (2018)	3,000	3,000	-	-	3,000	3,000									
7.71.30.03	LC - 2 Sets of Mini Nets & Portable Boards (2018)	8,500	8,500	-	-	8,500	8,500									
7.71.30.04	LC - 2 Heaters for Bleachers (2018)	6,500	6,500	-	-	6,500	6,500									
7.71.30.14	LC - Ice Rink Foam Dividers (CF 2017)	4,987	116	4,871	-	116										
7.71.30.15	LC - Sidewalk to Tennis Courts (CF 2017)	1,913	88	1,825	-	88										
<b>Total department 71</b>		<b>56,787</b>	<b>25,619</b>	<b>31,168</b>	<b>-</b>	<b>25,619</b>	<b>18,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>(72) - Parks</b>																
7.72.30.01	FV- Bridge Campsite - Clear Trees (CF 2016)	5,000	5,000	-	-	5,000										
7.72.30.02	Fire Pits & Picnic Tables (CF 2017)	10,000	1,250	8,750	-	1,250										
7.72.30.10	Wadlin Lake - Blocking for Dock (CF 2014)	2,500	2,500	-	-	2,500										
<b>Total department 72</b>		<b>17,500</b>	<b>8,750</b>	<b>8,750</b>	<b>-</b>	<b>8,750</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL 2018 Non-Capital Projects</b>		<b>3,575,129</b>	<b>2,897,650</b>	<b>1,083,544</b>	<b>382,001</b>	<b>2,480,649</b>	<b>845,200</b>	<b>-</b>	<b>-</b>	<b>615,960</b>	<b>40,500</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	
								<b>1,506,660</b>								

MACKENZIE COUNTY

TCA Projects 2018 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2018 BUDGET	TOTAL COSTS	2018 COSTS	2018 REMAINING BUDGET	County Cost	External Funding				Internal Funding				NOTES
							FGIF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture	
<b>(12) - Administration Department</b>															
Signs with Flags for FV Office (CF 2015)	25,000	14,859	10,141	-	14,859										
Payroll Software (CF 2016)	20,000	4,163	15,837	-	4,163										
LC - Floor Washer (CF 2017)	11,860	8,360	3,500	-	8,360										
ZC - Admin Building Tree Planting (CF 2017)	15,000	13,884	1,116	-	13,884										
Land Purchase (South of High Level) (CF 2015)	13,000	13,000	-	-	13,000										
Information Technology Network Equipment (2018)	30,000	30,000	-	-	30,000			30,000							
FV Office HVAC Photocopy Room/Meeting Room 1/Council Chambers (2018)	30,000	30,000	-	-	30,000	30,000									
FV Cargo Trailer (2018)	12,000	12,000	-	-	12,000	12,000									
Audio Video Upgrade	-	-	-	-	-	-									
LC Office Generator	-	-	-	-	-	-									
<b>Total department 12</b>	<b>156,860</b>	<b>126,266</b>	<b>30,594</b>	<b>-</b>	<b>126,266</b>	<b>42,000</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(23) - Fire Department</b>															
FV - Fire Hall	-	-	-	-	-	-						VER			* Sale of Existing Fire Hall
FV - Training Facility (CF 2017)	20,000	11,350	8,650	-	11,350										
LC - Deck Gun (Tompkins) (2018)	15,000	15,000	-	-	15,000										
LC - Pison Intake Valve and Booster Reel (Tompkins) (2018)	18,500	18,500	-	-	18,500	9,900		15,000							
LC - Wildland Skid (2018)	5,200	5,200	-	-	5,200	-							5,200		
LC - Install Generator Hook up (2018)	8,000	8,000	-	-	8,000	8,000									
LC - Fire Truck (2018)	500,000	500,000	-	-	500,000	500,000						VER	500,000		Motion #18-02-146
<b>Total department 23</b>	<b>566,700</b>	<b>558,050</b>	<b>8,650</b>	<b>-</b>	<b>558,050</b>	<b>517,900</b>	<b>-</b>	<b>28,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>-</b>
<b>(26) - Enforcement</b>															
LC - Street Cameras	-	-	-	-	-	-									
AFRAC Radios	-	-	-	-	-	-									
<b>Total department 26</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(32) - Transportation Department</b>															
New Road Infrastructure (CF)	1,741,754	255,478	1,841,918	355,642	(100,164)										
LC - Engineering & Design for 113 Street and 109 Ave (CF 2015)	100,000	41,217	58,783	-	41,217										
ZC - Access Pave (PH V) (CF 2014)	6,000,000	6,000,000	-	-	6,000,000										
Gravel Reserve (CF 2014)	150,000	92,357	57,643	-	92,357										
FV - 46 Ave Road Pave (CF 2017)	160,000	160,000	-	-	160,000										
LC - Teachers Loop Asphalt & Sidewalk (CF 2017)	346,000	334,475	11,526	-	334,475										
LC - Bridges to New Lands - Range Rd180 (CF 2017)	2,000,000	1,563,270	848,453	411,723	1,151,547										
LC - Bridges to New Lands - Township Rd1020 (CF 2017)	1,000,000	950,636	49,364	-	950,636										
Street Sweeper (2018)	335,000	335,000	-	-	335,000			310,000					25,000		Unit # 3206
AWD Grader x3 (2018)	1,488,261	1,488,261	-	-	1,488,261	377,298							532,863	578,100	Unit # 2137, # 2138, # 2139
FV - Tractor w/ Snowblower Attachment (2018)	256,500	256,500	-	-	256,500								195,500	61,000	Unit # 2415
FV - Skidsteer (2018)	51,000	51,000	-	-	51,000								26,000	25,000	Unit # 2326
LC - Tilt Trailer (2018)	11,000	11,000	8,500	8,500	2,500	11,000									
LC - Skidsteer (2018)	51,000	51,000	-	-	51,000								26,000	25,000	Unit # 2327
LC - Pick up Truck (2018)	42,000	42,000	-	-	42,000								42,000		
LC - Pick up Truck (2018)	42,000	42,000	-	-	42,000								27,000	15,000	Unit # 1045
ZA - Back Hoe (2018)	139,000	139,000	-	-	139,000								139,000		
ZA - Dump Trailer (2018)	12,000	12,000	-	-	12,000	12,000									

MACKENZIE COUNTY

TCA Projects 2018 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2018 BUDGET	TOTAL COSTS	2018 COSTS	2018 REMAINING BUDGET	County Cost	External Funding				Internal Funding				NOTES
							FGIF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture	
FV - Pressure Washer (2018)	17,000	17,000	-	-	17,000	16,500				500					
LC - Heated Oil Unit Setup/Storage (2018)	40,000	40,000	-	-	40,000	40,000									
FV - Overlay 45 Ave (2018)	80,000	80,000	-	-	80,000	-		80,000							
FV - Overlay 47 Street (Hospital Hill) (2018)	40,000	40,000	-	-	40,000	-		40,000							
FV - Rebuild Eagles Nest Road (2 miles) (2018)	800,000	800,000	-	-	800,000	183,874	616,126								
FV - Rebuild Rocky Lane Road (2018)	1,000,000	1,000,000	-	-	1,000,000	5,000			500,000	495,000					contingent on grant funding
FV - Crosswalk Lights (2018)	10,550	10,550	-	-	10,550	-		10,550							
FV - Fix Hill on Range Road 134 (2018)	13,000	13,000	-	-	13,000	-		13,000							
LC - Cross Walk Lights x2 (2018)	20,700	20,700	-	-	20,700	-		20,700							
LC - Chipseal North & South Access (2018)	275,000	275,000	-	-	275,000	-		275,000							
LC - Rebuild Golf Course Rd (1/2 mile) (2018)	205,000	200,000	-	-	20,000	205,000									
LC - Rebuild Airport Road (2 miles) (2018)	800,000	800,000	-	-	800,000	800,000									
LC - Rebuild Blue Hills Road (2 miles) (2018)															
LC - Rebuild Range Road 180 N (2 miles) (2018)	800,000	800,000	-	-	800,000	800,000									
LC - Buffalo Head Tower Flood Mitigation (2018)	50,000	50,000	-	-	50,000	50,000									
LC - Oil Blumentorf Road West (2018)	185,000	185,000	-	-	185,000	-		185,000							
LC - Overlay River Road (2018)	880,000	880,000	-	-	880,000	880,000									
FV - Shop Parking & Entrance Improvements (2018)	12,000	12,000	-	-	12,000	12,000									
LC - Various Overlays Hamlet of La Crete (2018)	250,000	250,000	-	-	250,000	250,000									
LC - Thermoplastic Lines Hamlet of La Crete (2018)	48,000	48,000	-	-	48,000	48,000									
LC - 1/2 mile Road South of Blue Hill Bridge (2018)	300,000	300,000	161,410	161,410	138,590	300,000						RR/GCR	150,428		Motion 18-02-082 (RR 80,000+GCR 70,428)
FV - Shop Storage Addition															
FV - Shop Expansion															
<b>Total department 32</b>	<b>19,751,765</b>	<b>17,466,444</b>	<b>3,037,595</b>	<b>937,274</b>	<b>16,529,170</b>	<b>3,990,672</b>	<b>616,126</b>	<b>1,922,613</b>	<b>500,000</b>	<b>1,224,600</b>	<b>-</b>	<b>-</b>	<b>150,428</b>	<b>-</b>	
<b>(33) - Airport</b>															
FV - Parking Lot Drainage Improvements (CF 2017)	20,000	20,000	-	-	20,000										
<b>Total department 33</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>(41) - Water Treatment &amp; Distribution Department</b>															
LC - Well Number 4 (CF 2016)	1,072,500	900,095	172,405	-	900,095										
ZA - Distribution Pump House Upgrades (CF 2017)	933,569	834,615	113,132	14,178	820,437										
FV - Frozen Water Services Repairs (River Road) (CF 2015)	280,700	138,268	142,432	-	138,268										
LC - Waterline Bluehills (CF 2015)	833,250	833,250	-	-	833,250										
LC - Rural Potable Water Infrastructure (CF 2015)	6,205,682	20,000	6,190,822	5,140	14,860										
FV - Storage Work (CF 2017)	11,000	3,192	7,808	-	3,192										
FV - Rural Water Supply North of the Peace River (2018)	420,000	420,000	-	-	420,000	420,000						GOR	420,000		\$20,000 from 2017 Non TCA Project - HL Rural Comprehensive Water Study, \$400,000
LC - Truck replacement (2018)	42,000	42,000	-	-	42,000		40,500		1,500						Unit #1431, Motion 18-04-280
<b>Total department 41</b>	<b>9,798,701</b>	<b>3,191,420</b>	<b>6,626,599</b>	<b>19,318</b>	<b>3,172,103</b>	<b>420,000</b>	<b>-</b>	<b>40,500</b>	<b>-</b>	<b>1,500</b>	<b>-</b>	<b>-</b>	<b>420,000</b>	<b>-</b>	
<b>(42) - Sewer Disposal Department</b>															
ZA - Lift Station Upgrade (CF 2013-2017)	1,964,606	1,819,068	192,980	47,442	1,771,626										
FV - Main Lift Station Grinder (CF 2017)	50,000	10,244	39,756	-	10,244										
LC - Sanitary Sewer Expansion (CF 2016)	148,000	115,130	36,360	3,490	111,640										
ZA - Sewage Forcemain (2018)	1,085,000	1,085,000	-	-	1,085,000	-	542,500	542,500							
LC - Main Lift Station Meter (2018)	50,000	50,000	-	-	50,000	-		50,000							
<b>Total department 42</b>	<b>3,297,606</b>	<b>3,079,442</b>	<b>269,096</b>	<b>50,932</b>	<b>3,028,510</b>	<b>-</b>	<b>-</b>	<b>592,500</b>	<b>542,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>(43) - Waste</b>															
Build Up Berm - Blumenort WIS (CF 2017)	9,000	9,000	-	-	9,000										
<b>Total department 43</b>	<b>9,000</b>	<b>9,000</b>	<b>-</b>	<b>-</b>	<b>9,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>(61) - Planning &amp; Development</b>															
FV - Streetscape (CF 2017)	75,394	59,639	20,723	4,968	54,671										
LC - Streetscape (CF 2017)	68,227	34,967	33,260	-	34,967										
<b>Total department 61</b>	<b>143,621</b>	<b>94,605</b>	<b>53,984</b>	<b>4,968</b>	<b>89,637</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>(63) - Agriculture</b>															
HL - Rural Drainage - Phase II & Phase III (CF 2014/2015)	1,181,000	77,808	1,103,192	-	77,808										
LC - Buffalo Head/Steep Hill Water Management (Phase I) (CF 2014/2015)	4,918,569	474,794	4,479,643	35,868	438,926										
<b>Total department 63</b>	<b>6,099,569</b>	<b>552,603</b>	<b>5,582,835</b>	<b>35,868</b>	<b>516,734</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

MACKENZIE COUNTY

TCA Projects 2018 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2018 BUDGET	TOTAL COSTS	2018 COSTS	2018 REMAINING BUDGET	County Cost	External Funding				Internal Funding				NOTES
							FGIF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture	
<b>(71) - Recreation</b>															
FV - Ball Diamonds (CF 2015)	76,750	2,250	74,500	-	2,250	76,750									
FV - Rodeo Grounds (CF 2016)	30,000	17,933	12,067	-	17,933										
FV - Skate Shack (CF 2015)	30,000	30,000	-	-	30,000										
ZA - Com. Hall: Property Full Landscaping (CF 2015)	63,000	2,302	60,698	-	2,302										
FV - Ice Plant Repair (CF 2017)	1,000,000	51,846	948,154	-	51,846										
FV - Hall Reno (Kitchen) (CF 2017)	20,000	20,000	-	-	20,000										
FV - Bathroom Reno (CF 2017)	15,000	463	14,537	-	463										
LC - Fire Alarm (CF 2017)	12,000	6,000	6,000	-	6,000										
LC - Natural Gas, Hot Water Tank (big), 4 New Baseboards (CF 2017)	12,900	5,105	7,795	-	5,105										
LC - One Set of Lights for Outdoor Rink (CF 2017)	7,028	1,028	6,000	-	1,028										
LC - 2" Water Line to the Ball Diamonds (CF 2017)	10,000	750	9,250	-	750										
LC - 3 Windows Upstairs Overlooking the Ice (CF 2017)	8,000	4,000	6,583	2,583	1,417										
LC - Dressing Room Expansion including Gym/Weight Room (CF 2017)	482,500	190,243	380,257	88,000	102,243										
ZA - Water Repair in Furnace Room (CF 2017)	10,000	10,000	-	-	10,000										
ZA - Re-shingling Hall (CF 2017)	35,000	35,000	-	-	35,000										
ZA - Energy Efficiency Upgrade (CF 2017)	30,000	30,000	-	-	30,000										
FV - Boiler Condenser Heater (CF 2017)	3,250	3,250	-	-	3,250										
La Crete Arena Condenser Motor Purchase (CF 2017)	4,972	4,972	-	-	4,972										
FV - Arena Ice Surface Lighting Upgrade (2018)	20,000	20,000	-	-	20,000	20,000									
FV - Boiler Room Upgrades (2018)	45,000	45,000	-	-	45,000	45,000									
FV - Facility Door Upgrades (2018)	30,000	30,000	-	-	30,000	30,000									
LC - Blue Hills Skate Shack Repairs (2018)	20,000	20,000	-	-	20,000	20,000									
LC - Renovate Old Dressing Rooms (2018)	30,000	30,000	-	-	30,000	15,000			15,000						
LC - Floor Scrubber (2018)	7,000	7,000	-	-	7,000	7,000									
LC - Splash Park Electrical & Plumbing (2018)	18,000	18,000	-	-	18,000	18,000									
LC - Parking Lot Slurry & Lines (2018)	17,500	17,500	-	-	17,500	-		17,500							
<b>Total department 71</b>	<b>2,576,206</b>	<b>602,642</b>	<b>2,064,147</b>	<b>90,583</b>	<b>512,059</b>	<b>231,750</b>	-	<b>17,500</b>	-	<b>15,000</b>	-	-	-	-	-
<b>(72) - Parks &amp; Playgrounds Department</b>															
Bridge Campground - Survey & Improvements (CF 2014)	111,000	43,627	67,498	125	43,502										
FV - D.A. Thomas Park - Retaining Wall (CF 2016)	20,000	15,445	4,555	-	15,445										
Wadlin Lake - Grounds Improvements (CF 2016-2017)	110,000	11,851	98,149	-	11,851										
Improvements to Provincial Park - Bridge Campground (CF 2017)	60,000	43,998	16,002	-	43,998										
Hutch Lake Cabins - Playground (CF 2017)	44,472	4,640	39,832	-	4,640										
Hutch Lake Campground Improvements (CF 2017)	112,000	75,186	36,814	-	75,186										
Hutch Lake Dock Blocks (CF 2017)	10,000	10,000	-	-	10,000										
LC - Slide & Swings Big Back Yard (CF 2017)	32,866	2,987	29,879	-	2,987										
Machesis Lake - Dock Blocks (CF 2017)	10,025	10,025	-	-	10,025										
FV - Processor / Splitter (2018)	33,200	33,200	-	-	33,200	33,200									
LC - Zero Turn Mower (2018)	15,200	15,200	-	-	15,200	-		15,200							
3/4 ton pickup (2018)	45,000	45,000	-	-	45,000	-		43,500		1,500					Donate Unit #3010 to La Crete Recreation Board Unit #1646
FV - Parks Storage Shed (2018)	27,500	27,500	-	-	27,500	-		27,500							
FV - Hutch Lake Cabin Expansion (2018)	114,000	114,000	-	-	114,000	114,000									
FV - Wadlin Lake Land Purchase (2018)	15,000	15,000	-	-	15,000	15,000					GOR	15,000			\$15,000 transfer from 2017 Non TCA Project - Wadlin Lake Land Purchase
<b>Total department 72</b>	<b>760,263</b>	<b>467,660</b>	<b>292,728</b>	<b>125</b>	<b>467,535</b>	<b>162,200</b>	-	<b>86,200</b>	-	<b>1,500</b>	-	-	<b>15,000</b>	-	
<b>TOTAL 2018 Capital Projects</b>	<b>43,180,291</b>	<b>26,168,131</b>	<b>17,966,228</b>	<b>1,139,068</b>	<b>25,029,063</b>	<b>5,364,522</b>	<b>616,126</b>	<b>2,718,113</b>	<b>1,042,500</b>	<b>1,242,600</b>	-	-	<b>1,085,428</b>	-	
							<b>616,126</b>	<b>2,718,113</b>	<b>1,042,500</b>	<b>1,242,600</b>	-	-	<b>1,085,428</b>	-	
							<b>616,126</b>	<b>2,718,113</b>	<b>1,042,500</b>	<b>1,242,600</b>	-	-	<b>1,085,428</b>	-	
	<b>43,180,291</b>							<b>5,619,339</b>				<b>1,085,428</b>			



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Dave Fehr, Director of Operations</b>
<b>Title:</b>	<b>Multi-Year Contracts</b>

## **BACKGROUND / PROPOSAL:**

Each year Administration requests quotes for dust control, line painting, and crack sealing. Typically, the costs do not vary significantly each year and administration feels that the County would benefit by offering multi-year contracts for these particular projects.

## **OPTIONS & BENEFITS:**

Cost savings on advertising and issuing tenders every year.

## **COSTS & SOURCE OF FUNDING:**

N/A

## **SUSTAINABILITY PLAN:**

N/A

## **COMMUNICATION:**

N/A

**Author:** S Wheeler      **Reviewed by:** C. Gabriel      **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That administration be authorized to issue multi-year contract tenders for Dust Control, Line Painting, and Crack Sealing.

**Author:** S Wheeler      **Reviewed by:** C. Gabriel      **CAO:** \_\_\_\_\_





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Dave Fehr, Director of Operations</b>
<b>Title:</b>	<b>Clarification – National Safety Code Program (NSC) and Certificate of Recognition (COR) Auditing</b>

## **BACKGROUND / PROPOSAL:**

In light of the recent confusion regarding the NSC Program and the COR Audit, some clarification is necessary.

National Safety Code Program (NSC): <http://www.transportation.alberta.ca/499.htm>

Mackenzie County was audited on November 27 & 28, 2017 by McStrong Safety Services. The audit found areas that the County was in violation. The County was given an Action Plan and a timeframe to correct these violations.

Certificate of Recognition (COR) Auditing: <https://www.amhsa.net/cor-auditing/about-pir-cor/#COR>

Mackenzie County participated in an external audit and received a COR Certificate which expires March 23, 2019.

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

## **SUSTAINABILITY PLAN:**

Author: S Wheeler Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**COMMUNICATION:**

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the clarification of, *National Safety Code Program (NSC)* and *Certificate of Recognition (COR) Auditing* be received for information.

**Author:** S Wheeler      **Reviewed by:** Dave Fehr      **CAO:** \_\_\_\_\_



Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Byron Peters, Deputy Chief Administrative Officer</b>
<b>Title:</b>	<b>Fort Vermilion Peace River Flood Risk Assessment Tender Awarding</b>

## **BACKGROUND / PROPOSAL:**

Administration advertised the Request for Proposals for the Fort Vermilion Peace River Flood Risk Assessment. The successful proponent will conduct a flood risk assessment which is partially funded by the National Disaster Mitigation Program (NDMP) – Stream 1: Risk Assessment.

The project is to conduct a Flood Risk Assessment (FRA) that will identify the following:

- potential hazards present within the Peace River – Fort Vermilion geographical area;
- an assessment of their likelihoods of occurrence;
- potential impact(s) to people, economy, structures and networks, the natural environment, etc.; and
- the community vulnerabilities with respect to each of the aforementioned elements.

Main objectives of the National Disaster Mitigation Program is to reduce the impacts of natural flooding disasters within flooding prone sites such as the Fort Vermilion area. This is performed by focusing investments on recurring flood incidences that result often in unbudgeted costs; and advancing work to facilitate the communications that will assist the public as it relates to all aspects and impacts on overland flooding.

The County received five (5) bids in total, only three (3) met the deadline and mandatory requirements. Both the technical envelopes and schedule of costs envelopes were opened at the April 10, 2018 Council meeting.

**Author:** C Smith      **Reviewed by:** BP      **CAO:** \_\_\_\_\_

The qualifying proponents are ISL Engineering, Northwest Hydraulic Consultants Ltd., and WaterSMART Solutions Ltd. in conjunction with Nodelcorp Consulting Inc.

The three qualifying RFP's have been evaluated by administration using the following rubric:

Evaluation Criteria	Weight	Score
<p><b>Company/Project Team</b></p> <ul style="list-style-type: none"> <li>• <i>Flood Risk Assessment Planning and Evaluation;</i></li> <li>• <i>Associated Rules &amp; Regulations and Legislation;</i></li> <li>• <i>Knowledge of the provincial relevant Acts;</i></li> <li>• <i>Project Team Members and level of expert input;</i></li> <li>• <i>Demonstrated level of commitment to project;</i></li> <li>• <i>References/Testimonials for similar projects</i></li> </ul>	25%	
<p><b>Methodology/Proposal Thoroughness</b></p> <ul style="list-style-type: none"> <li>• <i>Project Understanding (scope)</i></li> <li>• <i>Level of Detail in Proposed Sequence of work;</i></li> <li>• <i>Project Schedule &amp; budgeting controls</i></li> </ul>	35%	
<p><b>Proposal Cost (Fees and Disbursements)</b></p>	40%	
<p><b>TOTAL</b></p>	<b>100%</b>	

The scores are as follows after evaluation:

Northwest Hydraulic Consultants Ltd. – 86.7% (\$111,780)

ISL Engineering – 86.3% (\$99,040)

WaterSMART Solutions Ltd./Nodelcorp Consulting Inc. – 68.2% (\$136,550)

Northwest Hydraulic Consultants provided the strongest proposal with more relevant experience and a stronger technical team. Though Northwest Hydraulic had a higher bid

Author:  C Smith  Reviewed by:  BP  CAO:

than ISL Engineering, they did identify options to reduce costs that will put them under the \$105,000 budget.

**OPTIONS & BENEFITS:**

The Flood Risk Assessment is the fundamental building block for identifying: flood hazards, compounding hazards, community and infrastructure vulnerabilities, impact and for informing future non-structural and structural flood mitigation investments.

**COSTS & SOURCE OF FUNDING:**

The County has received a grant from the National Disaster Mitigation Program (NDMP) for \$50,000, the County also received grant approval from Alberta Emergency Management Agency for \$40,000 and the municipality has allocated \$15,000 which has been carried forward from 2017. Total budget is \$105,000.

**SUSTAINABILITY PLAN:**

**Strategy N1.3** Develop municipal policy to ensure that sound environmental protection, maintenance and utilization practices serve to preserve the health and safety of valleys (especially sound practices to guide the development of any future roadways that must be built over a river).

**Strategy N2.1** Identify and maintain an up-to-date inventory of Mackenzie County’s environmentally sensitive land areas or ones that are at risk of becoming environmentally sensitive.

**COMMUNICATION:**

The RFP was advertised in the local paper and the APC website.

Successful proponent will be notified after awarding.

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the Fort Vermilion Peace River Flood Risk Assessment project be awarded to Northwest Hydraulic Consultants Ltd.

Author: C Smith      Reviewed by: BP      CAO: \_\_\_\_\_





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>April 25, 2018</b>
<b>Presented By:</b>	<b>Len Racher, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

## **BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Alberta Historical Resources Foundation (Heritage Awards)
- Correspondence – Alberta Transportation (STIP – Blue Hills Site 1 – Bridge Crossing Project)
- Correspondence – Peace Regional Fire Chiefs (2018 Northern HEAT Conference)
- Correspondence – APWA Alberta Chapter (National Public Works Week)
- Correspondence – Alberta Health (Meeting Follow-up)
- Correspondence – Alberta Indigenous Relations (Meeting Follow-up)
- Correspondence – Alberta Transportation (Meeting Follow-up)
- Correspondence – Alberta Indigenous Relations (First Nations Consultation Policy)
- Correspondence – Alberta Agriculture & Forestry (Meeting Follow-up)
- Correspondence – Premier of Alberta (Western College of Veterinary Medicine Funding Cuts)
- Correspondence – Big Lakes County (Charity Golf Tournament)
- Correspondence – Alberta Health (Feedback from Mackenzie County Meeting)
- Correspondence – MP Viersen & MP Warkentin (No Airport Privatization)
- Alberta opens bidding for more renewable power generation
- La Crete Recreation Society Meeting Minutes
- AUMA Come Together Alberta Conference
- 

Author: C. Gabriel Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION:**

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



## Mackenzie County Action List as of April 10, 2018

### Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
<b>February 22, 2016 Council Meeting</b>			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Initial report received, still awaiting final report Investigated by Director of Surveys. Anticipating a couple year deadline.
<b>May 10, 2016 Regular Council Meeting</b>			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> <li>• cancel PLS 080023;</li> <li>• <b>pursue acquisition of land parcels as identified on the map presented in red;</b></li> <li>• identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator.</li> </ul>	Don	<p>PLS Cancelled</p> <p>Asset list with all leases, caveats, dispositions, easements, etc</p> <p>Response Received from AEP 2017-11-27</p> <p>Applications to be submitted week of April 16, 2018.</p> <p>RFD to Council once response is received to our application.</p>
<b>July 12, 2016 Regular Council Meeting</b>			
16-07-526	That the County pursue purchasing the leased lands at the Wadlin Lake and Hutch Lake campgrounds.	Doug Len	<p>Wadlin-waiting for survey to be accepted by Director of Surveys.</p> <p>Next step – First Nation Consultation</p>
<b>August 9, 2016 Regular Council Meeting</b>			
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners.
<b>August 24, 2016 Regular Council Meeting</b>			
16-08-656	That administration draft an endeavor to assist policy for lateral water lines.	Fred	Draft Presentation to COW 2018-04-24
<b>November 23, 2016 Regular Council Meeting</b>			
16-11-868	That Mackenzie County initiate discussions with First Nations with the intention of creating a Memorandum of Understanding for a communication protocol between Mackenzie County and our First Nation neighbours.	Doug	Working on establishing relationships that will inform the communication protocol

Motion	Action Required	Action By	Status
December 13, 2016 Regular Council Meeting			
16-12-913	That administration change equipment values as determined and to engage in an appraisal for buildings over \$100,000 as per amended list in 2017.	Doug	2018 Budget
January 9, 2017 Regular Council Meeting			
17-01-011	That the request to alter fire invoicing process with the Town of High Level be discussed at the 2018 review of the Regional Service Sharing Agreement.	Len	RRSA Review
February 14, 2017 Regular Council Meeting			
17-02-113	That third reading of Bylaw 1050-16 being a Land Use Bylaw Amendment to rezone part of SE 16-106-15-W5M from La Crete General Commercial District "GC1" to Manufactured Home Subdivision 1 "MHS1" to accommodate the development of residential lots be <b>TABLED until the area structure plan and servicing requirements have been reviewed for the area.</b>	Byron	Developers are not actively pursuing, however they have not withdrawn their application. <i>(Bylaw will expire January 9, 2019 if not passed)</i>
March 14, 2017 Regular Council Meeting			
17-03-192	That administration apply for federal grant funding for the following projects: <ul style="list-style-type: none"> <li>• Blue Hills Waterline</li> <li>• Waterline north of the Peace River</li> </ul>	Fred	Proceeding with designs, preparing for application.
March 29, 2017 Regular Council Meeting			
17-03-222	That the budget be amended to include \$15,000 for the Wadlin Lake Land Purchase project, for the purpose of completing the land survey, with funding coming from the Parks & Recreation Reserve and <b>that administration move forward with completing the survey and that administration bring back costs relating to First Nations Consultation prior to initiating the consultation process.</b>	Karen Doug	Waiting for a proposal from AMEC to begin FNC.
April 11, 2017 Regular Council Meeting			
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Karen Byron	Discussion to take place with new assessor.
June 13, 2017 Regular Council Meeting			
17-06-425	That a letter be sent to all cell service providers requesting that they provide cell service along all major Highway (Highway 35, 58, 88 & 697) corridors and with a copy going to our Members of Parliament, Member of Legislative Assembly, Regional Economic Development Initiative, Northern Transportation Advocacy Bureau, Northern Alberta Development Council, Alberta Urban Municipalities Association, and the Alberta Association of Municipal Districts and Counties.	Len	Letter drafted.  Meeting was held with Telus on 2018-03-12
17-06-426	That administration prepare a cost estimate to complete the preliminary work for the development of additional lots	Doug	Preparing a report that summarizes this work.

Motion	Action Required	Action By	Status
	at Hutch Lake Cabins and bring back to Council for review.		2018-04-25
17-06-439	That administration look at options for a future fire hall in the Hamlet of Fort Vermilion, outside of the downtown core.	Byron Doug	Long term discussion for 5 year plan. Proposed locations being assessed.
<b>June 28, 2017 Council Meeting</b>			
17-06-445	That administration be directed to enter into an agreement with CanWest Air for the lease of a new terminal at the Fort Vermilion airport, with the terms and conditions as discussed.	Byron	Developing an agreement with CanWest  <i>On hold until airport fees have been reviewed</i>
17-06-502	That administration proceed with acquiring proper permitting for Fidler Pit, and begin a Request for Proposal for the removal of overburden from Fidler Pit in the 2017 year, and move the crushing Request for Proposal to the 2018 budget year.	Dave	In Progress
<b>July 26, 2017 Council Meeting</b>			
17-07-541	That Mackenzie County proceeds with acquiring Recreation Lease REC820035 for future road improvements and to continue operating the recreational area of Tourangeau Lake.	Doug	Application in Progress
<b>August 23, 2017 Council Meeting</b>			
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Fred	Finalizing report then draft offsite levy bylaw.
<b>September 25, 2017 Council Meeting</b>			
17-09-646	That a letter be sent to our Members of Parliament expressing our objection to the privatization of national airports.	Dave	Complete.
17-09-650	That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.	Dave	Ongoing.
17-09-653	That administration negotiate an agreement with the Fort Vermilion Board of Trade for the transfer of the Fort Vermilion Airport Terminal Building.	Doug	Waiting for more information from the Board of Trade.
<b>October 24, 2017 Council Meeting</b>			
17-10-811	That a letter be sent to the Government of Alberta requesting that they reconsider the withdrawal of the \$8M support for the Western College of Veterinary Medicine.	Len	Completed
<b>October 30, 2017 Council Meeting</b>			
17-10-824	That weed notices be issued on public lands starting in	Grant	Letter has been drafted

Motion	Action Required	Action By	Status
	the 2018 year.		to the Minister <i>Scheduling a meeting with Darcy Beach, Glen Gache, and Camille Ducharme</i>
<b>November 7, 2017 Council Meeting</b>			
17-11-828	That Bylaw 1083-17 being the organizational and procedural bylaw for Mackenzie County be brought back to include additional information on delegations and public hearings.	Carol	In progress
17-11-847	That the County sell 0.102 acres (Part of Plan 882 2651, Block 01, Lot E) to the developer for the purpose of consolidation at market value and a \$3,500 donation to the Jubilee Park in La Crete.	Byron	Property Sale In Progress. Awaiting payment.
17-11-851	That the County proceed with negotiations for a new post office facility in La Crete as discussed.	Len Byron	In Progress
<b>November 29, 2017 Council Meeting</b>			
17-11-872	That administration investigate the status of the companies with uncollectable Education Property Taxes on oil and gas properties and verify the write-offs versus allowances.	Karen	In Progress
<b>December 11, 2017 Budget Council Meeting</b>			
17-12-897	That administration review the need for the changes/additions to the Fort Vermilion Shop and consider the need for a new fire hall in Fort Vermilion and investigate other building options.	Doug	In Progress
<b>December 12, 2017 Council Meeting</b>			
17-12-905	That the Northern Alberta Development Council (NADC) be invited to attend a council meeting to provide an update on the Rural Broadband project.	Carol	In progress
<b>January 24, 2018 Council Meeting</b>			
18-01-066	That administration research existing information relating to the extension of Highway 58 from Garden River through to Peace Point and bring back to Council.	Len	In progress
<b>February 12, 2018 Council Budget Meeting</b>			
18-02-081	That \$150,428 be added to the Teachers Loop Asphalt & Sidewalk Project with funding coming from the: <ul style="list-style-type: none"> <li>• \$80,000 from the Roads Reserve</li> <li>• \$70,428 be transferred from the following completed 2017 Carry-Forward Projects: <ul style="list-style-type: none"> <li>○ \$6,477 – FV 43 Avenue East of 50th Street</li> <li>○ \$6,717 – FV 45 Avenue Cul-de-sac East of 52nd Street</li> <li>○ \$41,736 – LC 94th Avenue Asphalt Overlay</li> </ul> </li> </ul>	Karen Dave	Complete  Local Improvement Bylaw not complete

Motion	Action Required	Action By	Status
	<ul style="list-style-type: none"> <li>o \$1,200 – LC Lagoon Access Paving</li> <li>o \$2,303 – LC Paving Raw Water Truckfill Station</li> <li>o \$11,995 – FV Paving for Water Treatment Plant</li> </ul> <p>and that a <b>Local Improvement Bylaw be brought back to Council.</b></p>		
February 13, 2018 Council Meeting			
18-02-108	That Mackenzie County support the increased awareness of the diseased risk bison/caribou monitoring and that the signage/advertising request be brought back for further information.	Byron Don	
18-02-123	That Mackenzie County request immediate payment for Invoice #13947 due to Mr. Henry Martens receiving payment for this invoice from the Disaster Recovery Program.	Karen	Removed portion from his invoice and sent another letter.
February 27, 2018 Council Budget Meeting			
18-02-146	That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve <b>and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.</b>	Doug Karen	Funding transfer complete.
18-02-147	That administration research the Grande Prairie Rotary Club's disposal/donation of firefighting equipment.	Doug	
18-02-148	That administration investigate the option of partnering with another municipality for an emergency vehicle buy-back program.	Doug	
March 13, 2018 Council Meeting			
18-03-194	That the Agricultural Service Board review the options of development of County owned lands for agricultural purposes.	Grant	ASB 2018-04-27
March 28, 2018 Council Meeting			
18-03-225	That administration research the amount of funds/tickets issued by the Rainbow Lake Peace Officer west of Highway 35 (not within the Town of Rainbow Lake limits) and bring back to Council.	Doug Karen	In progress
18-03-226	That administration contact the Town of Rainbow Lake regarding a Memorandum of Understanding for an enhanced policing position in Chateh.	Len Doug	
18-03-229	That letters be sent to the various Ministries and the RCMP in follow-up to the meetings held in Edmonton during with week of March 19, 2018.	Len	Ministers – Complete RCMP – In progress

Motion	Action Required	Action By	Status
18-03-245	That administration be authorized to proceed with the gravel purchase from Alberta Transportation.	Dave	In progress
18-03-248	That Policy UT006 Municipal Rural Water Servicing – Endeavor to Assist Policy be TABLED to the April 24, 2018 Committee of the Whole Meeting.	Fred	2018-04-24 COW
April 10, 2018 Council Meeting			
18-04-270	That the unqualified Line Painting Tenders be returned to the senders without opening Envelope 2.	Dave	Tenders returned
18-04-273	That administration review the Fort Vermilion Peace River Flood Risk Assessment technical proposals and prepare a recommendation for the next meeting.	Byron	2018-04-25
18-04-277	That the 2018 Chip Seal contract tender be disqualified and that administration bring back options to the next meeting.	Dave	2018-04-25
18-04-278	That first reading be given to Bylaw 1095-18 being the Councillor Code of Conduct Bylaw for Mackenzie County as AMENDED.	Carol	Researching formal complaint process prior to second/third reading.
18-04-280	That the budget be amended to transfer the 2018 Capital Budget Truck - \$42,000 to the operating budget to cover the costs of the personal vehicle allowances (Total amount would be determined depending how many individuals apply to use their personal vehicle based on Policy ADM033).	Karen	
18-04-282	That Irene van der Kloet's resignation on the Mackenzie Library Board be TABLED to the May 8, 2018 Council meeting.	Carol	2018-05-08
18-04-283	That Council set the following RCMP policing priorities for 2018-19: 1. Drugs/Trafficking (Local Drug Enforcement) 2. Youth/School Resource Officer (Preventative)	Carol	Complete - Priorities sent to the RCMP
18-04-284	That the following agenda items be added to the Tri-Council meeting agenda for May 2, 2018: • Cell Service on Primary Highways • RCMP Unified Lobbying • Natural Gas (standing item)	Len	CAO Secretariat Meeting 2018-04-20
18-04-286	That a letter be sent to the Federal Minister of Environment and Climate Change and Minister of Natural Resources regarding the Species at Risk legislation and its impact on communities in northern Alberta.	Byron	In progress
18-04-293	That all Non Profit Organizations who have a balance in arrears have this amount deducted from their organizations grant or operating funds.	Karen	
18-04-294	That a letter of support be sent to the Northern Lights	Len	In progress

Motion	Action Required	Action By	Status
	Forest Education Society and that two loads of gravel be provided for their walking trails and a donation of \$1,000.	Dave	



*Working with Albertans to preserve and interpret our heritage*

March 15, 2018

Dear Sir/Madam:

**Re: ALBERTA HISTORICAL RESOURCES FOUNDATION'S  
HERITAGE AWARDS 2018**

The Alberta Historical Resources Foundation, the principal heritage support agency of the Government of Alberta, is now accepting nominations to the 2018 Heritage Awards. Help us honour and celebrate the contributions of Albertans to the promotion and preservation of Alberta's heritage.

Submitting a nomination is a great opportunity to recognize individuals and organizations who have demonstrated excellence and commitment in preserving and promoting appreciation of our province's rich heritage.

The Foundation is accepting nominations until July 15, 2018.

Awards will be presented in the **Heritage Conservation, Heritage Awareness and Outstanding Achievement** categories. In addition, the Foundation is introducing the **Indigenous Heritage and Youth Heritage Awards** this year. Awards will be presented during an awards ceremony on October 12.

Enclosed is a copy of the guidelines and nomination form. These are also available at [www.alberta.ca/heritage-awards.aspx](http://www.alberta.ca/heritage-awards.aspx). If you have any questions, please contact the Program Coordinator, Carina Naranjilla, at 780-431-2305 (toll-free by first dialing at 310-0000) or [carina.naranjilla@gov.ab.ca](mailto:carina.naranjilla@gov.ab.ca).

Thank you.

Sincerely,

A handwritten signature in black ink that reads "J. Maki Motapanyane".

Dr. J. Maki Motapanyane  
Chair  
Alberta Historical Resources Foundation

---

8820 – 112<sup>th</sup> Street, Edmonton, Alberta T6G 2P8 Tel: (780) 431-2305 Fax: (780) 427-5598

A beneficiary of Alberta Lottery Fund proceeds with technical and administrative assistance by *Alberta* Government



# HERITAGE AWARDS 2018 *Alberta Historical Resources Foundation*

The **Alberta Historical Resources Foundation** is soliciting nominations for **Heritage Awards 2018**. These awards honor and celebrate the contributions of Albertans (individuals, organizations) to the protection, preservation and promotion of Alberta's heritage.

The **Heritage Conservation Award** recognizes projects that demonstrate excellence in:

- the conservation of Provincial or Municipal Historic Resources; or
- the identification, protection and management of historic places; or
- the protection and management of palaeontological and archaeological resources.

The **Heritage Awareness Award** recognizes research, publications or public engagement projects that have deepened our understanding and promoted greater awareness of Alberta's heritage.

The **Outstanding Achievement Award** recognizes an individual's exemplary long-term leadership and contribution to the preservation and presentation of Alberta's history.

The **Indigenous Heritage Award** recognizes projects that demonstrate excellence in identifying, protecting and promoting Alberta's rich Indigenous heritage through research, publication, and/or collaboration or public engagement with Indigenous individuals or communities.

The **Youth Heritage Award** recognizes the volunteer contributions of students to the preservation and presentation of Alberta's heritage, at any point in the course of their studies between elementary and high school.

Nominations will be accepted between  
**March 15 and July 15, 2018**

Submit nominations to:

**Heritage Awards**  
**Alberta Historical Resources Foundation**  
**8820-112 Street**  
**Edmonton AB T6G 2P8**

Guidelines and nomination forms are available at:  
[www.alberta.ca/heritage-awards.aspx](http://www.alberta.ca/heritage-awards.aspx).

For more information, contact  
Program Coordinator at **780-431-2305**.



*Alberta* 



## Alberta Historical Resources Foundation Heritage Awards 2018 GUIDELINES



The Alberta Historical Resources Foundation's Heritage Awards Program recognizes and celebrates the contributions of Albertans to the protection, preservation and promotion of Alberta's heritage. Nominations for 2018 must be received by July 15, 2018.

### AWARD CATEGORIES

The **Heritage Conservation Award** recognizes projects that demonstrate excellence in:

- the conservation of Provincial or Municipal Historic Resources; or
- the identification, protection and management of historic places; or
- the protection and management of palaeontological and archaeological resources.

Projects must have been completed within the last three years.

The **Heritage Awareness Award** recognizes research, publications or public engagement projects that have deepened our understanding and promoted greater awareness of Alberta's heritage. Projects must have been completed within the last three years.

The **Outstanding Achievement Award** recognizes an individual's exemplary long-term leadership and contribution to the preservation and presentation of Alberta's history. Nominees should have a minimum of 10 years involvement with heritage in the province and have made personal contributions to the field well beyond the responsibilities of any heritage related employment.

The **Indigenous Heritage Award** recognizes projects that demonstrate excellence in identifying, protecting and promoting Alberta's rich Indigenous heritage through research, publication, and/or collaboration or public engagement with Indigenous individuals or communities. Nominations must demonstrate Indigenous community support.

The **Youth Heritage Award** recognizes the volunteer contributions of students to the preservation and presentation of Alberta's heritage. Award will be presented to a student or group of students who have made outstanding contributions to the heritage field at any point in the course of their studies between elementary and high school. Their contributions must extend beyond the responsibilities of any paid employment. Projects must have been completed in the last two years.

### ELIGIBILITY

#### Eligible Nominees

- individuals residing in Alberta
- Alberta-based organizations including: non-profit organizations, corporations, churches, schools, municipalities, First Nations and Métis Settlements and others deemed eligible by the Foundation's Board of Directors
- self-nominations

### **Ineligible Nominees**

- posthumous awards
- nominees who are unaware of or who disapprove of the nomination
- Alberta Historical Resources Foundation board members and their immediate families
- Alberta Culture and Tourism staff and its agencies
- nominees nominated in more than one category

### **Ineligible Nominators**

- Alberta Historical Resources Foundation board members and their immediate families

### **SUBMITTING NOMINATIONS**

The nomination package must include the following:

- completed nomination form
- letter of nomination signed by the nominator
- why this project, individual or organization is being nominated
- biography/profile of the individual(s) or organization involved
- press clippings, letters of support, or any other pertinent materials
- photographs illustrating project, where applicable

Nominations to the Indigenous Heritage Award must demonstrate Indigenous community support.

It is the responsibility of the nominator to provide sufficient and relevant materials to support the nomination. Incomplete submissions may be considered ineligible for consideration by the jury. Nomination submissions and supporting materials will be retained by the Foundation.

The personal information provided in the nomination submission about the nominator and the nominee is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and is protected by the privacy provisions of that Act. The information will be used for the purpose of administering the Heritage Awards Program, which includes selecting and publicizing the achievements of the award recipients.

Submit nominations by mail, courier or in person at the Alberta Historical Resources Foundation's program office:

Alberta Historical Resources Foundation  
Heritage Awards Program  
Old St. Stephen's College Building  
8820 112 Street  
Edmonton AB T6G 2P8

### **SELECTION AND PRESENTATION OF AWARDS**

The Heritage Awards Review Committee of the Alberta Historical Resources Foundation will review and evaluate the nominations.

The Foundation's Board of Directors will make the final decision. Up to two awards may be presented in each category. The Foundation reserves the right not to present any award in any of the categories.

Award recipients will be notified in September. Awards will be presented in mid-October.

### **Contact Information**

For more information, contact the Program Coordinator at 780-431-2305 (toll-free by first dialing 310-0000) or [carina.naranjilla@gov.ab.ca](mailto:carina.naranjilla@gov.ab.ca).



# Alberta Historical Resources Foundation Heritage Awards 2018 NOMINATION FORM



Please read the Guidelines before completing this form. Submission deadline is July 15, 2018.

For office use only

File No: \_\_\_\_\_

**NOMINEE**

Check the award category and identify who/what you are nominating

<input type="checkbox"/> Heritage Conservation Award	Name of project
<input type="checkbox"/> Heritage Awareness Award	Name of project
<input type="checkbox"/> Outstanding Achievement Award	Name of individual
<input type="checkbox"/> Indigenous Heritage Award	Name of project
<input type="checkbox"/> Youth Heritage Award	Name of individual / individuals

Name Mr./Mrs./Ms. \_\_\_\_\_

Position/Title (if applicable) \_\_\_\_\_ Organization (if applicable) \_\_\_\_\_

Address \_\_\_\_\_  
Street / P.O. Box No.
City / Town
Postal Code

Bus. Ph. (    ) \_\_\_\_\_ Res. Ph. (    ) \_\_\_\_\_ Fax: (    ) \_\_\_\_\_

E-mail: \_\_\_\_\_

**NOMINATOR**

Are you nominating as an individual or organization?     Nominating as an individual                       Nominating as an organization  
Place a check mark.

Name Mr./Mrs./Ms. \_\_\_\_\_

Position/Title (if nominating as an organization) \_\_\_\_\_

Organization (if nominating as an organization) \_\_\_\_\_

Address (of individual / organization) \_\_\_\_\_  
Street / P.O. Box No.
City / Town
Postal Code

Bus. Ph. (    ) \_\_\_\_\_ Res. Ph. (    ) \_\_\_\_\_ Fax: (    ) \_\_\_\_\_

E-mail: \_\_\_\_\_

## SUPPORTING DOCUMENTS

Submit the following with this nomination form. Please provide sufficient and relevant materials to support your nomination.

- covering letter signed by the nominator
- Why are you nominating this project/individual/organization? Explain how the nominee(s) demonstrates excellence in the protection, preservation and promotion of Alberta's heritage.
- biography/profile of the individual(s), team or organization involved
- press clippings, letters of support, or any other pertinent material
- Indigenous Heritage Award: must demonstrate Indigenous community support.
- photographs illustrating project, where applicable

## DECLARATION STATEMENT OF NOMINEE

I am the nominee or authorized representative of the nominee(s). I have read the complete nomination submission and to the best of my knowledge and belief, the information herein is true and correct. I agree that it may be provided by the nominator to the Alberta Historical Resources Foundation so that I / my organization may be considered for the Heritage Awards. Should I / my organization be selected for the Award, I consent to the use and disclosure of my personal information (including photographs and videos) as necessary, without compensation for awards-related publicity.

If the nominee(s) is under the age of 18 at the time of nomination, a parent or legal guardian must sign this form.

---

Signature of nominee

---

Printed Name

---

Date

The personal information provided in the nomination submission about the nominator and the nominee is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and is protected by the privacy provisions of that Act. The information will be used for the purpose of administering the Heritage Awards Program, which includes selecting and publicizing the achievements of the award recipients.

Submit nomination form and supporting materials to

Heritage Awards  
Alberta Historical Resources Foundation  
8820 - 112 St. Edmonton AB T6G 2P8

March 15, 2018

Our File: 1560-RRP-MACK-1

Mr. Peter Braun  
Reeve  
Mackenzie County  
PO Box 640  
Fort Vermilion, AB T0H 1N0

Dear Reeve Braun:

**Re: Strategic Transportation Infrastructure Program – Resource Road Program  
Blue Hills Site 1 – Bridge Crossing Project**

Please be advised that \$800,000 is being electronically transferred to Mackenzie County as an advance payment under the Strategic Transportation Infrastructure Program – Resource Road Program and is provided to assist you with the Blue Hills Site 1 – Bridge Crossing Project.

If you require any further information, please contact Anne Han at 780-624-6280.

Sincerely,



Ryan Konowalyk, P.Eng.  
Regional Director  
AH/ljl

cc: Debbie Jabbour, MLA, Peace River  
Danny Jung, Infrastructure Manager, Alberta Transportation  
Barry Pape, Team Lead Water/Wastewater and Grants, Alberta Transportation  
Anne Han, Infrastructure Support Technologist, Albert Transportation



Peace Regional Fire Chiefs  
PO Box 6600 STN Main  
Peace River, AB, T8S 1S4  
Ph: (780)821-4016  
Email: rschmidt@highlevel.ca  
Website : firefightingincanada.com/NorthernHeat

March 21, 2018

To Municipal Chief Administrative Officers

**Re: 2018 Northern HEAT Conference**

Dear Sir or Madam:

For the past twenty years, the Peace Regional Fire Chiefs (PRFC) have held an annual conference well attended by officers and firefighters alike from across our northern Alberta region. Our goal is to provide the best possible training at a very respectable cost. Sessions and field training are pertinent to our regional firefighters and provide them with additional knowledge and expertise to use while providing needed protection in their own communities.

In recent years, the PRFC have expanded the annual conference to include some of North America's leading fire service experts to provide training that is normally inaccessible to our northern fire departments. Some of this year's conference highlights include:

- Live Fire Training Tour provided by Draeger Safety Systems - Training includes firefighter confidence training, flashover simulation, multi-level interior fire attack techniques, vehicle fires and LPG fires under controlled conditions. These events are hosted at the Peace River Fire Department's Training Grounds and are instructed in part by some of our own regional highly trained fire instructors.
- Engine Company Operations – A two day training seminar where firefighters can learn and practice skills such hydrant hooks, hose handling, advancing hoselines, search techniques and SCBA. These critical firefighting skills will be instructed by Engine House Training, LLC; led by Gary Graf from the State of Missouri.
- Frank Viscuso – Frank Viscuso is a 23 year veteran of the fire service from Kearny, New Jersey. Chief Viscuso covers topics on leadership, officer development and team building. He will be teaching two classroom sessions over two days. These topics will be Step Up Your Teamwork and Step Up and Lead.
- John Mittendorf – John Mittendorf is a 30 year veteran of the Los Angeles City Fire Department until his retirement in 1993. Chief Mittendorf covers topics on strategy and tactics, truck company operations, ventilation operations and Fire Officer. He will be teaching two classroom sessions over two days. These topics will be Ten Commandments of Truck Ops without a Truck and The Art of Reading Buildings.

Please ensure that your firefighters and officers attend this conference, as it is sure to contain some of the best training in Northwest Alberta. Attendance by your firefighters is not only beneficial to them but will also guarantee the success and continuation of this event.





Peace Regional Fire Chiefs  
PO Box 6600 STN Main  
Peace River, AB, T8S 1S4  
Ph: (780)821-4016  
Email: rschmidt@highlevel.ca  
Website : firefightingincanada.com/NorthernHeat

As you can see, a huge amount of resources are required to put on this Fire Conference, from hundreds of hours donated by people to the financial support provided by both municipalities and industry alike. In the past, organizations such as yours have been the key to our success whether through capital fundraising or goods in kind. Naturally, you recognize that our fire conference provides us with the opportunity to promote and encourage the provision of adequate fire protection and fire prevention service in all areas of Northern Alberta. We are asking for your support in the form of a monetary donation to the Peace Regional Fire Chiefs. Recognition for your contribution will be categorized as follows:

**Chief** sponsors: (for \$5,000 + ) : Website Ad, On-site (posters) Ad, placement of 1 item (supplied by sponsor) in delegate package, full page Ad in delegate booklet, & Honorable mention during ceremonies.

**Deputy Chief** sponsors: (for \$2,500 - \$4,999.99): Website Ad, On-site (posters) Ad, Delegate package Ad (logo) & Honorable mention during ceremonies.

**Captain** sponsors: (for \$1,000.00 - \$2,499.99): Website Ad, On-site (posters) Ad, Delegate package Ad (logo)

**Lieutenant** sponsors: (for \$200.00 – \$999.99): On-Site (posters), Delegate package (business name printed).

**ANY DONATION BIG OR SMALL WOULD BE GREATLY APPRECIATED**

Shall you have any questions regarding this event, please feel free to call or email me at the following:

Phone: (780)821-4016  
Email: rschmidt@highlevel.ca

Thank you for your continued support.

Sincerely,

**Rodney Schmidt**  
President  
Peace Regional Fire Chiefs

Fire Chief and Director of Protective Services  
Town of High Level



**NORTHERN H.E.A.T. 2018**  
PEACE RIVER, ALBERTA MAY 2-5





March 29, 2018

**Attention: Honourable Mayors,  
Members of Council and  
Chief Administrative Officers**

**Re: National Public Works Week, May 20-26, 2018 – "The Power of Public Works"**

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 20-26, 2018 as National Public Works Week in your community. This year's theme is "The Power of Public Works."

National Public Works Week is observed each year during the third full week of May and this is the 58th year. NPWW calls attention to the importance of public works in community life and seeks to acknowledge the efforts of tens of thousands of men and women in North America who provide and maintain civil infrastructure and services. NPWW also allows Councils to remind the public of the 24/7 services that they are responsible for and are proud of. Many Councils and Public Works departments make this an annual celebration in their communities.

The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to [www.publicworks.ca](http://www.publicworks.ca) for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. [www.cpwa.net](http://www.cpwa.net) If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to [office@publicworks.ca](mailto:office@publicworks.ca) or by mail to:

APWA Alberta Chapter  
44095 Garside Postal Outlet  
EDMONTON AB T5V 1N6

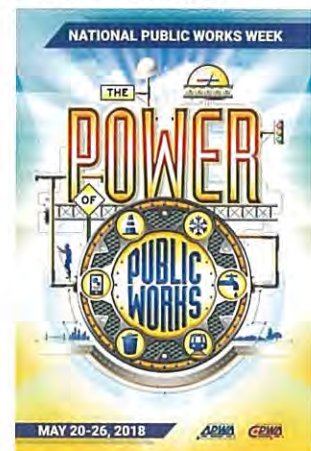
Yours truly,

A handwritten signature in black ink, appearing to read 'Joline McFarlane'.

Joline McFarlane, APWA President

RECEIVED  
APR - 9 2018

MACKENZIE COUNTY  
FORT VERMILION OFFICE



APWA Alberta Chapter 44095 Garside Postal Outlet Edmonton AB T5V 1N6  
[www.publicworks.ca](http://www.publicworks.ca)



**PROCLAMATION**  
*"Public Works Connects Us"*  
**PUBLIC WORKS WEEK**  
**MAY 20-26, 2018**

**WHEREAS:** *public works infrastructure, facilities and services are vital to the health, safety and well-being of the residents of (Enter your city/municipality/town/etc name); and*

**WHEREAS:** *such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers and administrator who are responsible for building, operating and maintaining the public works systems that serve our citizens; and*

**WHEREAS:** *the Public Works Association instituted Public Works Week as a public education campaign "to inform communities and their leaders on the importance of our nation's public infrastructure and public works services"; and*

**WHEREAS:** *it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of their respective communities;*

**WHEREAS:** *Public Works Week also recognizes the contributions of public works professionals.*

**NOW THEREFORE, I, (Enter Mayor's Name), Mayor of the (Enter your city/municipality/town/etc name), do hereby proclaim the week of May 20-26, 2018, as Public Works Week in Enter your municipality.**

Dated this day of \_\_\_\_\_, 2018.

---

**(Enter Mayor's Name), Mayor**



## Celebrate Public Works Week May 20-26, 2018

### Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! See our website for digital copy of proclamation [www.publicworks.ca](http://www.publicworks.ca)

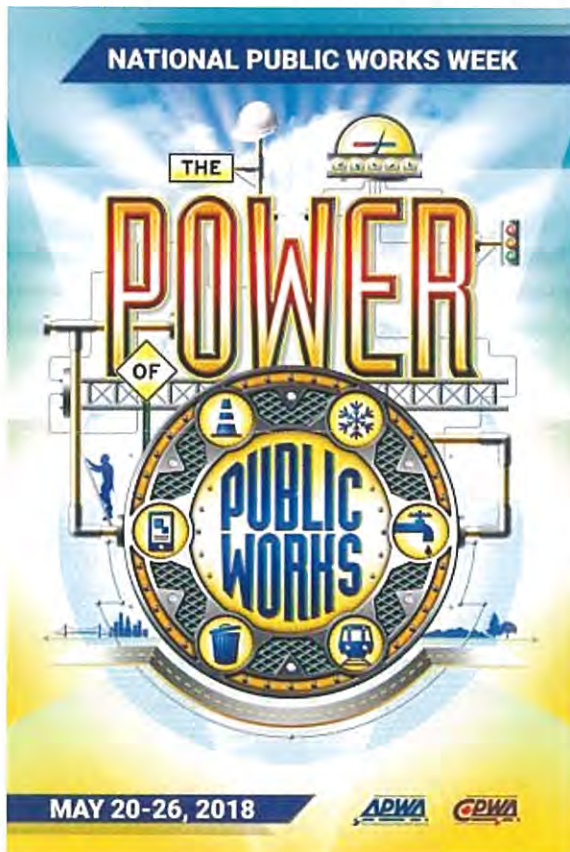
## What You Can Do

### Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

#### Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project, or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.



### Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

#### Thought starters:

- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

### Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

#### Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
  - Invite elected officials to participate in an activity during the event.
  - Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
  - Have representatives from various departments show equipment and answer questions.

### **Open House or Tour**

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

#### **Thought starters:**

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

### **Employee Appreciation Day**

Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

#### **Thought starters:**

- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

### **Sporting Event**

Healthy people are happy people. Promote healthful living by sponsoring a sporting event.

#### **Thought starters:**

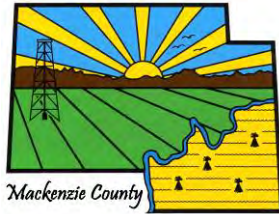
- Plan the route of a race to end at a facility or project you believe deserves attention.
- Sponsor a golf tournament and arrange for the proceeds to be dedicated to a public works project, such as the purchase of playground equipment in a community park.
- Sponsor a public works night at an organized or professional sporting event. Arrange for a message about public works to be announced during the game.

**For further information see our website: [www.publicworks.ca](http://www.publicworks.ca)**

**Or contact Jeannette Austin**

**Executive Director**

**[admin@publicworks.ca](mailto:admin@publicworks.ca)**



## *Mackenzie County*

P.O. Box 640, Fort Vermilion, AB T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266  
[www.mackenziecounty.com](http://www.mackenziecounty.com)

April 3, 2018

The Honourable Sarah Hoffman  
Minister of Health  
423 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB  
Canada T5K 2B6

Dear Minister:

Thank you for taking the time to meet with representatives from Mackenzie County on March 20, 2018 during the RMA Spring Convention. We value the time you set aside from your busy schedule to allow us the opportunity to discuss some of the issues we are facing in our region, and offer us insights to our concerns.

Our discussion we had on dialysis was very informative, we feel that the collaboration with the Hay River, N.W.T. area, as well as our local First Nations would be of great benefit to have this procedure available locally, opposed to having to travel up to 800 kilometres to receive treatment. It is not only dialysis treatment that Mackenzie County residents and First Nations are having to travel great distances for, but for chemotherapy as well.

As you are aware, the population growth in the La Crete area is at a steady incline and expectant mothers are traveling up to two hours to give birth. If the St. Theresa's Hospital in Fort Vermilion could be upgraded to accommodate a maternity ward, and a midwife facility be set up in La Crete, women giving birth on the side of a highway would not be a common occurrence. We attach for your information the La Crete Action Plan prepared by Sharon Wurtz, Health Promotion Facilitator for Alberta Health Services which identifies the birthing needs in the La Crete area.

It is not only the lack of facilities in the area, but the lack of nursing staff as well. There are vacant nursing positions that have been unable to be filled, which leaves current staff overworked and unable to provide adequate care to patients.

Minister of Health

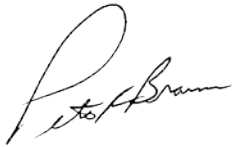
Page 2

April 3, 2018

We would also like to thank you for taking the time to listen to our concerns regarding the High Level Seniors Lodge, and the Workers Compensation referral locations.

Should you have any further questions or discussion, please contact our Chief Administrative Officer Len Racher at (780) 927-3718, or by email to [lracher@mackenziecounty.com](mailto:lracher@mackenziecounty.com).

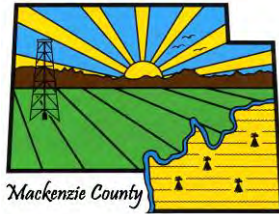
Yours sincerely,

A handwritten signature in black ink, appearing to read "Peter F. Braun". The signature is fluid and cursive, with the first name "Peter" being more prominent than the last name "Braun".

Peter F. Braun  
Reeve  
Mackenzie County

Encl.

- c. Debbie Jabbour, MLA Peace River  
Mackenzie County Council



## *Mackenzie County*

P.O. Box 640, Fort Vermilion, AB T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266  
[www.mackenziecounty.com](http://www.mackenziecounty.com)

April 3, 2018

The Honourable Richard Feehan  
Minister of Indigenous Relations  
104 Legislature Building  
10800 – 97 Avenue  
Edmonton, Alberta  
T5K 2B6

Dear Minister:

Thank you for taking the time to meet with representatives from Mackenzie County on March 20, 2018 during the RMA Spring Convention. We value the time you set aside from your busy schedule to allow us the opportunity to discuss some of the issues we are facing in our region, and offer us insights to our concerns.

During our meeting we discussed our plan to tie into Beaver First Nation Water Treatment Plant. Since then we have met with the Chief and Council of Beaver First Nation, along with our Director of Utilities to review the plan. We believe there is great opportunity to collaborate with Beaver First Nation to provide potable water to the Rocky Lane School, our residents, as well as Child Lake Indian Reserve. In addition to these discussions with Beaver First Nation, we have also been communicating with Tall Cree First Nation regarding Waste Transfer Station opportunities for the Wadlin Lake area.

We would like to thank you for pulling back on the Caribou Range Plans, and asking the Federal government for a social economic impact study. We also appreciate you listening to our concerns with the moratorium terms that have a huge impact on our ability to find and produce gravel in our area. These costs can be enormous when having to truck the gravel in from long distances.

Should you have any further questions or discussion, please contact our Chief Administrative Officer Len Racher at (780) 927-3718, or by email to [lracher@mackenziecounty.com](mailto:lracher@mackenziecounty.com).

Minister of Indigenous Relations  
Page 2  
April 3, 2018

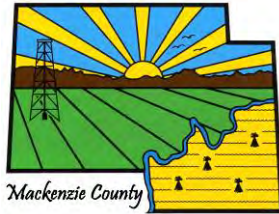
Yours sincerely,

A handwritten signature in black ink, appearing to read "Peter F. Braun". The signature is written in a cursive style with a large initial "P".

Peter F. Braun  
Reeve  
Mackenzie County

- c. Debbie Jabbour, MLA Peace River  
Mackenzie County Council





## *Mackenzie County*

P.O. Box 640, Fort Vermilion, AB T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266  
[www.mackenziecounty.com](http://www.mackenziecounty.com)

April 4, 2018

The Honourable Brian Mason  
Minister of Transportation  
320 Legislature Building  
10800-97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Minister:

Thank you for taking the time to meet with representatives from Mackenzie County on March 20, 2018 during the RMA Spring Convention. We value the time you set aside from your busy schedule to allow us the opportunity to discuss some of the issues we are facing in our region, and offer us insights to our concerns.

We would like to have the paving of the Zama Access Road, placed on the unfunded list so we could continue to lobby the Federal Government for funding.

We are also lobbying for a High & Wide Load Corridor along highway 88. There are currently two bridges along this highway that would need to be replaced in order to accommodate these types of loads. In doing so, this would help our local First Nations as they have had difficulties and added expenses to bring in manufactured homes to the area. This would also assist high and wide loads that are traveling to the North West Territories from the Edmonton area.

The culvert crossing in the Blue Hills area is shovel ready and Level 2 First Nation Consultation has been completed. As this project requires frozen conditions for construction, we are hoping to begin this coming winter if funding is available. This project would allow full access to the land sold in the Blue Hills area.

The Tompkins Crossing/La Crete Ferry is another concern that we have. With water levels in the Peace River constantly fluctuating, our inability to keep the ferry running consistently throughout the season poses problems for our Agricultural Producers in the Blue Hills area trying to haul their grain to the elevator in High Level. The fluctuation in temperature hinders the ice bridge construction during the winter. We have attached for your information a copy of

Minister of Transportation

Page 2

April 4, 2018

the Analysis of the Potential Impact of a Bridge at Tompkins Crossing prepared by Keith & Associates in February 2018.

We would like to thank you for taking the time for considering the water supply line we are currently designing in partnership with Beaver First Nation under the Water for Life Program. This project will tie into the water line in Fort Vermilion and bring it to the Rocky Lane School. As we acquire more information on this project we will forward it to your department. We will also have our engineers send you a preliminary design of this project.

Should you have any further questions or discussion, please contact our Chief Administrative Officer Len Racher at (780) 927-3718, or by email to [lracher@mackenziecounty.com](mailto:lracher@mackenziecounty.com).

Yours sincerely,

A handwritten signature in black ink, appearing to read "Peter F. Braun". The signature is fluid and cursive, with the first name "Peter" being the most prominent part.

Peter F. Braun  
Reeve  
Mackenzie County

Encl.

- c. Debbie Jabbour, MLA Peace River  
Mackenzie County Council



ALBERTA  
INDIGENOUS RELATIONS

*Office of the Minister*

41487

April 5, 2018

Mr. Peter F. Braun  
Reeve  
Mackenzie County  
Fort Vermilion, Alberta  
T0H 1N0

**RECEIVED**  
APR 16 2018

**MACKENZIE COUNTY  
FORT VERMILION OFFICE**

Dear Mr. Braun:

I am pleased to invite you and other industry and municipal representatives to a meeting in April 2018 to continue our discussion on the renewal of the Government of Alberta's 2013 First Nations Consultation Policy and the 2015 Metis Settlements Consultation Policy on Land and Natural Resource Management, including the Enhanced Consultation Capacity Initiative.

As you may be aware, Indigenous Relations (IR) recently completed three rounds of engagements on the First Nations consultation policy renewal. During the first round (summer 2016 – June 2017), IR officials engaged directly with technicians from First Nations, industry and municipal stakeholders, Government of Alberta ministries with consultation functions, and the Alberta Energy Regulator (AER) to hear their outstanding concerns and issues related to the consultation process. In addition, I met with First Nation Chiefs and representatives from industry and municipalities in April 2017 to provide a status update on the policy renewal, including the results of the initial engagements.

From October to December 2017, consultation staff in my ministry led the second round of technical meetings with First Nations, Metis Settlements, industry and municipalities to discuss potential solutions to the identified common policy issues that emerged from the first round of First Nations engagements. In November 2017, I met with First Nations Chiefs and representatives from industry and municipalities to discuss the outcomes of the engagements, as well as preliminary ideas for addressing the common policy issues, including potential options for enhancing First Nations' consultation capacity (i.e., Enhanced Consultation Capacity Initiative).

In February and March 2018, IR completed the third round of technical engagements with First Nation, industry and municipalities. The purpose of these engagements was to solicit feedback from First Nations and stakeholders on a set of refined policy ideas and capacity options for enhancing the First Nations consultation process. I also tested these ideas and options with Metis Settlements in January 2018 shortly after their technical engagements with IR's consultation staff.

.../2

Mr. Peter F. Braun  
Page Two

At our upcoming meeting, I will be discussing the outcomes of the third round of technical engagements, as well as proposed policy ideas that could potentially be incorporated into renewed First Nations and Metis Settlements consultation policies. In addition, I would like to present and hear your thoughts on the emerging preferred options for enhancing First Nations' consultation capacity.

Please note that IR intends to develop draft renewed First Nations and Metis Settlements consultation policies shortly after this meeting. As a result, it is important that you attend this meeting to provide your company's or municipality's perspectives on IR's proposed ideas for improving Alberta's Indigenous consultation processes. I intend that the draft policies will be shared with First Nations, Metis Settlements, industry, municipalities and the Alberta Energy Regulator for comments and input once they are developed.

I have organized two meetings with industry and municipalities: one meeting in Calgary and one meeting in Edmonton. Please join me, either:

- In the morning of **April 23, 2018 in Calgary, at MacEwan Centre, Cassio Room, 402 Collegiate Blvd NW, Calgary, from 8:30 a.m. to 12:00 p.m.**, or
- In the morning of **April 25, 2018 in Edmonton, at Federal Building, Windsor Room, 10th Floor, 9820-107 Street, Edmonton, from 8:30 a.m. – 12:00 p.m.**

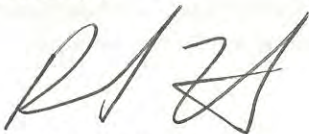
**Please RSVP to [fncprenewal@gov.ab.ca](mailto:fncprenewal@gov.ab.ca) by April 18, 2018** to confirm your attendance and indicate which of these two meetings you would like to attend.

Due to space restrictions, I would ask that you please limit your group of attendees to one or two representatives. Supporting materials for the meeting, including an agenda, will be sent to you shortly.

In the meantime, if you have any specific questions about IR's proposed policy ideas or the policy renewal process, please contact Mr. Godlove Suh, Manager of Consultation Policy and Program Evaluation, in my ministry. He can be reached at (780) 643-3889, or by email at [godlove.suh@gov.ab.ca](mailto:godlove.suh@gov.ab.ca).

Thank you for your continued support of this initiative. I look forward to meeting you and other industry and municipal representatives on April 23, 2018 or April 25, 2018.

Sincerely,



Richard Feehan  
Minister of Indigenous Relations



## *Mackenzie County*

P.O. Box 640, Fort Vermilion, AB T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266  
[www.mackenziecounty.com](http://www.mackenziecounty.com)

April 10, 2018

The Honourable Oneil Carlier  
Minister of Agriculture and Forestry  
229 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

Dear Minister:

Thank you for taking the time to meet with representatives from Mackenzie County on March 21, 2018 during the RMA Spring Convention. We value the time you set aside from your busy schedule to allow us the opportunity to discuss some of the issues we are facing in our region, and offer us insights to our concerns.

The availability of farmland in Mackenzie County is becoming more and more of a concern. A recent tender opening for a land lease indicated a very high demand for farmland. 16 bids were received ranging from \$30.00 to \$75.00 per acre. As farmland in southern Alberta is being taken out of production due to urban expansion, there is the perfect opportunity to replace it in the north. Research conducted at the University of Alberta found that between 1984 and 2013 the amount of land used for urban or industrial purposes between Edmonton and Calgary grew by 52 per cent. The urban area of Calgary had tripled in that time. 625 square kilometers of land was converted from agricultural to urban or industrial uses between 2000 and 2012. In those 12 years, 35 per cent of this land was the highest quality farmland, while 34 per cent of the land was in the second-best category. We feel that a program similar to the Wet Land Replacement program would work well with farmland as well. Acres of land that is being taken out of agricultural production in Alberta would have to be replaced with the same acres elsewhere in the province.

The diseased Bison in Wood Buffalo National Park is still of great concern. It is our opinion that the diseased Bison should be eradicated, and the Park replenished with a healthy herd.

Minister of Agriculture & Forestry

Page 2

April 10, 2018

We are hopeful that the Provincial Government sees the great need for the second natural gas pipeline in our area and would partner with our gas Co-op to make this happen. This will allow our community and industry to further grow and invest in our area.

We would also like to thank you for seeing the need to pull back on the Caribou Range Plan, and asking the Federal government for a social economic impact study.

Should you have any further questions or discussion, please contact our Chief Administrative Officer Len Racher at (780) 927-3718, or by email to [lracher@mackenziecounty.com](mailto:lracher@mackenziecounty.com).

Yours sincerely,

A handwritten signature in black ink, appearing to read "Peter F. Braun". The signature is fluid and cursive, with the first name "Peter" being the most prominent part.

Peter F. Braun  
Reeve  
Mackenzie County

- c. Debbie Jabbour, MLA Peace River  
Mackenzie County Council



## *Mackenzie County*

P.O. Box 640, Fort Vermilion, AB T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266  
[www.mackenziecounty.com](http://www.mackenziecounty.com)

April 6, 2018

The Honourable Rachel Notley  
Premier of Alberta  
307 Legislature Building  
10800 - 97 Avenue  
Edmonton, Alberta T5K 2B6

Dear Premier:

**RE: WESTERN COLLEGE OF VETERINARY MEDICINE FUNDING CUT**

Alberta has been well served by the Western College of Veterinary Medicine (WCVM). The 54 year partnership the four western provinces shared to fund this program has produced many valuable veterinarians. We feel that it is Alberta's responsibility to the other three provinces to continue to help fund WCVM, we also have a responsibility to Alberta students that would prefer to study at the WCVM, as this is the only university in Canada that offers all of the health science on one campus.

The WCVM supports the development of centers such as the Vaccine and Infectious Disease Organization-International Vaccine Centre (VIDO-InterVac), Prairie Swine Centre, Canadian Light Source, Prairie Diagnostic Services, U of S Toxicology Centre, and the new Livestock and Forage Centre of Excellence. With Alberta pulling the 8 million in funding, this is going to greatly inhibit these critical centres.

Mackenzie County believes that there is validity in the 4.3 million funding being put towards the University of Calgary (U of C), this is not the issue. The issue is there are 20 less seats at the WCVM for Alberta students that want to study veterinary medicine because the Saskatchewan College also provides the entire western region with post-graduate programs, research in biomedical and veterinary sciences, clinical and diagnostic services, continuing education, and training support for veterinary technology students.


Premier of Alberta

Page 2

April 6, 2018

Should you have any further questions or discussion, please contact our Chief Administrative Officer Len Racher at (780) 927-3718, or by email him to [lracher@mackenziecounty.com](mailto:lracher@mackenziecounty.com) or myself at [peter@mackenziecounty.com](mailto:peter@mackenziecounty.com).

Yours sincerely,

A handwritten signature in black ink, appearing to read "Peter Braun". The signature is fluid and cursive, with a large initial "P" and "B".

Peter F. Braun  
Reeve  
Mackenzie County

c: Hon. Oneil Carlier – Minister of Agriculture and Forestry  
Debbie Jabbour, MLA – Peace River  
Mackenzie County Council





## BIG LAKES COUNTY

5305-56 Street Box 239, High Prairie, AB T0G 1E0

Ph: 780-523-5955 Fax: 780-523-4227

April 9, 2018

Mr. Peter Braun  
Mackenzie County  
Box 640  
Fort Vermilion AB T0H 1N0

Dear Mr. Braun,

Re: 5<sup>th</sup> Annual Big Lakes Invitational Charity Golf Tournament

Our 5<sup>th</sup> Annual Big Lakes Invitational Charity Golf Tournament will take place on Thursday, August 16, 2018 at the High Prairie & District Golf Course. Our goal is to raise funding that will be donated to the Heart & Stroke Foundation, the Stollery Children's Hospital Foundation, and the High Prairie Health Foundation. In order to meet our goals, we are asking for sponsorship and participation from businesses and individuals.

By supporting this annual event you'll be supporting very worthy charities and helping us provide assistance to local organizations within our community. We ask that you consider sponsoring or registering a team. A copy of our registration/sponsorship form has been attached. As a sponsor, your name will be placed on signage that is posted at the event.

We hope that we can count on you to help support our charities. If you have any questions please feel free to contact Jessica Martinson at 780-523-5955 or [jmartinson@biglakescounty.ca](mailto:jmartinson@biglakescounty.ca).

Thanks in advance for your consideration!

Sincerely,

Ken Matthews  
Reeve

Enclosure

RECEIVED  
APR 18 2018

MACKENZIE COUNTY  
FORT VERMILION OFFICE

# 5<sup>TH</sup> ANNUAL BIG LAKES CHARITY GOLF TOURNAMENT

AUGUST 16, 2018  
HIGH PRAIRIE & DISTRICT GOLF COURSE

## SPONSORSHIP PACKAGES

GOLD - \$3,000  
Two Complimentary Entries

SILVER - \$2,000  
One Complimentary Entry

BRONZE - \$1,000  
One Complimentary Entry

HOLE #1 - \$1,500  
One Complimentary Entry

HOLE IN ONE - \$1,500  
One Complimentary Entry

GOLF CARTS - \$2,000  
One Complimentary Entry

REGULAR HOLE - \$1,500  
One Complimentary Entry

BBQ - \$3,000  
Two Complimentary Entries

BREAKFAST - \$2,000  
One Complimentary Entry

PEROGIES & SAUSAGE - \$1,500  
One Complimentary Entry

WINGS & BEER - \$1,500  
One Complimentary Entry

SHRIMP & CAESARS- \$1,500  
One Complimentary Entry

BEVERAGE CART - \$1,500  
One Complimentary Entry

SCOTCH & SHOTS - \$1,500  
One Complimentary Entry

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QUESTIONS: PLEASE CONTACT JESSICA MARTINSON AT 780-523-5955  
OR [JMARTINSON@BIGLAKESCOUNTY.CA](mailto:JMARTINSON@BIGLAKESCOUNTY.CA)



# REGISTRATION FORM

REGISTRATION DEADLINE: JULY 23, 2018

Contact Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

~ ENTRY FEE - \$150 PER PERSON ~

Includes green fee for 18 holes, cart, full breakfast, food holes & BBQ

Please Check One:  All Players on Same Team       All Players on Different Teams

Players: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Registration Fee: \_\_\_\_\_ x \$150 = \_\_\_\_\_

Sponsorship Amount: \_\_\_\_\_

Total: \$ \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Expire Date: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Method of Payment:

Visa       Cheque

Cash       Invoice

MasterCard

CHEQUES PAYABLE TO: BIG LAKES CHARITY GOLF

Authorized Signature: \_\_\_\_\_

## PROUDLY SUPPORTING...

### HIGH PRAIRIE HEALTH FOUNDATION



Proceeds in support of



The Heart and Stroke Foundation of Canada recognizes the important contribution of its sponsors. However, this is not an endorsement.

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### SCHEDULE

7:30 am	Breakfast & Registration
8:45 am	Welcome & Group Photo
9:00 am	Texas Scramble Shotgun Start
3:30 pm	BBQ & Live/ Silent Auction

QUESTIONS: PLEASE CONTACT JESSICA MARTINSON AT 780-523-5955  
OR JMARTINSON@BIGLAKESCOUNTY.CA



**From:** [Byron Peters](#)  
**To:** [Carol Gabriel](#)  
**Subject:** FW: Feedback from Mackenzie County Meeting  
**Date:** April 9, 2018 4:30:28 PM

---

FYI

---

**From:** Angela Liu <Angela.Liu@gov.ab.ca>  
**Sent:** April-09-18 1:59 PM  
**To:** Len Racher <lracher@mackenziecounty.com>  
**Cc:** Byron Peters <bpeters@mackenziecounty.com>  
**Subject:** FW: Feedback from Mackenzie County Meeting

Hi Len and Byron,

I took back the two questions regarding dialysis and midwives from our meeting on March 22<sup>nd</sup> between Mackenzie County and the Health Minister, and obtained the following information. If there are further questions please advise and I will be happy to find the answers if available.

Feedback  
Business Arising from AAMDC Meeting Mackenzie County

1. Dialysis:

- AHS states that they have not been able to maintain sufficient numbers of trained nurses to provide dialysis services in the county.
- Some new graduates have moved to the County to get the training and experience, however these individuals did not stay in the community once they had acquired the skills.
- The AHS Renal Program stated that they have a contract with NWT for the provision of some renal services. NWT's hemodialysis nurses are trained in Edmonton. They also provide some Vascular Access consultation and training for their home patients, which would include the Stanton Hospital dialysis unit in Yellowknife and the Hay River dialysis unit.
- AHS is not aware of a proposal for shared dialysis services in Fort Vermilion. If NWT has approached the community or county regarding a shared services contract, the proposal or details could be provided to Provincial Services Unit and we can follow up to determine the scope of the proposal and what would be required to facilitate this kind of arrangement.

2. Maternity Services.

- Currently there are 3 midwives in the North Zone but none in Mackenzie County. There are 2 midwives in Lac La Biche and 1 in High Level. The North Zone is a priority area noted in the Midwifery Workforce plan, which is in the

final stages of approval. Building relationships with regional facilities in North Zone is phase one for growth. Conversations with Grande Prairie are occurring currently. Areas that lack obstetrical resources, rural and underserved areas and vulnerable populations are identified as areas of need within the Midwifery Clinical Workforce Plan.

- AHS is aware of the impact this challenge presents to residents, however they are also safety and quality outcome focused and the ability to access anesthesia is considered critical for safety of the mother and baby.
- Currently two formal models exist in province for serving indigenous populations (the Sunchild and O'Chiese Nations outside of Rocky Mountain House). The Midwives who work with the Rocky Mountain House PCN provide midwifery services. Also there is a formal Midwifery program at Elbow River Healing Lodge developed June 2017 and will see additional Courses of Care for the 2018-19 year. Work to engage other communities across the province is being done in conjunction with Maternal, Newborn, Child and Youth Strategic Clinical Network.
- Regarding a shared dialysis services model with NWT, currently there is no reciprocal agreement for maternity services.

It was pleasure meeting with you both.

Kind Regards,  
Angela Liu

**Angela Liu**

Ministerial Advisor  
Office of the Deputy Premier  
Ministry of Health  
o: (780) 427-3665  
c: (587) 879-5108



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## *Mackenzie County*

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0  
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266  
www.mackenziecounty.com  
office@mackenziecounty.com

April 17, 2018

Mr. Arnold Viersen  
MP Peace River – Westlock  
Box 4458, 5124 – 50<sup>th</sup> Street  
Barrhead, AB. T7N 1A3

Mr. Chris Warkentin  
MP Grande Prairie – Mackenzie  
#201, 10625 West Side Drive  
Grande Prairie, AB. T8V 8E6

Dear Mr. Viersen and Mr. Warkentin:

### **RE: NO AIRPORT PRIVATIZATION**

I am writing to express our concern about the federal government's continued pursuit of the for-profit privatization of Canada's airports. Airports and the airlines that serve them and their communities are essential elements of the social and economic infrastructure of our community and region, as they are across the country. Air transportation provides a vital link that connects families and communities and promotes economic growth. It is not a luxury to be treated as a cash cow by governments. Keeping this plan in play delays much-needed effective action on other issues, such as the burden federal rents and fees placed on airlines and air travelers. These are what stand in the way of a more competitive and economical air transportation system for Canada.

We urge you to raise this issue in the House and in your caucus to make it clear to the Government of Canada that our community opposes for-profit airport privatization. On September 25, 2017, Mackenzie County Council passed a motion to express objection to the federal governments consideration of for-profit airport privatization and clear the way for the modernization of airport governance. We will work with the Federation of Canadian Municipalities (FCM) to alert other municipal governments to the damage that for-profit airport privatization can do to their communities, regions and local economies.

...2

Viersen, Arnold/Warkentin, Chris

Page 2

April 17, 2018

We hope that we can count on your support on this issue. Canadian municipalities have a big stake in the success of their airports and of Canada's airlines. There are many things the federal government can do to make our air transportation system more competitive, but selling off these valuable public assets for a quick cash infusion isn't one of them.

If you have any questions or would like further comments please feel free to contact myself at (780) 926-6238 or by email to [peter@mackenziecounty.com](mailto:peter@mackenziecounty.com) or our Chief Administrative Officer, Len Racher, at (780) 841-9166 or by email to [lracher@mackenziecounty.com](mailto:lracher@mackenziecounty.com).

Thank you.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Peter F. Braun". The signature is fluid and cursive, with a large initial "P" and "B".

Peter F. Braun  
Reeve  
Mackenzie County

c: Debbie Jabbour, MLA Peace River  
Mackenzie County Council

**From:** Tom Burton  
**To:** [Tom Burton](#)  
**Subject:** Alberta opens bidding for more renewable power generation + Renewable energy to power new jobs, investment  
**Date:** April 8, 2018 1:20:59 PM  
**Attachments:** [image003.png](#)

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## Alberta opens bidding for more renewable power generation



*A wind turbine is visible behind Minister of Energy Margaret McCuaig-Boyd, as she announces the next stage of private-sector competitions under Alberta's Renewable Electricity Program in the Alternative Energy Technology Lab at NAIT, in Edmonton Wednesday April 4, 2018. David Bloom / Postmedia*

The province is taking more bids from companies interested in producing renewable electricity as part of a plan to shift 30 per cent of Alberta's grid to green sources by 2030.

The competition seeks proposals to generate a total of 700 megawatts of solar, wind, biomass or other sustainable energy, enough to supply nearly 300,000 homes, Energy Minister Margaret McCuaig-Boyd said Wednesday.

One of the two rounds under the Renewable Electricity Program will allow partnerships at least one-quarter owned by Indigenous communities to make proposals to create up to a total of 300 megawatts to help create jobs and economic benefits, she said.

The other round, to provide up to 400 megawatts, will be open to any company. The successful bidders in both rounds will be announced by the end of the year and must start operations by June 2021.

McCuaig-Boyd expects strong interest.

"This competitive aspect (means) we're not only attracting investment from around the world, but we're creating meaningful partnerships such as the one with Indigenous communities," she told a news conference at NAIT's Alternative Energy Technology lab.



“We’re getting Albertans the most renewable power generation at the lowest cost.”

Guy Lonechild, chief executive of the Regina-based First Nations Power Authority, said the program is a good opportunity for Aboriginal groups to play a larger role in the renewable energy field.

His non-profit organization expects to develop links between Indigenous organizations and industry, he said.

“There’s many opportunities in northern Alberta, for example biomass, in the south for wind and solar projects, but for the most part the relationship between Mother Earth and Indigenous peoples has been one where there’s stewardship ... This is a natural fit.”

The provincial program is intended to support development of 5,000 megawatts of renewable power by 2030, which McCuaig-Boyd said will attract \$10 billion in private investment and create about 7,000 jobs.

The three companies chosen in the first round of bidding last December agreed to produce 600 megawatts of wind power for an average price of 3.7 cents per kilowatt hour, far cheaper than many experts expected.

The government will make up the difference with funds from the carbon tax on large emitters when the Alberta power pool price drops below that figure, and will receive all the surplus when the price is higher.

The Alberta Electric System Operator, which runs the power grid, estimates the province will have to give those companies “support payments” of about \$10 million a year after they start operating in late 2019.

McCuaig-Boyd wouldn’t say how much money might be involved this time.

“If we say what we’ve set aside, then it kind of dictates what prices will be.”



Apr 04, 2018

## Renewable energy to power new jobs, investment

Competition is now open for the second and third rounds of the Renewable Electricity Program, which will see more private-sector investment, jobs and partnerships with

Indigenous communities.



*L-R: Jim Sandercock, chair, Alternative Energy Technology Program, Minister McCuaig-Boyd, Guy Lonechild and Stephanie Ripley at NAIT's Alternative Energy Technology Lab.*

The Alberta Electric System Operator (AESO) has opened the first of a three-stage competitive process, under which bids will be considered to provide a total of 700 megawatts of renewable energy, or enough to power nearly 300,000 homes.

“Alberta is a proud leader in all forms of energy, and our renewables program will continue to create good jobs and help ensure we have a more diversified economy that’s built to last. We expect this highly competitive process to continue attracting investment from Alberta and around the world, creating meaningful partnerships with Indigenous communities and getting Albertans the most renewable power generation for the lowest cost.”

Margaret McCuaig-Boyd, Minister of Energy

The program is expected to attract approximately \$10 billion in new private investment and create about 7,000 jobs for Albertans by 2030. Opportunities are expected in a wide range of fields, including construction, electrical and mechanical engineering, project management, as well as jobs for IT specialists, field technicians, electricians and mechanics.

“I’m very excited and encouraged to see the government’s support for renewable electricity. It can only be good for the alternative energy sector, and will help create new jobs for students like me in this growing industry with enormous potential in Alberta.”

Stephanie Ripley, student, NAIT Alternative Energy Technology

“NAIT plays a critical role in making Alberta one of the world’s leading energy producers. The Alternative Energy Technology program provides the highly skilled graduates needed for our province to diversify and grow in this field. The investments made in alternative energy by the Government of Alberta are advancing

our province and will provide meaningful careers for more of our graduates.”

Glenn Feltham, president and CEO, NAIT

The second round of the program will see private-sector partnerships with Indigenous communities bidding to produce up to 300 megawatts of power. Each bid must include a minimum 25 per cent Indigenous equity ownership component, which can include an ownership stake in the project or land-use agreement between the company and the community. This will help create jobs and economic benefits in Indigenous communities and across Alberta.

“This program is a great opportunity for Indigenous communities to create jobs and play a larger role in developing renewable energy. As a non-profit organization, we’re working to foster relationships between Indigenous communities and industry, and we commend the government for working with us to build these opportunities which will benefit all Albertans.”

Guy Lonechild, CEO, First Nations Power Authority

The third round will add up to 400 megawatts of renewable electricity and follow the same open competition format as the first round of the program, which saw strong investor confidence that resulted in historic success. Successful projects [announced in December 2017](#) set a record for the lowest renewable electricity pricing in Canada.

Support for the Renewable Electricity Program is made possible by the Climate Leadership Plan and is not funded by consumer electricity charges. As a competition-driven process, it will achieve the most renewable energy development for investment, keeping costs as low as possible while maintaining a reliable and sustainable electricity system.

In total, the program will support the development of 5,000 megawatts of renewable electricity capacity to help Alberta reach its target of having 30 per cent renewable energy by 2030.

AESO, which administers the program, will coordinate the next stages of the competition over the coming months with successful bidders announced by the end of 2018.

## Program eligibility

- New or expanded renewable electricity generation projects located in Alberta
- Able to connect to existing distribution or transmission systems.
- More than 5 megawatts in size

- Meets Alberta’s definition of renewable energy resources in the Renewable Electricity Act
  - Payment mechanism is an indexed renewable energy credit, which was used in Round 1
- For purposes of Round 2, Indigenous is defined as one or a combination of the following:

- First Nation communities
- Metis settlements
- Metis Nation of Alberta
- The Aseniwuche Winewak Nation
- 100 per cent Indigenous-community owned organization and/or business

## Listen to the news conference

### Related information

[Alberta’s Renewable Electricity Program](#)

[Alberta Electric System Operator](#)

[Climate Leadership Plan](#)

### Related news

[Alberta renewables auction record-setting success \(Dec. 13, 2017\)](#)

## Media inquiries

[Mike McKinnon](#)

780-554-4067

Press Secretary, Energy

[Tara de Weerd](#)

403-921-6698

Manager, Public Affairs, Alberta Electric System Operator

LA CRETE RECREATION SOCIETY  
REGULAR MEETING  
MARCH 8th, 2018

Northern Lights Recreation Centre  
La Crete, Alberta

Present:

Shawn Wieler, President  
Wendy Morris, Secretary Treasurer  
George Derksen, Director  
Ken Derksen, Director  
Dave Schellenberg, Director  
Peter Wiebe, Director  
John Zacharias, Director  
Philip Doerksen, Arena Manager  
Shane Krahn, Assistant Arena Manager  
Peter F. Braun, County Rep  
Abe Fehr, Book Keeper

Absent:

Simon Wiebe, Vice President

Call to Order: Dave Schellenberg called the meeting to order at 6:03 p.m.

Approval of Agenda

1. Peter Braun moved to amend the agenda to include tender process (8.6)
2. Peter Braun moved to accept the agenda as amended.

CARRIED

Financial Report

1. Reviewed Financials:
  - Funds are all in for advertising
  - Donations line is for the equipment that was donated by Henry Froese
  - Abe suggested to subtract money from capital projects (\$87 500) & remaining money from last year's CFEP grant for lobby and dressing rooms. Should be about \$162 000 in Operating.
  - GST – They have the wrong year end date for us, Abe is trying to track down the paper work from when it was changed.

Ken Derksen moved to accept financials as presented.

CARRIED

Abe Fehr left at 7:30 p.m.

Approval of Previous Meeting's Minutes

Peter Wiebe moved to accept the February 8th Regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

1. No business from the minutes.

Review of Action Sheet

1. Reviewed action sheet.

Manager's Report – Philip Doerksen

1. Twelve teams are registered for the Four on Four tournament.

New Business

8.1 Floor Scrubber

Philip would like to move the floor scrubber upstairs and buy a new one for the downstairs that will work better on the matting. There is one on sale from Royal Caretaking right now for \$4900. \$7,000 was approved for floor scrubbers in the capital budget, we will be \$500 over with the other one that we already purchased.

Ken moved to purchase the floor scrubber from Royal Caretaking for \$4,900.

CARRIED

8.2 OHS Bills

Should the OHS bills be handed in to the County? We had to do it and it was an unbudgeted item. It was discussed that Philip will write a letter to the County and submit the bills. This will be budgeted for next year.

Dave Schellenberg moved that once the arena is brought up to "OHS Code" Philip will write a letter and submit bills to the County as it is an unbudgeted expense.

CARRIED

8.3 Performance Review

An annual review needs to be done for Philip; this usually occurs in April. Shawn Wieler, Simon Wiebe and Ken Derksen will be on the performance review subcommittee.

8.4 Budget Review

Board wants to go over Capital Projects budget. A subcommittee will be set up for this. Dave Schellenberg and Shawn Wieler will meet with Abe Fehr about this. A summary of capital projects will be compiled and brought back to the board.

8.5 Operational Budget

The board went through 2018 budget and allocations  
John Zacharias moved that the arena administration will work with the calculations and bring a proposed balanced budget to the April meeting.

CARRIED

8.6 Tender Process

Sealed tenders will be submitted before March 29 at 4:00 and will be opened at the public meeting, which will be March 29 at 4:00.

George Derksen moved to go in camera at 7:49 p.m.

Wendy Morris moved to go out of camera 7:54 p.m.

Dave Schellenberg motion to adjourn the meeting at 7:55 p.m.

Next Meeting - April 12<sup>th</sup>, 2018.

**From:** President  
**To:** [President](#)  
**Subject:** Register now for AUMA's Come Together Alberta Conference in Edmonton on May 15-17  
**Date:** April 19, 2018 3:17:47 PM  
**Attachments:** [image005.png](#)  
[image006.png](#)  
[image007.png](#)

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Good Afternoon,

Across Canada, there are groups of people in almost every community that face some level of social exclusion. To become a truly world-class community, people must overcome attitudes and stereotypes that exclude people because of simple characteristics such as their age, skin colour, culture, sexuality, or ability. Through awareness and building of relationships, communities can overcome discriminatory attitudes and as a result, experience many benefits including greater volunteerism, reduced crime, and increased economic opportunities. Communities of all sizes can benefit from inclusion by creating a culture where all people feel a sense of belonging. That sense of belonging can be key to a municipality's sustainability as it encourages youth to remain in the community and attracts visitors and newcomers to move into the community.

As the government closest to the people, municipal governments have a unique opportunity to take steps to be more inclusive employers, service providers and leaders of community inclusion. To assist you in the learning process, AUMA's Welcoming and Inclusive Communities initiative is pleased to host the Come Together Alberta Conference in Edmonton on May 15-17, 2018.

The Come Together Alberta Conference is funded by the Government of Alberta. The cost is only \$75.00 and the optional pre-conference sessions are \$25.00 each. To view the agenda or register for the conference, please visit AUMA's [event page](#).

By attending, you will have the opportunity to take part in experiential activities such as a blanket exercise or a walk of privilege, and hear from municipal governments and community organizations about promising practices to advance inclusion. You will hear how to be an inclusive employer and how to overcome apathy and resistance towards initiatives that unite people for the benefit of the community. The conference will also feature interviews with provincial ministers and municipal leaders who will share their perspectives on how to advance community inclusion.

The conference is designed for elected officials, municipal administrators and coordinators, human resource practitioners, provincial officials, community organizations, cultural organizations, libraries, housing organizations, educational institutions and anyone with an interest in creating more inclusive environments.

If you plan to attend the conference and need a hotel room, the host venue, the Delta Edmonton South, has offered a special rate of \$143 per night for conference attendees. Do not delay as the deadline to book hotel rooms in AUMA's block is Friday, April 20. [Book your room today](#).

To learn more about AUMA's Welcoming and Inclusive Communities initiative, please visit [wic.auma.ca](http://wic.auma.ca).

Best Regards,  
**Barry Morishita** | President  
Mayor, City of Brooks

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C: 403.363.9224 | [president@auma.ca](mailto:president@auma.ca)



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The Alberta Urban Municipalities Association and its Welcoming and Inclusive Communities initiative is pleased to host:



# Come Together Alberta

## CONFERENCE

*Creating Hope and Taking Action to Build  
Welcoming and Inclusive Communities*

## Conference Program

\*subject to change - version as of April 17, 2018

**May 15-17, 2018**

Delta Edmonton South | 4404 Gateway Blvd NW, Edmonton, Alberta

The Come Together Alberta Conference will offer participants inspiration and knowledge to take action to create communities that are more welcoming and inclusive, where residents and visitors are not at risk of racism, discrimination or social exclusion.

### ***Who should attend?***

Municipal elected officials, municipal administrators and coordinators, human resource practitioners, provincial officials, community organizations, cultural organizations, libraries, housing organizations, educational institutions and anyone with an interest in creating more inclusive communities.



## Pre-conference | May 15, 2018

*NOTE: There is a limited number of spots available for the pre-conference sessions. Register early to guarantee your participation.*

<b>Time</b>	<b>Session</b>
7:30 – 9:00	Registration & breakfast (provided)
9:00 – 12:00	<p><b>HATE HURTS</b></p> <p>This interactive session will provide participants with the skills and knowledge for how to respond to witnessing and victimization of hate-bias incidents/crimes with the goal of reducing the occurrence of these incidents in communities. Hate Hurts is a program offered by the Alberta Hate Crimes Committee.</p> <p><i>Presenter: Renee Vaugeois, Alberta Hate Crimes Committee</i></p> <hr/> <p><b>INTERCULTURAL COMPETENCY TRAINING</b></p> <p>Working with and serving people with diverse cultural and linguistic backgrounds can present challenges and opportunities in communication and collaboration. This interactive session will help participants understand a particular approach to intercultural competency training (implemented within the City of Edmonton, Citizen Services) intended to build knowledge, awareness, attitudes and skills of managers and employees to create more culturally inclusive and responsive policies, programs and services.</p> <p><i>Presenters: Charlene Ball and Lucenia Ortiz, City of Edmonton</i></p>
12:00 – 1:00	Lunch (provided)
1:00 – 4:00	<p><b>CHALLENGING OUR STORY OF CANADA TIMELINE</b></p> <p>This session offers an opportunity to foster a deeper understanding of the diverse stories that make up the history of Alberta and Canada that have contributed to systemic and institutional issues of racism that continues to persist as well as the positive efforts in eradicating racism. Participants will engage through dialogue on the evolution of inclusion and citizenship in addition to finding solutions on how to model best practices in municipalities.</p> <p><i>Presenters: Chelsea Burke and Tisha Raj, John Humphrey Centre for Peace and Human Rights</i></p> <hr/> <p><b>EXPERIENTIAL BLANKET EXERCISE*</b></p> <p>This interactive session will allow participants to take on the roles of Indigenous peoples in Canada and explore the history and experiences of Indigenous rights through the phases of pre-contact, treaty-making, colonization, and resistance. The Blanket Exercise is highly regarded as an effective teaching tool for furthering the understanding of Indigenous issues. <a href="#">Click here</a> for an example.</p> <p><i>Presenter: KAIROS</i></p> <hr/> <p><b>EXPERIENTIAL EXERCISE: WALK OF PRIVILEGE*</b></p> <p>This interactive session will explore the concepts of privilege and oppression in our society. Society grants privilege to some people because of certain aspects of their identity. Oppression is the other side of privilege. It is often easier to notice the oppression you personally experience than the privileges you experience since being mistreated is likely to leave a bigger impression on you than being treated fairly. This workshop leads participants through two experiential activities to illustrate the concepts of privilege and oppression and offers participants time to grapple with this information in a supportive environment. <a href="#">Click here</a> for an example.</p> <p><i>Presenters: Jerry Firth and Roy Pogorzelski, Kaleidoscope Community and Professional Services</i></p> <hr/> <p><i>*The experiential sessions may cause participants to experience anxiety or an intense emotional response. Support will be available during and following the session.</i></p>

## Day 1 Conference | May 16, 2018

Time	Session
7:30 – 9:00	Registration & breakfast (provided)
9:00 – 9:30	<b>Welcome and greetings</b>
9:30 – 9:45	<b>Networking exercise</b>

### CONTEXT OF SOCIAL INCLUSION IN ALBERTA AND CANADA: CHALLENGES AND OPPORTUNITIES

9:45 – 10:15 **OPENING KEYNOTE**

10:15 – 10:30 Break

### PROVINCIAL AND MUNICIPAL LEADERSHIP: CHAMPIONING THE CHANGE

10:30 – 11:15 **PROVINCIAL LEADERSHIP IN INCLUSION**

This session will feature an interactive panel interview of provincial Ministers that are championing community inclusion on behalf of the Government of Alberta.

11:15 – 12:00 **MUNICIPAL LEADERSHIP IN INCLUSION**

This session will feature a panel of municipal leaders that will speak to the important role of municipal governments as employers, service providers and community leaders in addressing social exclusion.

*Presenters: Bill Elliot, former mayor of the City of Wetaskiwin  
Melissa Engdahl, FCSS and Community Resource Worker, Town of Cochrane  
Councillor Murtaza Jamaly, Town of Westlock*

12:00 – 1:00 Lunch (provided)

### THE HUMAN EXPERIENCE

1:00 – 3:20 *Concurrent Sessions A*

#### **A.1 EXPERIENTIAL BLANKET EXERCISE\***

This interactive session will allow participants to take on the roles of Indigenous peoples in Canada and explore the history and experiences of Indigenous rights through the phases of pre-contact, treaty-making, colonization, and resistance. The Blanket Exercise is highly regarded as an effective teaching tool for furthering the understanding of Indigenous issues. [Click here](#) for an example.

*Presenter: KAIROS*

#### **A.2 EXPERIENTIAL EXERCISE: WALK OF PRIVILEGE\***

This interactive session will explore the concepts of privilege and oppression in our society. Society grants privilege to some people because of certain aspects of their identity. Oppression is the other side of privilege. It is often easier to notice the oppression you personally experience than the privileges you experience since being mistreated is likely to leave a bigger impression on you than being treated fairly. This workshop leads participants through two experiential activities to illustrate the concepts of privilege and oppression and offers participants time to grapple with this information in a supportive environment. [Click here](#) for an example.

*Presenters: Jerry Firth and Roy Pogorzelski, Kaleidoscope Community and Professional Services*

### A.3 THE REFUGEE EXPERIENCE

This session will explore the pre-migration experience of refugees and the process of integration in Alberta while facing common barriers in housing, language, employment and finances. The session will highlight some of the personal challenges of refugees regarding mental health, cultural differences and being a potential target for racism and discrimination. Through this learning, participants will explore the role of municipal governments and community organizations to help create positive outcomes for refugees and other immigrants.

*Presenter: Centre for Race and Culture*

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### A.4 GENDER-BASED ANALYSIS PLUS (GBA+) WORKSHOP

Gender-based Analysis Plus (GBA+) is an analytical tool used to advance gender equality. The "plus" in the name highlights that Gender-based Analysis goes beyond gender, and includes the examination of a range of other intersecting identity factors (such as age, education, language, geography, culture and income). GBA+ is used to assess the potential effects of policies, programs or initiatives on diverse groups of women and men, girls and boys, taking into account gender and other identity factors. This session, facilitated by AB Status of Women, will provide participants with the on-the-ground knowledge to evaluate and improve policies, programs and services to achieve an equality of outcomes.

*Presenters: Rabia Naseer and Sharon Wadi, Alberta Status of Women*

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*\*The experiential sessions may cause participants to experience anxiety or an intense emotional response. Support will be available during and following the session.*

3:20 – 3:40 Break

## MODELING THE WAY

3:40 – 4:30 **LOOKING INTERNALLY: ARE YOU AN INCLUSIVE EMPLOYER?**

Inclusion is often used as a buzzword, but is your organization actually walking the talk when it comes to hiring and creating an inclusive workplace? This panel presentation will explore the practical ways that organizations can create an inclusive workplace and will cover topics such as hiring practices, policies and leadership approaches in fostering a workplace culture founded on being inclusive to employees, clients and customers.

4:30 – 6:30 **Networking with appetizers and cash bar**

## Day 2 Conference | May 17, 2018

Time	Session
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7:30 – 8:30	Breakfast (provided)
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8:30 – 8:40	<b>Opening remarks by the Alberta Human Rights Commission</b>
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## CONTEXT OF SOCIAL INCLUSION IN ALBERTA AND CANADA: OVERCOMING RESISTANCE

8:40 – 9:40 **OVERCOMING APATHY AND RESISTANCE: TODAY'S WORLD OF POLARIZED VIEWS AND INTOLERANCE**

The growing use of social media has contributed to a rise in online communication that is dominated by polarized views and intolerance. Organizations that take action to support inclusion often face a negative backlash from some members of the public. This interactive session will feature a panel of speakers with insight on how to overcome resistance from those that oppose inclusion in online and public formats. Participants will also have the opportunity to engage in discussions to advance ideas and solutions.

*Presenters: Irfan Chaudhry, Director of the Office of Human Rights, Diversity and Equity, MacEwan University  
Kathryn Kolaczek, CEO, Alchemy Communications*

9:40 – 10:00 Break

## CREATING INCLUSIVE COMMUNITIES: TOOLS AND STRATEGIES

10:00 – 11:00 *Concurrent Sessions B*

### **B.1 PROMISING PRACTICES BY MUNICIPAL GOVERNMENTS**

Participants will hear from a panel of municipalities that are leading their community to become more inclusive.

*Presenters: Caitlin Downie, Social Planner, Regional Municipality of Wood Buffalo  
Melissa Engdahl, FCSS and Community Resource Worker, Town of Cochrane  
Libin Joseph, Human Resource/Inclusion Advisor, City of Brooks*

### **B.2 PROMISING PRACTICES BY COMMUNITY ORGANIZATIONS #1: OUTREACH**

Participants will hear from a diverse panel of speakers on promising practices of inclusion by organizations that support immigrants, Indigenous persons, and the LGBTQ+ community.

### **B.3 WORKING WITH YOUR BUSINESS COMMUNITY**

People spend a significant amount of time at work or shopping at local businesses. As such, businesses can play a key role in creating inclusive environments for both employees and customers. This session will highlight ways you can partner with local businesses to implement inclusion practices.

*Presenters: Doug Piquette, Executive Director, Edmonton Region Immigrant Employment Council (ERIEC)  
Meagan Reid, Coordinator, Bow Valley Local Immigration Partnership*

11:00 – 11:20 Break

11:20 – 12:20 *Concurrent Sessions C*

### **C.1 PROMISING PRACTICES BY COMMUNITY ORGANIZATIONS #2: CREATING INCLUSIVE BUILT ENVIRONMENTS**

Participants will hear from a diverse panel of speakers on promising practices of inclusion by organizations involved in low-income housing, seniors housing, and those that support persons with differing abilities.

### **C.2 TAKING MEANINGFUL STEPS TOWARDS RECONCILIATION**

The Truth and Reconciliation Commission released its 94 calls to action in 2015. Governments and communities are still trying to understand what role they can play in supporting reconciliation. This session will explore how municipal governments, community organizations and the public can act on the TRC's findings and support the process of reconciliation.

### **C.3 THE POWER OF STORYTELLING**

Personal stories are shown to influence people's perception of issues and opinions of other people. This session will explore how to harness the power of personal stories to build awareness, empathy and support for diversity and inclusion.

### **C.4 TOOLS, TOOLS AND MORE TOOLS**

This session will profile toolkits and learning resources that are available to municipalities and community organizations involved in inclusion work.

*Presenters: Darren Reedy, Manager of Welcoming and Inclusive Communities, AUMA  
Cam Stewart, Acting Manager – Education and Engagement Unit, AB Human Rights Commission*

12:20 – 1:30 Lunch (provided)

## CLOSING REFLECTIONS AND COMMITMENTS

1:30 – 2:15

### **QUESTIONS? WE HAVE ANSWERS**

Inclusion work can be complex and it can be helpful for people to have a safe environment to ask questions. This session will feature a panel of inclusion champions who will answer the challenging questions that delegates want answered.

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2:15 – 3:00

### **REFLECTIONS ON NEXT STEPS**

Participants will engage in group discussions to reflect on the information learned and identify potential actions that can be taken in Alberta's communities.

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3:00 – 3:25

### **CLOSING KEYNOTE**

3:25 – 3:30

### **CLOSING REMARKS**